

City of Siletz  
Regular Council Meeting  
Monday, June 13, 2022, 7:00 PM  
Siletz City Hall

Present: Mayor Worman, T. Retasket, L. Fawver  
Excused: S. Trachsel  
Staff: Public Works Superintendent A. Middaugh, Public Works Utility Worker D. Viar, City Recorder B. Chestler

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance

2. Call Meeting to Order and Establish a Quorum

Mayor Worman declared for this meeting he would be a voting member to establish a quorum. He called the meeting to order at 7:00 PM.

3. Approve Minutes: May 9, 2022, Regular Meeting, May 23, 2022, Workshop, June 2, 2022, Special Minutes

The Regular Minutes of May 9, 2022, were discussed and corrections and amendments were made.

Motion 1: Retasket moved to approve the minutes of May 9, 2022, with the amendments and corrections. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed  
Ayes: All were in favor

The Workshop Minutes of May 23, 2022, were discussed and corrections were made.

Motion 2: Fawver moved to approve the minutes of May 23, 2022, as amended and corrected. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed  
Ayes: All were in favor

The Special Meeting Minutes of June 2, 2022, were discussed and a request was made these minutes be corrected and brought back for approval.

#### 4. Account Payable-Financial Report

A discussion took place regarding a council member approving the accounts payables prior to the meeting. Further discussions, found the accounts payable report provided was not enough detail for the council to base or make decisions on. Before approving the May 2022 accounts payable, it was requested that a more detailed report be brought to the council at the next regular meeting.

#### 5. Special Orders

- DAHL Disposal Service Inc. - Chuck Lerwick

Mr. Lerwick introduced himself to the council. He stated they were requesting a 6% increase in the solid waste rates. He reported there was no increase last year due to COVID. He noted in their budget they allocated to fund sports programs but during the pandemic most of the sporting events had been canceled. The company instead donated food to food banks and provided additional support to their drivers. Lerwick said the increases were based on the Cost Price Index (CPI). Council members questioned what the new rates would be as a rate sheet had not been provided. He provided one to be entered into the record. A discussion of the company's "bailing garbage" pilot projects with the Juno technology used at the Georgia Pacific plant in Toledo was provided.

Motion 3: Retasket moved to accept the rate increase of 6%. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 3 passed

Ayes: All were in favor

- Variance Request -VAR 2022 -Skauge Tax Lot 10-10-09 CB-08200.

The reason for the need for the variance was discussed, and why the ordinances were written only allowing a three-and-one-half-foot fence. Discussed were safety issues, the setback of the applicants driveway, and the traffic flow in the area. Public Works provided the request to have a six-foot fence is understood but suggested the driveway still needed to have a section that was three and one-half feet, to see what was coming down the road and for others to see what was pulling out of the driveway.

Motion 4: Worman moved to approve the variance with an amendment to the variance that the fence has a three-and-one-half foot section at the driveway and the applicant is to work with Public Works regarding the driveway section. Retasket seconded the motion.

Mayor Woram declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 4 passed  
Ayes: All were in favor

#### 6. Reports of Officers, Boards, or Standing Committees

- Parks reported: minutes had been added to the packet regarding their last meeting.

Chair Retasket requested that community member, Tracy Whitlow formally, be approved to serve on the Parks and Recreation Committee.

Motion 5: Mayor Worman moved to approve Tracy Whitlow to serve on the Parks Committee. Fawver seconded the motion.

Vote: Motion 5 passed  
Ayes: All were in favor

Other issues discussed by Parks: Next meeting date is June 23, 2022. At that meeting, they will be working on finalizing the July 4th, celebration and the National Night Out. Reported were other community activities not related to the city, a river float sponsored by Noel's Market. The Parks & Rec Committee would like to be notified of the other events in the community to be able to coordinate with the other activities taking place. The Hee Hee Illahee Park bathrooms were discussed and the ladies' restroom door needed repairs. Public Works was directed to fix the door. An update on the Old Mill Park beautification and restoration project took place with a big thank you to all the volunteers, community members, fishermen, the 2022 graduating class, and employees that worked on making the project a success. The State Marine Board will be doing work and surveys on the plans for the trails, stairs and bathroom, and the boat launch facilities. The park has to be ADA accessible to be eligible for State funding.

