

Siletz City Council
Regular Meeting
Monday, August 8, 2022, 7:00 PM
Siletz City Hall

Present: Mayor Worman, M. Cummiskey, S. Trachsel

Excused: T. Retasket

Staff: Public Works Superintendent A. Middaugh, Public Works D. Viar, City Recorder B. Chestler
Telephonically Present: Contract City Planner K. Cronin

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order at 7:00 PM and established a quorum.

3. Approve Minutes: July 25, 2022, Regular Meeting

Motion 1: Trachsel moved to approve the minutes of July 25, 2022, Regular Meeting as presented. Cummiskey seconded the motion.

Mayor Worman declared it was moved and seconded, and called for discussion. There was none.

Vote: Motion 1 passed.

Ayes: All were in favor.

4. Accounts Payable– August 8, 2022

Councilor Cummiskey stated that he had reviewed the accounts payable in the office with the staff and recommended approval as submitted.

Motion 2: Cummiskey moved to approve the accounts payable as submitted. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed.

Ayes: All were in favor.

5. Special Orders

- Mayor Appoint Council President

Mayor Worman appointed Councilor Trachsel as the Council President. There were no objections.

6. Reports of Officers, Boards, or Standing Committees, Staff Reports

- Parks: Mayor Worman reported Movie Nights has been successful, as well as the joint venture with the City of Toledo's movie night. The schedule of movies for the rest of summer were announced as August 26, Grease, August 27, Sand Lot, September movie will be Monsters, Inc. He reported a successful National Night Out event with great participation.
- Library, Mary Dahlgreen reported we are in the dog days of summer. She reported the summer reading program is winding down, advised raffle tickets are still available at the library with great gift baskets, and gave an overview of the Siletz Public Library Culture Pass at the Oregon Coast Aquarium.
- Fire Department – Nothing was reported.
- County Sheriff's Office (LCSO- Nothing was reported.
- Staff Reports

Public Works Superintendent Middaugh reported: 1) Contacting Jack Whaley the Facilities Manager at Lincoln County to set up use of their generator for the bio solids haul project, 2) Emptying, Cleaning and Inspection of the raw water tank, 3) Maintenance of the basin's at the Waste Water Treatment Plant, 4) Final collection of the lead and copper samples, 5) The blower at the Waste Water Treatment Plant failure and repairs made, 6) Waste Water Treatment Plant decanter failure and repairs and parts ordered, 7) West Swan Ave paving and use of the SCA grant funds to complete the job, phase three of the project funds being applied for through the city's engineer Dyer Partnership to complete the rest of Swan Ave and some work on Scarlet.

Recorder Chestler reported: 1) Amount of overtime hours occurring and the amount of Comp Time accruing on the books, work session scheduled for September to deal with the issues, 2) Still working on the bank transition, new checks are ordered, 3) Still waiting on approval of scholarships for the Oregon League of Cities conference for council members, 4) Reminded everyone of election date deadlines and reported all seats not applied for.

7. Public Comments

There were none.

8. Unfinished Business

A. Fiscal Year 20/21 Audit Update

Recorder Chester gave an update on the work being done for the fiscal year 20/21 audit and reported having a phone conversation with the state auditor regarding the city being sanctioned for failure to submit a timely audit. She reported a withholding of 10% of state funding until the city can comply. The deadline reported for trying to complete the audit is getting it to the auditor's office by August 31, 2022. This sanction will begin on or after September 1, 2022.

B. Job Posting Application

Mayor Worman requested that the received job applications and resumes be sent to the councilors to review and to determine the dates for interviews.

C. Final Review & Adoption of Findings for Zone Change Application | Confederated Tribe of the Siletz Indians |

The city's contracted City Planner was participating telephonically and gave an update of the Findings. He stated the public hearing process was completed. Questions were raised by the council regarding if this sets a precedence for more zone change requests. The planner advised that this would be a policy question and any property owner can request a zone change, however, it was important to remember that each case would have to be judged on a case-by-case basis and would have to meet the criteria outlined in the municipal code. Making zoning changes, it is important to remember that conditional uses and variances to those uses comes into play and commercial uses are different than residential uses. The traffic flow for Swan Avenue and Ferry Street was discussed.

Motion 3: Trachsel moved to approve the revised findings of fact and conclusion of laws to approve a zone change application (SPA 22-01 & ZC 22-01) for the Siletz Tribe. Cummiskey seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussion included the overall benefit to the community, benefits of a zone change, and what the comprehensive plan says about character of zones.

Vote: Motion 3 passed.
Ayes: All were in favor.

9. New Business

A. Ordinance 204-22 – An Ordinance Amending the Comprehensive Plan Map and Zoning Map of the City of Siletz

Mayor Worman read Ordinance 204-22, An Ordinance Amending the Comprehensive Plan Map and Zoning Map of the City of Siletz in its entirety into the record.

Motion 4: Trachsel moved to accept the Introduction and 1st reading of Ordinance 204-22, An Ordinance Amending the Comprehensive Plan Map and Zoning Map of the City of Siletz, as presented and move it to the 2nd Reading and Public Hearing at the next regular meeting on August 22, 2022. Cummiskey seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussed was the ordinance is needed to amend the Comprehensive Plan Map and the Zoning Map of the City of Siletz for the approved zone change.

Vote: Motion 4 passed.
Ayes: All were in favor.

B. RFP for Legal Services for the City of Siletz

The request for proposal was reviewed. Discussed was clarifying the district language. Mayor Worman stated he would set the date when to post the RFP.

C. NewsTimes Pow-Wow Advertisement

Discussed was the city's historical submission to the News Times in support of the community and the Tribe for Pow Wow Weekend.

Motion 5: Cummiskey moved to approve a submission of a 2"x 2" ad - \$66.00, to the NewsTimes for the Pow Wow. Worman seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Councilor Trachsel stated she would be in charge of the ad.

Vote: Motion 5 passed.

Ayes: All were in favor.

D. Homelessness - Humane Policy for Removal of Homeless Camps from Public Property

This was presented for the city to start working on a policy to meet the expectations of ORS 203.077. Discussed were housing problems, lack of shelter in Siletz to direct homeless to, County's policy does not directly address the needs of the city and the need for the city to write a policy. The city wants to ensure it has a voice in decisions about the homeless within the city. It was determined that further discussions were needed and should be addressed at a work session.

10. Correspondence

There were verbal complaints shared about the parks. A request was made, the person put it in writing and sign the complaint so that it could be properly addressed.

11. Council Comments

Mayor Worman: Would like to put an ad in the newspaper for the Car Show. This is our 1st Car Show. He asked for volunteers to make the event a good one. He was asked for basics for the ad, brief history, basics of what it is doing and how to register.


Councilor Trachsel: Would like to change meeting times to 5:30 PM, with work sessions at 4:30 PM to accommodate staff getting home earlier.

Councilor Cummiskey: Expressed concern regarding the city's outdated alarm system. He stated he could look into options for the city and would bring it to an agenda in the near future.

12. Adjournment

Motion 6: Trachsel moved to adjourn. Worman seconded the motion.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 8:37 PM.



Mayor Will Worman

ATTEST:



City Recorder Chestler