

City of Siletz
City Council Regular Meeting
July 25, 2022 –Monday, 7:00 PM
Siletz City Hall -215 W. Buford Ave.

Present: Mayor Worman, T. Retasket, M. Cummiskey, S. Trachsel
Staff: City Recorder B. Chestler

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order at 7:00 PM and established a quorum.

Mayor Worman, Retasket, Cummiskey, Trachsel

3. Approve Minutes: July 11, 2022, Regular Meeting; July 11, 2022, Executive Session

Motion 1: Cummiskey moved to approve the minutes of the July 11, 2022, Regular Meeting and the July 11, 2022, Executive Session as presented. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed.
Ayes: All were in favor.

4. Accounts Payable-Financial Report – July 25, 2022

Recorder Chestler explained the Revenue and Expenditure report and stated that she would be using the report for the financials each month.

Motion 2: Retasket moved to approve the Accounts Payable for July 25, 2022. Cummiskey seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed.
Ayes: All were in favor.

5. Special Orders

A. Columbia Bank- Melony Heim

Melony Heim assisted the council in completing the new account signatures forms. She thanked the city for its business.

6. Reports of Officers, Boards, or Standing Committees, Staff Reports

- Parks : Chair Retasket thanked the Mayor and Councilor Cummiskey for setting up the movie equipment in the park, and helping make the first movie night of the summer a success. She summarized the written report received by the park host at Hee Hee Illahee Park and gave an update on the events planned for the National Night Out in Siletz. She reported a donation from the police department of helmets, a group from Waldport potentially giving a bike safety class, and attendance of the code enforcement officer, fire department, and sheriff's department with the night ending with a street dance. Retasket advised planning is still underway to make the event fun for everyone. She asked for the council's support in making a request for a donation to secure a golf cart from the Chinook Winds Golf course. It would be used to water the flowers on main street. Concerns of the request were regarding insurance needed for the cart. Staff was directed to secure the information regarding the insurance needs.
- Library: The mayor stated he received a thank you for hosting the movie night.
- Fire Department: There was none
- County Sheriff's Office (LCSO): The mayor reported he had received the statistics for the community from the Sheriff's department, however he did not have a chance to review it and had hoped it would have been presented by the department. It would be discussed at the next meeting.
- Staff Reports: Recorder Chestler reported she and the Public Works employees Viar and Middaugh had attended a virtual kickoff meeting for the Water and Sewer Rate Study. She requested the council to discuss when the city was going to start working on the employee handbook and the compensated time issues. Discussed was the need for a workshop to address the issues.

7. Public Comments

Mr. and Mrs. Don Larson asked for an update on Mill Park. Mayor Worman updated there was a cleanup in June that included fishing guides, contractors, businesses, volunteers and city staff. They cleaned from the bottom to the top of the park, they limbed trees, took out old tree's vines and bushes. The Oregon State Marine Board had stated they would do a survey of the park once the cleanup took place. Originally the city had applied for the State Marine Board Grant and was denied due to not having a survey of the property done by an engineer. The state had agreed to do the engineering of the project that would provide a drawing that could bear the official stamp of an engineer. This was to ensure that whatever was built there could stand the test of time. The city will be applying again for the grant in the fall. Grants are awarded in the spring. Things that had changed from the conceptual design were the location of the restrooms to meet ADA requirements, the stairs, and fanning of the boat launch to accommodate both sport boats, and kayakers.

Requested was an update on the Ferry Street, Land Use Zone Change Application. Questions asked were the ingress and egress of the property, intended use of the property, installation of sewer and water lines and would other residences be required to hook up to city services and systems. Concern regarding the condition of a barn near the property was expressed. Questioned was who is responsible for the property. Concerns expressed were the roof and the potential of the barn collapsing. It was noted this was a different property than the one requesting the zone change. Mayor Worman advised that the city had hired a code enforcement officer and these types of buildings, garbage and nuisance properties would be addressed in the near future.

