

City of Siletz
Special Meeting
Thursday, April 21, 2022, 6:30 PM
Siletz City Hall

Present Mayor Worman, S. Trachsel, L. Fawver, T Retasket
Staff: City Recorder B. Chestler, Interim City Recorder G. Freer, City Attorney D. Holbrook

I. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order at 6:30 PM and established a quorum.

II. Executive Session

Mayor Worman called for a motion to move into Executive Session to discuss matters under ORS 192.660(2)(b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual; ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and ORS 192.660(2)(l) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Motion 1: Fawver moved to enter into Executive Session. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussed was Ms. Jordan and her Attorney Mr. Hannon would be joining the Executive Session.

Vote: Motion 1 passed
Ayes: All were in favor

Executive Session was entered into at 6:35 PM.

Mayor Worman called the Special Session back to order at 7:10 PM and declared no action was taken during the executive session.

Mayor Worman gave a brief overview on how council was going to proceed with the 13 allegations of conduct by Ms. Jordan. After each allegation was addressed there would be with a final determination if there was adequate evidence for reinstating or termination of Ms. Jordan.

Allegation 1: Not taking legally required breaks and lunchtime.

Motion 2: Trachsel moved to accept the allegation as stated. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed
Ayes: All were in favor

Allegation 2: Reports from the City Recorder that Ms. Jordan was frequently late for work.

Motion 3: Retasket moved this was a founded allegation. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 3 passed
Ayes: All were in favor

Allegation 3: Reported by City Recorder that Ms. Jordan was unwilling to work with Edward Jones.

Motion 4: Trachsel moved this was a founded allegation. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 4 passed
Ayes: All were in favor

Allegation 4: Negative and defensive demeanor such that other agencies and companies would request to only speak with the city recorder.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Motion 5: Retasket moved the allegation was founded as written. Fawver seconded the motion.

Vote: Motion 5 passed
Ayes: All were in favor

Allegation 5: Ms. Jordan did not act in a cooperative, courteous, and professional relationship with other employees, citizens, outside governments, or city vendors.

Mayor Worman called for a motion or discussion. Discussed was this should be stricken from the allegations. All were in favor.

Allegation 6: Use of work time to be on FaceBook or visiting with family or friends.

Mayor Worman called for a motion or discussion. Discussed was this should be stricken from the allegations. All were in favor.

Allegation 7: Personal property at the office.

Motion 6: Ratasket moved the allegation was founded as written. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussed was this was not in the Personnel Manual and Policy.

Vote: Motion 6 passed
Ayes: Retasket, Fawver
Nay: Trachsel

Allegation 8: Ms. Jordan was asked about any changes in the office procedures, since her absence and would she explain if she believed any should not be kept if she returned.

Mayor Worman called for a motion or discussion. Discussed this allegation was subjective and should be stricken from the allegations. All were in favor.

Allegation 9: Reported that Ms. Jordan refused to wear a mask.

Motion 7: Retasket moved this is a founded allegation as written. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 7 passed
Ayes: All were in favor

Allegation 10: Ms. Jordan refused to sign people up for the car show.

Mayor Worman called for a motion or discussion. Discussed was striking this from the allegations. All were in favor.

Allegation 11: Ms. Jordan was asked if she remembered being asked to buy things online.

Motion 8: Retasket moved the allegation is founded as written. Fawver seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 8 passed
Ayes: All were in favor

Allegation 12: Ms. Jordan was asked if she was documenting where she was making purchases for the city and if she should document what was purchased and the cost.

Mayor Worman called for a motion or discussion. Discussed was this allegation should be stricken. All were in favor.

Allegation 13: Ms. Jordan was asked about a purchase of \$345.95 at Walmart using the City credit card, and no receipt had been provided.

Mayor Worman called for a motion or discussion. Discussed was this allegation should be stricken. All were in favor.

The City's Attorney Doug Holbrook advised the council that all the allegations had been voted on. He stated before the council was a decision on the evidence that was before them. Were the allegations founded grievous enough to make a motion to terminate or they could make a motion to reinstate.

Mr. Hannon, Ms. Jordan's Attorney commented during the council deliberations: Ms. Jordan should have been given a work plan written up. He stated it was a 110% travesty and a sad day

for the City of Siletz to terminate Ms. Jordan's employment, that couldn't be remedied. Discussion ensued regarding one's actions and the allegations from the residents were more egregious than stated.

Motion 9: Trachsel moved to terminate Ms. Jordan's employment with the City of Siletz. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussion included the last day of pay, vacation, and accrual pay, no settlement discussion, the tragedy that happened at city hall, lessons learned, employee manual updated, and moving forward.

Vote: Motion 9 passed
Ayes: All were in favor

III. Tribal Relations and Land Use

Mayor Worman reported the City has been contracted by CTSI regarding a planning request to rezone property within the City's Urban Boundaries. CTSI was hoping this could be done in 30 days. Mayor Worman gave a thumbnail sketch of the process and the requirements with State Land Use. Discussed was the need to have a city planner and contacting the State Department of Land Conservation for training and assistance with moving this forward.

IV. Adjourn.

Motion 10: Fawver moved to adjourn the meeting. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for any further discussion or matters to be heard. Hearing none Mayor Worman adjourned the meeting at 8:30 PM.



Mayor Wilf Worman

ATTEST:



Barbara Heiser
City Recorder