

City of Siletz
City Council Regular Meeting
September 26, 2022 – Monday, 5:30 PM
Siletz City Hall

Present: Mayor Worman, T. Retasket, M. Cummiskey, S. Trachsel
Staff: Public Works D. Viar, City Attorney Doug Holbrook, City Recorder B. Chestler

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order at 5:30 PM and established a quorum.

3. Approve Minutes: September 12, 2022, Regular Meeting; September 19, 2022, Work Session

Motion 1: Trachsel moved to approve the September 12, 2022, Regular Meeting minutes and the Work Session minutes of September 19, 2022, as presented. Cummiskey seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed.

Ayes: All were in favor.

4. Accounts Payable-Financial Report September 26, 2022

Councilor Retasket stated she had reviewed the accounts payable and recommended approval as presented.

Motion 2: Retasket moved to approve the accounts payable as presented. Cummiskey seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussed was the bank balances and the plan to close the Bank of the West account by the weeks end and move all funds temporarily into the new account. Recorder Chestler reported there were things she is needing to correct on the expenditure report and until things were caught up it would look skewed.

Vote: Motion 2 passed.

Ayes: All were in favor.

5. Special Orders

There were none.

6. Reports of Officers, Boards, or Standing Committees, City Staff Reports

- Parks: Chair Retasket reported most of the committee's activities were in the packets, there is the regular scheduled meeting on Thursday the 29th of September. The committee will be working on

planning the fall events. She requested approval and support of the council submitting grants to the Confederated Tribes of Siletz Indians – Charitable Donations Committee, for help with purchasing a golf cart, \$3,000.00; and, a second grant request for \$ 1,200.00 for Sounds in the City Concerts for next summer. There were no objections to pursuing the grants, and she was thanked for her work on the grants. Mayor Worman reported on the opening ceremony and ribbon cutting of the new Carter Basketball Court. The city hosted a 3-on 3 basketball tournament which included teams from high school age to adults that raised money for local youth activities.

- Library: There was no report
- Fire Department: No report was provided
- County Sheriff's Office (LCSO): Lieutenant Vertner came late and reported under Council Comments.
- Staff Reports:

Public Works Viar reported on the purchases of new temperature sensors at the water plant and installing them, power outages that had occurred and the work involved in restarting everything, manhole debris and cleaning, the hauling of the bio-solids, the preparations and the hauling of 104 loads, 546,000 gallons, and the final cleanup and return of the generator borrowed from the county for the project. He stated TAG had been out and installed a level transmitter on the raw water tank, and we are still waiting for the clear well level controller. We are currently using a loaner unit from TAG.

City Recorder Chester reported on the status of the Audit and the challenges getting the auditor to return calls. She gave a brief overview of the CPA and a bill received with no real deliverables and the conversation and work plan being put in place to move the audits forward. She updated council on the Oregon League of Cities (LOC) 2023 Legislative Priorities and stated three of the council's priorities were on the legislative priorities list and will receive advocacy work by the LOC lobby team.

7. Public Comments

There were none.

8. Unfinished Business

A. Hee Hee Illahee Agreement- Linda and Donald Thompson

Linda and Donald Thompson addressed the council regarding the agreement. Linda stated she is 69 years of age and cannot move in the 20 days allotted by the letter from the attorney. She stated she needs to recoup their stuff and that they have put \$40,000 into making the space livable. She stated she was unclear what the council and city was looking for them to do regarding moving and their belongings. She suggested dismantling the living quarters, as they had put a great deal of their own money into making the place livable. They asked for a minimum of six months, it had taken them five years to get it nice. She again requested six months and asked about what the council wanted to do about the decking, driveway and that they had put all this in at their expense and would like to dismantle and sell it to recoup their expenses. Linda stated the shed behind the trailer is theirs, they had built it. They requested to sell it. She asked that the council consider their request and get back to them.

Mayor Worman directed this to be taken up in executive session on October 13, 2022, at 5:00 PM.

B. Code Enforcement-Strickler Property Request

Mr. Strickler addressed the council regarding his request to keep a tenant living in the garage. He stated she will have to leave but it would create a hardship and requested for her to remain where she is for six months. She is

low income and housing in Newport does not meet the time frame, nor does she have the funds available to be on the list for that housing. He has filed for a permit through the county and the county told him it would be approximately twelve weeks for them to come out and do the inspections on the sewer and water connections.

Motion 3: Retasket moved to give an extension to the property at 591 W Buford Ave. to permit the living arrangement in the garage until the 2nd Regular Council meeting in February of 2023. Cummiskey seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 3 passed.

Ayes: All were in favor.

9. New Business

A. Sewer Agreement

This was tabled until the next regular meeting.

B. Sewer Plant Funding Priority List

Mayor Worman stated this needed to be discussed further in a work session. He requested a copy of the wastewater master plan be sent to all the councilors. He stated the city needed to prioritize the list and requested staff to work on the list and have staff recommendations for the work session. Listing what the acronyms were, was requested. The date of the work session was set for October 13, 2022 following the executive session.

C. Technology Projects-City Hall: Recorder Chestler reported on the current technologies being implemented at city hall. Zoom components have been purchased and are waiting for IT to install. We are currently signed up for the Invoice Cloud which will give our customers access to pay their water and sewer bills online. It was reported the city has been approached by Anne Whittington of the Oregon Cascades West Council of Governments and staff is working with her regarding grant opportunities that would include broadband for our water and sewer plants, wastewater funding, parks and technology types of grants. It was suggested that the council have a government-to-government meeting with the tribe regarding working together on grants and future plans that both entities can benefit from.

10. Correspondence

Mayor Worman read into the record a letter received from a community member regarding a letter that they had received from the Code Enforcement Officer. Mayor Worman requested the complaint be given to the Code Enforcement Officer to address.

Mayor Worman advised a letter from a past employee's attorney was received by himself and one to each of the council regarding a lawsuit being filed against the city.

11. Council Comments

Councilor Retasket: Asked when the audit would be done.

Mayor Worman: Noted that Lieutenant Vertner arrived late. He gave his time to the Lieutenant to address the council. Lieutenant Vertner reported there was nothing new to report. He was asked by council how we go about getting animal control? He reported there is no clear advice and gave an update of the staffing and


budget constraints on the animal shelter and staff. Lt. Vertner stated the department is mandated to investigate dog bites; however loose dogs were an issue best handled through the city's code enforcement officer. He further encouraged people to keep reporting, it would send a clear message to the county commissioners on the personnel and budget needed for animal control in the county. Mayor Worman had nothing more to add.

Councilor Cummiskey: Nothing

Councilor Trachsel: Nothing

12. Adjournment

Retasket moved to adjourn the meeting at 7:12 PM. Trachsel seconded the motion. There being no further business to come before the council Mayor Worman adjourned the meeting at 7:12 PM.



Mayor Will Worman

ATTEST:



City Recorder Chestler