8. Unfinished Business

A. Zone Change Application |Confederated Tribe of the Siletz Indians| Final Review and Adoption of Findings

Recorder Chestler requested the council table this agenda item until next meeting, as this action required an ordinance. The requirements for text changes to the municipal code and the comprehensive plan were discussed. The 120-day deadline date was discussed. Mayor Worman tabled the review until the August 8, 2022, meeting and requested an ordinance be drafted and introduced.

9. New Business

A. League of Oregon Cities Legislative Priorities

Members of the League of Cities (LOC) are being asked to pick five top issues the city would like to see the LOC focus on during the 2023 legislative session. To make the recommendation the city is asked to provide an electronic ballot to the League of Cities by August 5, 2022. The council reviewed and discussed the legislative issues.

Motion 3: Retasked moved to select: Local Funding to Address Homelessness; Address Measure 110 Shortcomings; Property Tax Reform; and Resilient, Futureproof Broadband infrastructure and Planning Investment; as the top five issues the city recommends be added to the priorities for the League's 2023 legislative agenda. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was no further discussion.

Vote: Motion 3 passed.

Ayes: All were in favor.

B. Lincoln County Homeless Response Declaration of Cooperation

A request came to the city from Lincoln County Commissioner Chair, Claire Hall. It is a declaration of cooperation to each of the cities in the county regarding the Oregon Department of Administrative services in support of the grant to create a coordinated homeless response system for Lincoln County. Discussion ensued regarding this declaration is not providing any services. It is a planning group on how to deal with homelessness in the county. It does not deal with the causes, such as drug abuse, or substance abuse, nor does it provide places for people to live. Discussed was a need for an in-county treatment center.

Motion 4: Retasket moved to approve the non-binding Declaration of Cooperation to develop a Homeless Response system for Lincoln County, appointing Councilor Trachsel as a committee member and Council Retasket as an alternate committee member. Cummiskey seconded the motion.

Mayor Woman declared it was moved and seconded and called for discussion. Discussed was homelessness in the city and it being a hidden problem, and council wanting to have a voice. The selection of committee members was discussed and potential conflicts of interest.

Vote: Motion 4 passed.
Ayes: All were in favor.

C. NPDES Permit #101680 Renewal

The city's wastewater permit will expire on April 30, 2023. To extend the permit coverage the renewal application to DEQ is due by November 1, 2022.

Motion 5: Cummiskey moved to authorize the mayor to sign the permit application for the City of Siletz and submit it to the DEQ for renewal. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 5 passed.
Ayes: All were in favor.

D. Website

Recorder Chestler requested council to consider publishing a Request for Proposals (RFP) for a New City Website. Cost was briefly discussed, and a request was made to put out an RFP with a request for a demo and presentation of the proposed website prior to selection.

E. Quarterly Meetings with CTSI Council

Kurtis Barker the General Manager of the Confederated Tribes of the Siletz Indians, made a request to meet with the City Council on a quarterly basis to discuss topics of interest to both the city and the tribe. Mayor Worman stated he will reach out to Kurtis Baker and set the dates.

10. Correspondence

A letter was submitted to the packet as a cc'd email to the city regarding parking, and the tribal community gardens. Neither issue was considered to be the responsibility or in the jurisdiction of the city and no action was taken.

11. Council Comments


Retasket: Commented, movie night was great and she appreciated the donation of food for the event, port a potties for city functions was discussed and locking them at night was suggested, a request was made for benches down main street, the comfort station at the tribal property was discussed and the lack of staffing to keep the facility cleaned to the needed COVID standards was preventing regular hours of operation..

Mayor Worman requested topics be submitted for a work session with the tribe and the city.

12 Adjournment

Motion 6: Trachsel moved to adjourn the meeting at 9:50 PM. Retasket seconded the motion.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 9:50 PM.



Mayor Will Worman

ATTEST:



City Recorder Chestler