

Siletz City Council
Regular Meeting
Monday, June 27, 2022, 7:00 PM
City Hall

Present: Mayor Worman, T. Retasket, S. Trachsel, L. Fawver
Staff: Public Works D. Viar, City Recorder B. Chestler

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order at 7:00 PM and established a quorum.

3. Approve Minutes: June 2, 2022, Special Meeting Minutes, June 13, 2022, Regular Meeting Minutes

Motion 1: Retasket moved to approve the June 2, 2022, Special Meeting Minutes as presented. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed
Ayes: All were in favor

It was noted there were changes needed to the meeting minutes of June 13, 2022, on page three.

Motion 2: Retasket moved to approve June 13, 2022, Regular Meeting Minutes as amended. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed
Ayes: All were in favor

4. Accounts Payable-Financial Report: June 13, 2022, Payable Report, June 27, 2022, Payable Report

Councilor Retasket stated she had reviewed the accounts payable, reported seeing nothing unusual, and recommended approval.

Discussions and questions included payments to Vision MS, Sequoia Consulting, and West Coast Cronin Clan Co. Other questions were why expenditures were being charged to inappropriate account codes. City Recorder Chestler noted that expenditures were being charged to codes that had funding remaining at the end of this fiscal year.

Motion 3: Trachsel moved to approve the accounts payable for June 13, 2022, and June 27, 2022, as submitted. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was no further discussion.

Vote: Motion 3 passed

Ayes: All were in favor

5. Special Orders

There were none.

6. Reports of Officers, Boards, or Standing Committees, Staff Reports

Chair Retasket reported that the Parks & Recreation Committee had just met on Thursday. She reported on events, the summer movie selection was underway, July 4th food was being purchased, and the request from the folks who put on the Ride for Recovery BBQ in the park had been received and was set to take place. A brief update on the Mill Park project and the continued work underway with the State of Oregon Marine Board was given, and a request was made to maintain the current upgrades to the area. Community projects were discussed, "take a rock, leave a rock," benches for the Hee Hee Illahee park, Welcome to Siletz sign to be made by the 2023 Siletz Valley School woodworking class. Suggestions of where to place a sign were discussed, and the city was asked to supply the wood for the sign project. A suggestion was made to ask if the tribe wished to participate in the project.

7. Public Comments

There were none.

8. Unfinished Business

A. Code Enforcement-Municipal Court

The issues regarding holding municipal court in Siletz were discussed, and if the council wanted to explore further changing the charter, which would require a vote of the people during an election cycle. The Mayor advised he would be having further discussions with the City of Toledo regarding the wording of the municipal court and the requirements of the city's charter.

B. Volunteer Park Host Program

The city's current agreement with the caretakers of the Hee Hee Illahee city park was discussed. The council expressed the intent is not to renew the agreement. Deadlines required by the agreement were discussed, and a time extensions that should be allowed for the property to be vacated. The consensus was that the attorney should be consulted with any letters or correspondence to the caretakers, and staff was given direction to contact the attorney. The letter's content was discussed, and it was requested that this be done within the next two weeks.

C. City's Mask Requirements

The council discussed the county's current low-risk status with COVID-19 and the current CDC requirements. The mask requirements in the city hall were due to staff requests. The requirement could be lifted if all were okay with the decision. Further discussion included if someone felt at risk, they

could continue to wear a mask. The same decision would hold for public works as well, and in city vehicles.

9. New Business

A. Job Descriptions and Posting Job Announcements

Discussed were the submitted job descriptions. It was the consensus that changing the job titles attracts more qualified applicants. Concern was the job position titles did not read authentic, and it appeared one person was in control over the other. Council wants both positions to participate in cross-training. The descriptions were requested to be reworked and returned to the next council meeting.

B. Elections

Discussed were the charter requirements to have petitions signed by twenty voters. In the past election, this did not occur due to COVID. A lengthy discussion ensued on the need to bring the charter to a future agenda and work on changes that match the current life and styles of conducting business and the needs of the city's residents. The city recorder circulated the current election posting and requirements.

C. Resolution 703-22-A Resolution Designating Bank Depositories and Authorized Signatures for Checks and Drafts of the City of Siletz.

Resolution 703-22 was read into the record in its entirety by Recorder Chestler.

Motion 4: Trachsel moved to adopt Resolution 703-2. A Resolution Designating Bank Depositories and Authorized Signatures for Checks and Drafts of the City of Siletz as presented. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussed were the bank signatories, IDs required, and when they were needed.

Vote: Motion 4 passed

Ayes: All were in favor

10. Correspondance

- Nuisance Neighbors-Lisa Brown

Mayor Worman agreed to reach out to Ms. Brown. Other nuisances were discussed, dogs roaming without a leash, burning garbage, and overgrown yards. The Mayor reminded everyone that we would have code enforcement starting in July, which should alleviate some of the issues.

- The city recorder read into the record an email received by Rural Community and Economic Development (RCAC) regarding the Water/Sewer/SDC rate study. The city has the opportunity to participate in the rate study at no cost to the city. Previously the city had approved a budget of up to \$25,000 for the rate study. In addition, the time frame of the project was discussed.

Motion 5: Trachsel moved to authorize the RCAC to conduct the Water/Sewer/SDC rate study starting mid-July at no cost to the city. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 5 passed

Ayes: All were in favor

11. Council Comments

Retasket: Made further comments regarding dogs, leash issues, animal control, barking dogs, charging dogs, and nuisance owners. Mayor Worman agreed to bring the issue up to Sheriff Landers and staff at their next meeting.

No other comments were made.

12. Adjournment


Motion 6: Trachsel moved to adjourn the meeting at 8:50 PM. Fawver seconded the motion.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 8:50 PM.



Mayor Will Worman

ATTEST



City Recorder