

City of Siletz

Regular City Council Meeting

Monday, March 8, 2021 at 7:00pm

The Siletz City Council met and convened on Monday, March 8, 2021 and Mayor Worman called the regular meeting to order at 7:00 p.m. in the Siletz City Hall. Via www.gotomeeting.com (Covid19) 7:00pm

ROLL CALL

Present were Mayor Willie Worman, Councilors, Susan Trachsel, Tim Shank, Jennifer Whitehead and Leslie Button by Zoom.

Also present were Tracey Viar, City Recorder, Sheila Jordan, Deputy City Recorder, Allen Middaugh, Public Works Supervisor, Darin Viar, Public Works, Sergeant Karl Vertner and Deputy Bruce McGuire, Lincoln County Sheriff's Office.

Attending by Zoom ~ Dave Eshleman, Public Works, Racheal Maddox-Hughes, Sequoia, Jacob Reid and Elizabeth Madden, Prevention Coordinators, Confederated Tribes of Siletz Indians.

MINUTES

Councilor T. Shank moved to approve the minutes of the February 8, 2021 Regular City Council and the Work Session meeting on February 22, 2021 and Councilor J. Whitehead seconded, approved.

LINCOLN COUNTY SHERIFF'S -UPDATE

Deputy McGuire discussed a couple of houses that are being watched for activity. McGuire will be making personal contact with one of the home owners. McGuire made a statement about the murder that occurred in Siletz, he wanted to make sure the community members know that the investigation is still on-going and it will be a long process.

FIRE DEPARTMENT-UPDATE

No update from the Siletz Fire Department, but Mayor Worman talked about the large out-building fire that took place in Siletz. This fire is still under investigation at the time of this meeting.

LIBRARY UPDATE

The Library will be opening back up with limited hours starting March 3, 2021. The days and hours of operation are Tuesday – Friday from 10am – 4pm.

PARKS AND RECREATION UPDATE

Mayor Worman and Councilor T. Shank worked to complete the grant for the Old Mill Park. The work will be to fix the old boat ramp (re-grade, wider, etc.) clear hazardous trees and vegetation, put in a toilet, picnic area and trails. All the parking areas will be cleared and re-surfaced with gravel. All levels will open up into the next level and will be more visible and safe. The park will have (3) levels.

- A. Top level will be for parking.
- B. Second level will for picnic and trails.
- C. Third lower level will be for accessing the boat ramp, toilet and turn around.

Other projects that the City is working on for the community.

These projects will be part of the sports complex located on city property.

- a. Basketball court with hoops sized for all age groups.
- b. Pump track to be utilized over between the ball field and the skate park.
- c. Pavilion for outside concerts, movies and etc. This area will be located between the Library and the Fire Hall.
- d. Picnic and Restroom facilities behind/beside City Hall
- e. Waterpark is another idea that's being researched to be an addition to the complex.
- f. Small playground area back between City Hall and the baseball field.

COVID-19 UPDATE

Councilor S. Trachsel gave the update. As of this meeting Lincoln County had 9 new cases and the County will stay in Low Risk. Lots of outreach is being done for 75+ older population to get the vaccine and 65+ is coming next. The County is working hard to open 2 new clinics in the County, which will bring the total to 5. The Confederated Tribes of Siletz Indians have started reaching out to all community members in the Siletz and Logsdan areas to get vaccinated. Please keep checking the County's webpage for clinics, eligibility, date/time scheduling and reporting.

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UPDATE SEWER PROJECT MEETING WITH GRANT WRITER RACHAEL MADDOCK-HUGHES, CITY ENGINEERS AND OTHER AGENCIES

Rachael Maddox-Hughes discussed updating property lists for the city and the properties owned by the Confederated Tribes of Siletz Indians. Rachael M.H. and T. Viar will update the lists and will start gathering information for upcoming grants for the Waste Water Sewer Project.

Mayor Worman updated the Council on the discussions being held between the City of Siletz and the Confederated Tribes of Siletz Indians. Our Facilitator's names are Karmen Fore and Peter Harkema from Oregon Solutions.

SIGNATURES~CITY ACCOUNTS , CREDIT CARD & MAYORS SIGNATURE STAMP APPROVAL.

Councilor J. Whitehead brought the new banking forms to be signed by Councilor L. Button and City Recorder T. Viar to be check signers for City of Siletz Business.

Councilor L. Button will be replacing past Councilor R. Hervey.

City Recorder T. Viar will be replacing S. Simmons who retired at the end of January 2021.

The City credit card will be taken out of S. Simmons name and reissued in City Recorder, T. Viar's name.

Councilor L. Button made a motion to approve, Councilor J. Whitehead moved to 2nd, motion was approved.

Approval of the signature stamp was tabled. City Council would have to adopt a Resolution and complete additional documentation before it can be approved by the City's Banking Institute and City Council.

AUDIT

T. Viar reported the City's 2019-2020 taxes were filed and accepted by the State. Each City Councilor and the Mayor received a banded copy in their packet.

RESOLUTION #692 ADOPTING THE 2019-2020 AUDIT, the City Council adopts the 2019-2020 Regular City Audit as submitted and prepared by the firm of Grimstad and Associates. Councilor L. Button made the Motion to approve Resolution #692, Councilor J. Whitehead 2nd, Motion was approved.