- Library: A report was not given
- Fire Department: A report was not given
- County Sherrif's Office (LSCO)-Deputy McGuire reported that he did not have available the stats for the community as requested. He reported he will not be available at the next regular meeting, but Lt Vertner would be available to discuss the stats. He reported on drug paraphernalia in the city park bathroom,

and mail box bashing. Deputy McGuire reported there will be a kick-off meeting on July 29, 2022, of the oversight committee to share information on how to move policing in the community forward.

## 7. Public Comments

Rynell Jefferson stated she and her family appreciated the Sheriff in town. They have had a homeless camp on their property and he has assisted with the situation. She noted they are interested in a lot line adjustment and requested if the city had a city planner in place, and, how they would go about getting the request heard. She was advised to contact the City Recorder for that information.

## 8. Unfinished Business

### A. City Council Dates and Times of Meetings

Mayor Worman stated there has been an abundance of meetings and due to the length of the meetings council wanted to consider having two meetings per month.

Motion 6: Retasket moved to temporarily set meetings to the first and third Mondays of the month. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none

Vote: Motion 6 Passed

Ayes: All were in favor

### B. Intergovernmental Agreement-Code Enforcement

Mayor Worman stated this is to be a pilot program and is pared down to a one-year contract. Discussion included the municipal court. Questioned if it was just understood or if it should it be written in and it is not clear. Further discussion was the vehicle, the code enforcement officer, one day per week, and how the council questions and concerns will be answered. Fees and fines for violations of the code, they will be addressed at another meeting.

Motion 7: Retasket moved to approve adding a code enforcement officer to the city, with a clause and provision written in regarding using the Municipal Court in Toledo. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was no further discussion.

Vote: Motion 7 passed  
Ayes: All were in favor

#### C. Request to Change the City's Financial Institution to Columbia Bank of Newport

Motion 8: Retasket moved to change the city's financial institution to the Columbia Bank of Newport. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussed was having all council members be signers on the account, to prevent in the future the current situation regarding short staffing in city hall.

Vote: Motion 8 passed  
Ayes: All were in favor

#### D. Tribal Land Use

Recorder Chestler gave a brief update of the re-zoning request of land purchased by the Confederated Tribes of Siletz. The City Planner is getting close to setting the public hearing dates for the request. The process for the public hearing was discussed. The public hearings will be held at the council meetings.

#### 9. New Business

Councilor Retasket was concerned about the request the Library District had made at the May 9, 2022, council meeting. She felt we should be providing free water and sewer as they do maintenance and repairs to the building. She noted the city owns the land and the building, and the library provides services to the community. A discussion ensued as to how we track the water usage and that it could become part of the non-revenue billing. Questions were raised about the fire department being under that same umbrella, and it was determined that we own the land however the building belongs to the district.

Motion 9: Retasket moved to waive the water and sewer fees from the Siletz Utility fees for the Siletz City Library. Worman seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 9 passed  
Ayes: All were in favor

A. Resolution 687-22 – A Resolution Authorizing a Supplemental Budget Adjustment for FY 2021-22.

Mayor Worman requested the city recorder read into the record Resolution 687-22 in its entirety.

Motion 10: Worman moved to adopt Resolution 687-22 – A Resolution Authorizing a Supplemental Budget Adjustment for FY 2021-22 as written. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for a discussion. Discussed was the basketball court funding, and Councilor Retasket requested permission to ask the tribe to be looking for grants for the city.

Vote: Motion 10 passed  
Ayes: All were in favor

B. Resolution 699-22 – A Resolution Adopting the Fiscal 2022-23 Budget and Public Hearing

Mayor Worman requested any public comments on the Fiscal 2022-23 Budget. None were made. A request was made to have a full copy of the budget when it was finalized.

