

City of Siletz  
City Council Regular Meeting  
December 12, 2022 – Monday, 5:30 PM  
Siletz City Hall

Present: Mayor Worman, M. Cummiskey, S. Trachsel

Excused: T. Retasket

Staff: Public Works Superintendent A. Middaugh, Public Works D. Viar, City Recorder B. Chestler

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order at 5:30 PM, he declared for this meeting he would be a voting member to establish the quorum. A quorum was established.

3. Approve Minutes: Regular Meeting Minutes November 14, 2022; Work Session Minutes November 14, 2022,

Regular Meeting Minutes November 28, 2022

Motion 1: Trachsel moved to approve Regular Meeting Minutes November 14, 2022; Work Session Minutes November 14, 2022, and the Regular Meeting Minutes November 28, 2022 as submitted. Cummiskey seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed.

Ayes: All were in favor.

4. Accounts Payable-Financial Report- November 28, 2022, and December 12. 2022

Trachsel stated she had reviewed the accounts payable and recommended approval as presented.

Motion 2: Worman moved to approve the accounts payable as presented. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed.

Ayes: All were in favor.

## 5. Special Orders

- Leave of Absence Request-M. Cummiskey

The agenda item was placed later in the agenda.

## 6. Reports of Officers, Boards, or Standing Committees

- Parks

No report was provided.

- Library

No report was provided.

- Fire Department

No report was provided.

- County Sheriff's Office (LCSO)

No report was provided.

- Staff Reports

Public Works Superintendent Middaugh reported on two different alarms. The UV alarm at the wastewater treatment plant the sensor failed, and a new sensor was installed. Another alarm at the Willow court pump station caused by a blower pump failing. He reported the controller at the wastewater treatment plant went down, Sanitaire and Tag were called. Tag had to reload the program that makes the plant operate. TAG made a trip to the plant to do the work and got the plant back online. It took several days to get the plant back online. A quote has been requested to update and replace that component of the plant. Middaugh reported that the Christmas decorations were hung on the poles and the budgeted water tank vent has been ordered. A \$53,700 quote for the PLC upgrade was received from Xylem, Sanitaire Products. A delivery date is 26-28 weeks out. Quotes from Aboveboard were received for electrical repairs at Hee Hee Illahee Park and a quote from Coastal Fence for fence repairs was received. Council directed Public Works to move ahead with the repairs and chose the 4' high fence repair over the 6' fence. Middaugh reported an employee gave notice with his last day being the end of the month. He commented Ken was a quality employee and said he would be missed. Council wished him well and said to move forward with filling the position.

City Recorder Chestler reported on the CPA finalizing the trial balance to go to the auditor, LGIP account funds transfer, and rate study work underway.

## 7. Public Comments

There were none.

## 8. Unfinished Business

A. Wastewater Facility List of Repairs Prior to Rehabilitation Project

Three of the previous projects were already discussed earlier. Middaugh requested to move forward with purchasing the decanter switch for the jack screw travel limit switch. He reported we have no back up parts and delivery on the item is five to six weeks out. Council told him to go ahead and get it ordered

B. Request for Proposal – Legal Services

Motion 3: Trachsel moved to post the request for proposals for legal services. Worman seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussion included the length of time for the positing, where to post and including the current attorney on the posting.

Vote: Motion 3 passed.

Ayes: All were in favor

9. New Business

A. Draft-Ordinance 205-22- Storing of Vehicles or Property on City Street, and Impoundment of Vehicles

A request was made to table this item until we get our legal on board to help with the legalities of such an ordinance. The agenda item was tabled.

B. Hee Hee Illahee Park Shed Purchase -\$10,000.00

Mayor Worman stated that after further research and going and looking at the shed at the park, it appeared to be a good purchase for the city to make. A potential offer pending council approval was made with the owners of the shed for \$10,000.00.

Motion 4: Worman moved to offer the Thompson's \$10,000.00 for the shed at the Hee Hee Illahee Park as is, where is. Cummiskey seconded the motion.

Mayor Worman declared that it was moved and seconded and called for discussion. There was none.

Vote: Motion 4 passed.

Ayes: All were in favor.

C. Oregon Mayor's Association Task Force on Homelessness - City One Pager

City Recorder Chestler reported that in October the city was presented and acted on a request to support the Oregon Mayors Association by passing a resolution stating the city would partner with the Oregon League of Cities requesting the state to fund local homelessness response and prevention programs to address Oregon's Crisis on the unhoused. The Oregon League of Cities has hired a contractor that has sent out questionnaires to all the participating cities, which will create a "one pager" for each city that would be used to take to the legislature in support of the initiatives being proposed. The questions submitted to the city were in the packet. She reported having to answer the questions over the phone and the insert of answers was the result of the off-the-cuff responses. The

council discussed the meaning of homelessness in Siletz and the needs of the city and how to gather the information needed to answer the questions. Councilor Trachsel volunteered to work on the responses due to her involvement with other committees she is on in the county dealing with the same issues.

D. City Potluck for Workers, Council, Parks, Subcommittee, and Mayors Award Recipients Dec 28<sup>th</sup>

Mayor Worman discussed a potluck for the city employees and council. It was decided that the meal would be catered by one of the food trucks, on the 28<sup>th</sup> of December at 4:00 PM. Further discussion regarding the Mayor's Awards would be done at the first meeting in January. The council meeting of the 26<sup>th</sup> of December was cancelled due to Christmas Holiday.

E. November 8, 2022, Official Abstracts /Election Results

Motion 5: Trachsel moved to accept the November 8, 2022 General Election as presented. Worman seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussed were overvotes and undervotes.

Vote: Motion 5 passed.

Ayes: All were in favor.

10. Correspondence

- Portland State University Population Estimate
- Letter to Rep. Gomberg
- Confederated Tribes of Siletz Indians – Joint Meeting

Mayor Worman stated the city has agreed to have a joint meeting with the Confederated Tribes of Siletz Indians on January 31, 2023, it will be scheduled at 4:00 PM or later.

11. Council Comments

Cummiskey asked about Business License renewals going out.

Mayor Worman: Stated that a request from Councilor Cummiskey had been submitted requesting a ninety-day leave of absence to deal with personal issues. Mayor Worman stated this would be allowed and wished him well. Mayor Worman reported participating in a hearing with the Oregon Employment Office regarding an appeal submitted by the city to set the record straight on written comments made on the Notice of Claim Filed; issued on May 25, 2022. At that hearing were the City Recorder, Sheila Jordan and himself. He saw this as an opportunity to submit more evidence to the record.

Trachsel reported participating in the Small Cities Meeting work group. They were working on House Bill 3115, the Ordinance about Homeless People. She reported all cities will have to deal with passing this type of ordinance. She stated there needs to be community conversations, public meetings, legal aid involvement. Some of the issues is the RV situation in the county, she referred to Blake vs Grants Pass, and Johnston vs Grants Pass. Trachsel recommended asking the community to be part of the


townhall workgroups and the city facilitate a workgroup to work on forming the response system as outlined in house bill 4123. She thought it might be best to wait until we have a city attorney in place.

Council requested staff find an opportunity for "new council member training" - suggested was the Oregon League of Cities.

## 12. Adjournment

Trachsel moved to adjourn the meeting at 7:15 PM.

Mayor Worman declared there being no further business to come before the council, adjourned the meeting at 7:15PM.



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Mayor Will Worman

ATTEST:



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City Recorder