

**City of Siletz**  
**Special City Council Meeting**

**March 3, 2022**

**Via: [www.gotomeeting.com](http://www.gotomeeting.com) find access code at the  
bottom of page**

**Meeting called to order @ 7:00**

**Roll Call:** Leslie Fawver, Mayor Worman, Susan Trachsel, Gail Freer all here.

**Applicants:** How many do we have currently, Do we expect anymore to be turned in, we will keep position open until filled. Interviews will take place in a public meeting with a executive session, Susan will step out of room while one of the interviews is taking place due to the applicant being a direct family member,

Gail will schedule the interviews for 3-9-22 starting at 6:00pm and allowing 45 minutes for each one.

Susan will make a list of some of the qualities that we are looking for in the new employee, if anyone has any ideas please let Susan know, Susan will also be making a list of questions that we can use in the interviewing process, Susan will email them for us to look at.

Doug requested Gail email him Sheila's mailing address, he needs it ASAP, preferably Friday the 4<sup>th</sup>.

**Motion Made to move into executive session @ 7:23** Gail will step out.

**Motion made to come out of executive session @ 9:03**

Decision made all in favor to accept Gails letter of temporary standing down at City Councilor and moving into a temporary paid position as City recorder while the interview, hire and train process is going on for a term of 90 days ending on 6-2-22 at the pay scale of the prior city recorder, Gail will touch base with Rob in the morning.

**Motion to adjourn at 9:13**

Motion by Leslie and 2<sup>nd</sup> by Susan