RESOLUTION #693 – ACCEPTING/AUTHORIZE EXPENDING GRANT FUND MONIES-PARK GRANT

Mayor Worman applied for a grant from the Lincoln County Community & Economic Development Fund in the amount of \$12,900.00 for the specific purpose of building an City Outdoor Sports Complex and the application was accepted/approved. Council T. Shank made the Motion the approve Resolution #693 to accept/authorize expending grant funds. Councilor S. Trachsel 2nd, Motion was approved.

CTSI ~ ELIZABETH MADDEN, PREVENTION COORDINATOR ~ Town Signage Project - Youth

There was extensive discussion about involving the Siletz Community Youth to design “Welcome to Siletz” signage, Councilor L. Button would like to see one at all (3) entries into Siletz. The Confederated Tribe of Siletz Indians Prevention Coordinators, Elizabeth Madden and Jacob Reid will be taking the lead on this project. They would like to have the youth brain storm and get excited about planning and designing. There would need to be additional discussions with the County and State about posting on their roadways. Elizabeth and Jacob will come back to the City with updates and a more concise plan. The project is still in the beginning phase of development. Councilor S. Trachsel has information about Youth Development Management (the program and process), Youth Leadership and Rural Development. Councilor Trachsel will send this information to Mayor Worman and he will send it to Elizabeth and Jacob.

(There was a lot of distortion during this call because of being a Zoom meeting.)

CORRESPONDENCE

- A. King Tide Posters- Council asked for examples more pertinent to the river ways around the Siletz Community and boat launches. T. Viar will reach out for more information.

PUBLIC WORKS REPORT

Raw water pumps off for 17 of 28 days for high turbidity in the river due to the 16.16 inches of rain

Put 3 loads of rock on SRD & hauled 4 loads of rock from the pit (re-stock our pile)

Ran WWTP Generator under full load & pulled WWTP non-potable pumps and cleaned basket and installed a new check valve

Heavy rains have increased WWTP flow to over 900K

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Been familiarizing Darin and Kenneth with distribution water valve locations
Working on many Water/Sewer State Reports (also training Darin & Derek)
(Cross Connect, I & I, Bio-solids, Polymer Use, CT & Turb. Water Quality Report – CCR)
Coast Range Equip. checked amps on clear-well pumps at WTP – noticed a slowing down issue.
Opened valve for a bit more flow to tanks (both pumps have been in service over 21 years!)
Considering a rebuild in near future.

Noted a tear in the WWTP Decanter Boot... trying to find a temporary zipper boot to install to protect the inner decanter parts.

WWTP non-potable Pump Station low on pressure, #1 pump not working, was sent to Coast Range for testing.

A. Middaugh discussed the pond that holds bio-solids at the Treatment Plant. The Class B bio-solids were being hauled a short distance to farm and spread. That option is no longer available to the City. To pump, dredge, haul and dry the pond will cost \$600,000.00. Is this a cost that will be covered in the Waste Water Treatment Plant project or will it need to be added in, was a question and what will the options be in the future for disposal. Mayor Worman told A. Middaugh that some farm companies in the valley will haul it off to use on their fields. Mayor Worman will pass that information names/numbers on to A. Middaugh.

OTHER

City Billings - Mayor Worman updated Council on the procedures of paying utilities, invoices, payroll, etc. Councilor S. Trachsel stated that the City's monthly billing invoices for payment are factored into the City's Budget, that is approved annually by a Budget Committee and any concerns or questions should be directed to the City Recorder for clarification at that time.

Business/Church signs located on the Mini Mart property on Swan Ave. T. Viar stated she would reach out to the owners of the signs and have them removed.

Year-long calendar of events for City/Park/Summer Concerts – There was extensive decision about forming a Community Committee to come up with a calendar of events. Councilor L. Button would like to have more involvement and decision making from Siletz Community as a whole. Mayor Worman stated Councilor L. Button would take the lead on forming the Community Committee.

PUBLIC COMMENT

None

OLD BUSINESS

Nuisance Properties- S. Jordan gave a brief statement about the (2) properties in question. The owner of both properties has been in contact with the City of Siletz and the complaints are being addressed. It is taken a lot longer than expected due to COVID-19 restrictions.

Information for online pay- Councilor J. Whitehead handed out and information packet about Xpress-pay a Site-Fee Program for Utility Companies. The Council also discussed Payment options, reducing delinquencies, reliable security, tangible results and the software compatibility the City currently uses.

WORKSESSION

None

BILLS

Councilor T. Shank made motion to pay February 2021 bills in the amount of \$60,929.55 Councilor J. Whitehead seconded the motion and February 2021 bills were approved and signed on March 8, 2021.

ADJOURNMENT

Councilor L. Button moved that the regular meeting of the Siletz City Council be adjourned at 9:10 pm. Councilor T. Shank seconded the motion and it was approved.

Approved by the Siletz City Council on this 12 day of April, 2021.

Signed and approved by the Mayor on this 12 day of April, 2021.

ATTEST:


CITY RECORDER


MAYOR