

Siletz City Council
Regular Meeting
Monday, October 24, 2022, 5:30 PM
Siletz City Hall

Present: Mayor Worman, M. Cummiskey, S. Trachsel
Excused: T. Retasket
Staff: Public Works Superintendent A. Middaugh, Public Works D. Viar, City Recorder B. Chestler

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order at 5:30 PM. He declared for the meeting he would be a voting member and established the quorum.

3. Approve Minutes: Regular Meeting 09-26-2022, Work Session 09-26-2022, Special Meeting 10-13-2022, and Work Session 10-17-2022

Motion 1: Trachsel moved to approve the Regular Meeting 09-26-2022, Work Session 09-26-2022, Special Meeting 10-13-2022, and Work Session 10-17-2022 minutes as presented. Cummiskey seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed.

Ayes: All were in favor

4. Accounts Payable-Financial Report- October 24, 2022

Councilor Cummiskey advised he had reviewed the accounts payable and recommended approval. Recorder Chestler updated the council on the presented financial reports and reported all funds had been transferred from the Bank of the West to Columbia Bank and all the Bank of the West accounts were closed. She stated that the fund balances remained unbalanced in Vision, the accounting software, and the CPA was working on the issues to get records prepared for audit.

Motion 2: Cummiskey moved to approve the accounts payable as presented. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed

Ayes: All were in favor

5. Special Orders

- Temporary Use Permit Application – Penny Cole and William Wright

Mr. Wright attended the meeting and addressed the council on the need for the request. Mr. Wright stated the caretaker quarters (travel trailer) was not hooked into the sewer and was used as sleeping quarters only, the trailer was behind a fence in the backyard and was not a permanent residence of the caretaker. He provided their residence was Toledo and the caretaker was there to work. Mayor Worman reviewed the Temporary Use permit and requested staff to provide the section of municipal code addressing the temporary use permit rules and regulations. The agenda item was postponed to the next meeting until the code section could be provided and the applicant could provide the medical letter needed to support the request.

6. Reports of Officers, Boards, or Standing Committees

- Parks: Nothing was reported
- Library: Provided to the packet was the current volume of their monthly newsletter. Nothing else was presented.
- Fire Department: The department was not in attendance, Councilor Cummiskey reported requesting the department not have the extrication training cars left on the property, and if the training could occur up at the Logston station.
- County Sheriff's Office (LCSO): Deputy Landry was present and reported no major issues, other than street racing and traffic control had been discussed. Council expressed concern for the 7:00 to 8:00 AM time frame and 3:15 PM when school let out, that traffic speed limits be enforced. Deputy Landry stated he would speak with Deputy Vaile regarding the concern and advised as of November 3, 2022 he would be ending his career with the sheriff's office in the county and would be going to the Port of Portland. Council wished him well and expressed appreciation for his service to the community.

- Staff reports:

Public Works Director Middaugh summarized the report submitted in the council packet, that covered TAG and the clear well level controller installed at the water plant, replacement of a galvanized water service line on Logsdon Road, preparation of the Bio Solids report being completed to the DEQ, issues with a current streaming monitor at the water plant and the need to replace the Aquaritol part, which is still trying to be resolved, various alarms during the past several weeks, replacement of the galvanized

pump rails and a confined entry that had to be made to complete the task, a pump that had to have warranty work completed, and a chlorine feed line leak at the water plant. The Willow Court alarm had a phase monitor go out and Aboveboard will be installing a three-phase differential monitor. He gave a list of sleep loss items at the wastewater plant which included large rain events causing potential bypass situations, the need to upsize the flow line into the headworks at the plant, and the sequencing batch reactors needing to be rehabilitated.

City Recorder Chestler reported on work with the CPA regarding getting records ready for Audit and attending the Kick-Off meeting with Invoice Cloud regarding the pay-on-line system. The go-live date is set for January 31, 2023.

7. Public Comments

There were none.

8. Unfinished Business

A. Maintenance Schedule for Hee Hee Illahee Park

Public Works stated they had started looking in on the bathrooms, they were being maintained and cleaned. Discussed was the contract is over and the public works crew needed to start maintaining the facility. The materials and supplies needed to be stored behind the bathroom in the locked storage area. The bathrooms are to be unlocked at 7:30 AM and closed at dusk when the crew was going home. The gate to the park will be left open for now. The mayor requested staff get all the keys, signs placed on the doors of opening and closing times, and all materials and supplies back from the past park caretakers. He said the city will reevaluate operations when a new system is put into place.