Motion 11: Fawver moved to adopt Resolution 699-22 -A Resolution Adopting the Fiscal 2022-23 Budget, as presented. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 11 passed  
Ayes: All were in favor

C. Resolution 700-22 – A Resolution Declaring the City's Election to Receive State Revenue

Motion 12: Fawver moved to adopt Resolution 700-22 – A Resolution Declaring the City's Election to Receive State Revenue as presented. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 12 passed  
Ayes: All were in favor

D. Resolution 701-22- A Resolution Imposing and Categorizing the Tax Levy

Motion 13: Fawver moved to adopt Resolution 701-22- A Resolution Imposing and Categorizing the Tax Levy as presented. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 13 passed  
Ayes: All were in favor

E. Resolution 702-22 – A Resolution Updating and Changing Signatories and Access to the Local Government Investment Pool (LGIP) account 4020.

Discussed was the need to amend Resolution 702-22 to have all council members on the documents and as signatories to avoid a similar situation the city has just currently undergone with changing staff in city hall.

Motion 14: Retasket moved to approve Resolution 702-22 – A Resolution Updating and Changing Signatories and Access to the Local Government Investment Pool (LGIP) account 4020 as amended. Worman seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 14 passed  
Ayes: All were in favor

F. Water-Sewer -SDC Rate Study – Expenditure Request- \$20,000.00

Motion 15: Retasket moved to approve a Water-Sewer, SDC Rate Study up to \$25,000.00. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 15 passed  
Ayes: All were in favor

G. Resignation of Council Seat #2

Motion 16: Retasket moved to accept the resignation of Gail Freer from Council Seat #2. Worman seconded the motion

Mayor Worman declared it was moved and seconded and called for discussion. Discussion included sending Ms. Freer a letter of appreciation for her service, and posting the position for seat #2 for two weeks. The position would not be on the ballot in November due to it is an

unexpired term and the charter allows for the seat to be filled by council appointment until the expiration of the term.

Vote: Motion 16 passed

Ayes: All were in favor

#### H. Permit for Nesika Illahee Pow Wow Parade

It was discussed that there may not be a parade this year and it would not warrant the work required for a permit. Suggestions were made to contact the Confederated Tribes of Siletz office and confirm the information with the Cultural Education Director.

Motion 17: Retasket moved to approve applying for the Permit from the Department of Transportation in the event the parade took place. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 17 passed

Ayes: All were in favor

#### 10. Correspondance

Information regarding the Libray summer programs was given. The programs include the ability to check out a pass to the Oregon Coast Aquarium, a Bird Watching Back Pack that could be checked out with binoculars, and Story Time.

#### 11. City Staff Reports

- Public Works Superintendent A. Middaugh, read into the record his submitted report.
- City Recorder B. Chestler gave an update on IT projects, and the ordinance being researched on a Park Host program.

#### Council Comments:

Mayor Worman: Staff was requested to send a letter of appreciation to DAHL Disposal for the 60 yards of debris hauled from the Green Thumb/Mill Park project.

Retasket: She stated she would be willing to review the accounts payable bills before approval at the council meetings and review the council minutes before going to the packets. She also suggested adding the staff reports under Item 6 of the agenda to not keep staff at the meetings so late. All were in agreement with the agenda change. She noted the next council meeting



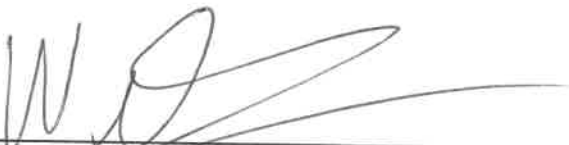
date and stated she had made a motion that should actually have designated the second and fourth Monday's as council dates. She requested the resolution show the appropriate dates.

Fawver: Nothing to add.

### 13. Adjournment

Motion 18: Retasket moved to adjourn the meeting at 9:05 PM. Fawver seconded the motion.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 9:05 PM.

  
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Mayor Will Worman

ATTEST:

  
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City Recorder