

Siletz City Council  
Regular Meeting  
Monday, September 12, 2022, 5:30 PM  
Siletz City Hall

Present: Mayor Worman, T. Retasket, M. Cummiskey, S. Trachsel  
Staff: City Recorder B. Chestler

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order at 5:30 PM and established a quorum.

3. Approve Minutes: August 22, 2022, Regular Meeting

**Motion 1:** Cummiskey moved to approve the August 22, 2022, minutes as presented. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed.

Ayes: All were in favor.

4. Accounts Payable—Financial Report September 12, 2022

Councilor Retasket stated she had reviewed the accounts payable and recommended approval.

**Motion 2:** Retasket moved to approve the account payable as presented. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and call for discussion. There was none.

Vote: Motion 2 passed.

Ayes: All were in favor.

5. Special Orders

None

6. Reports of Officers, Boards, or Standing Committees, Staff Reports

- Parks: Councilor Retasket reviewed the letter received from Chinook Winds regarding the request for a donation of a golf cart. Chinook Winds was unable to donate as they rent their fleet of golf carts. She stated the parks committee will keep searching and maybe put together a fund raiser. The type of golf cart was discussed, and it's uses.
- Library: Nothing reported.
- Fire Department: Nothing reported.

- County Sheriff's Office (LCSO): Nothing reported.
- Staff Reports: Public Works staff was out on a project and unable to attend. Recorder Chestler reported on work underway on the Invoice Cloud Pay Online program, audit work, and the new office employee hire.

## 7. Public Comments

Mr. Strickler spoke to council regarding code enforcement and the violations cited to him regarding his connection to the sewer system without a permit. He stated he wanted to comply with the municipal code and found it unclear if he was supposed to be paying a dual base rate. Council discussed the need to address the municipal code and planning issues and will be scheduling a work session to start the process. The issue was tabled until Council and staff could meet on the specific location.

## 8. Unfinished Business

### A. Update-Homelessness and Humane Policy for Removal of Homeless Camps from Public Property

Discussed were the current issues related to trying to formulate a new ordinance that would adequately address the issue. Recorder Chestler reported a workshop taking place in Newport on October 17, 2022, 10:30 to 3:00 p.m., that she would attend trying to find more guidance on the issues surrounding the need to have laws that can be enforced. Discussion included the political climate may change with the upcoming election. Council felt dealing with the issue after election and the first of the year may be more appropriate. The agenda item was tabled until the first of the year.

## 9. New Business

### A. Code Enforcement

Land Use and Single-Family Residential Zones were discussed and the issues needing to be addressed in the municipal code. The issues determined to be addressed are: 1) Water and Sewer base rates, can more than one user be on one meter? 2) How do we want the building code to look. Does the city want garages being turned into living spaces? Council moved this to a work session to be worked on with the city planner included on the discussions. Council discussed needing to have a planning commission, what type of additional units would be allowed, growth within the city, ability to have additional homes on property, what the high density of housing needs were and the desire and need to have a five- year plan.

Water and Sewer Connections: the process was discussed for connections. This was added for discussion at the work session with the Planner.

### B. Lincoln County Library Agreement

**Motion 3:** Retasket moved to enter into the agreement with the Lincoln County Library District as presented and approve the mayor signing it. Cummiskey seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 3 passed.  
Ayes: All were in favor.

## 10. Correspondence

- Hee Hee Illahee Park Host Letter- Attorney Holbrook

Certified mail had been the preferred way for the document to be sent to the client, however it was not. Council discussed the deadline dates. It was discussed the weak parameters that were included by the attorney. Discussed was being prepared for push back once the document was received.

- Seanna Dahl

Approval was given to the CCSA youth soccer group to use the field next to the library for soccer practices on Tuesday and Thursday afternoons from 4-6 p.m. A porta-potty was discussed, and it was agreed it would be at the individual's groups expense and it was suggested to be locked when not in use by your group.

- November 8, 2022, Election Certified Candidates for City of Siletz

Recorder Chestler updated this is the final list of candidates for the November election.

## 11. Council Comments

Cummiskey: Advised a planning committee is being formed to plan the park. So far it consists of Janet Cummiskey, Sue Eatherly, Rob Rilatos, Tina Retasket, Darin Viar. The plan is to be ready to start work in the spring. Discussed was the need to post meetings with a 24-hour notice. A request was made to not have public works deliver the council packets. Preferred is that council picks up their own packet and just emails notifying Councilors when they are ready.

Mayor Worman: Ribbon cutting, and 1<sup>st</sup> shot at noon at the basketball court. Put on the reader board and post on the Facebook site.

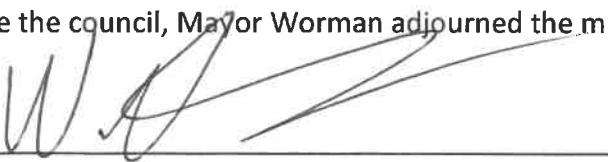
Retasket: Requested where we are at with the draft sewer agreement with the CTSI. Discussed possible meeting dates.

Trachsel: State she has a board meeting on Wednesday at 1:00 PM for the homeless advisory group.

## 12. Adjournment

Retasket moved to adjourn the meeting at 6:50 PM. Cummiskey seconded the motion.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 6:50 PM.

  
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Mayor Will Worman  
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City Recorder Chestler