B. Wastewater Facility Must Fix- Two-Year Funding Request List

Public Works Director Middaugh provided a comparison of plants and systems between the city wastewater treatment plant and the project at Prineville. Discussed were the DEQ differences of permit requirements, and the limitations of the different requirements. A lagoon type of system was discussed and compared to our sequencing batch reactor mechanical plant. He said in his opinion a lagoon system would not work in Siletz. He reported the service life of this plant, it was built for 20 years, and our plant has reached 30 years of age. Upgraded technology was discussed and the cascading, loan on top of loan and the need to find alternative ways of paying for things plus trying to engage in eco-friendly practices in treatment of wastewater. The continued problems with companies making parts, then a few years down the road no longer supporting the technology or the part, was discussed at length as well as potential measures to mitigate these types of scenarios. The next steps for moving this project forward were discussed, how to seek funding, increments and piece the entire project together, or go forward with a total project. The first steps in getting the funding put together included the completion of the water and sewer agreements with the Confederated Tribes of Siletz Indians. Middaugh supported moving ahead with requesting funding for the headworks/with inflow

capacity upgraded and the sequencing batch reactors rehabilitation. The cost of this portion of the overall project was 3.5 million. There was no action to move this forward.

9. New Business

- A. Intergovernmental Agreement Coordinated Office on Homelessness -Committee Member Trachsel

Councilor Trachsel reported communication with the city's attorney regarding the agreement. At this time, she reported there was no agreement to sign yet, there are still details being worked out at the county level, and she will continue to work with the county and attorneys on the agreement and report back when it is ready.

- B. Oregon Mayors Association-Partnership for Statewide Homelessness Emergency Resolution 704-22 Authorizing Support of the Mayor's Association's Taskforce on Homelessness

Read into the record in its entirety was Resolution 704-22- A Resolution of the City Council of the City of Siletz, Oregon authorizing its support of the Oregon Mayors Associations taskforce on homelessness's proposal to partner with the state to fund local homelessness response and prevention programs to address Oregon's crisis of the unhoused. Discussed and expressed were concerns regarding forcing something on the city they may not wish to participate in, and what requirements would be attached to that participation down the road. It was agreed that Siletz does have a condensed living arrangement problem and there is a need for housing in the community.

Motion 3: Worman moved to adopt Resolution 704-22 as presented. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was no further discussion.

Vote: Motion 3 passed
Ayes: Trachsel, Worman
Nays: Cummiskey

10. Correspondence

Mayor Worman reviewed the correspondence letters:

- Holbrook Law-Hee Hee Illahee City Parks
- Mayor Worman -Confederated Tribes of Siletz Indians
- County Assessor's Office-Taxing District Levies
- Strategic Health Service Plan from Lincoln County

11. Council Comments

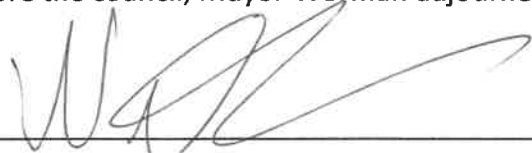
Trachsel: No comments.

Cummiskey: Commented he found the meeting enlightening.

Mayor Worman: Addressed employee issues and wanted to open the discussion with, he wanted this open discussion to be good for everyone. He did not want there to be gray areas and did not want to make promises that could not be kept. He wants to move the city forward, there is a plan, however the plan has not been defined yet. He reviewed the council had started working on the personnel handbook as well defining what the city's policies and procedures were going to be regarding employees. He wants the city to be the best place it can be and the employees make the most amount that the city can financially afford. His plan is to move forward with paying employees what they are worth, at the same time staying within our financial constraints. The city will look at other like cities and compare where the city is at with keeping up standards and with keeping good talent. Part two of this is where the city is going. The city and employees deserve quality leadership and to have an overall plan. The city does not wish to hold any of its employees back. He wants to encourage everyone to make the best choices they can for themselves. He stated that if an employee had aspirations of moving up in their career, the city was probably not be the place to do that, but at the end of the day he wanted crew that wants to be here, being part of the team. The mayor stated he supported financial accountability and transparency. Questions the city needs to ask is if we are in a better position than we were two years ago. What is the city's five-year plan? The mayor, after hearing concerns from the public works department that requested some type of defined lines and some sort of timeline, agreed to meet the following Wednesday with the public works crew at the sewer plant during the lunch hour.


Trachsel moved to adjourn the meeting at 8:05 PM.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 8:05PM.



Mayor Will Worman

ATTEST:



City Recorder Barbara Chestler