

Siletz City Council
Regular Meeting
Monday, February 27, 2023, 5:30 PM
Siletz City Hall

Present: Mayor Worman, T. Retasket, S. Trachsel, J. Whitehead
Excused: M. Cummiskey
Staff: Public Works D. Viar, City Recorder B. Chestler

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order and established the quorum. He stated that M. Cummiskey was excused.

3. Approve Minutes: Joint Session Meeting Minutes January 31, 2023, Regular Meeting Minutes February 13, 2023

Motion 1: Trachsel moved to approve the Joint Session Meeting Minutes for January 31, 2023, and the Regular Meeting Minutes for February 13, 2023, as submitted. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed.
Ayes: All were in favor.

4. Accounts Payable-Finance Report February 27, 2023

M. Cummiskey had relayed to Mayor Worman prior to the meeting he had reviewed the accounts payable and recommended approval as submitted.

Motion 2: Retasket moved to approve the accounts payable as presented. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed
Ayes: All were in favor

5. Special Orders

- Abandoned RV's Abatement Pilot Program Lincoln County-Tim Johnson

Paul Seitz and Tim Johnson presented a new Pilot Program to the council to abate abandoned RVs and trailers, specifically in support of the City of Siletz. The opportunity is to provide Siletz with a \$20,000.00 credit to remove, as identified by the city, abandoned RVs and trailers over the next year. The Board of Commissioners approved this pilot program in January 2023. The estimated cost of removal is \$10,000.00 per RV. Discussed was how disposal was to work, identification of the RV's, and sustainability of the program into the future. All that was being requested at this meeting was a yes or no response if the city wished to participate. A Memorandum of Understanding (MOU) would be drafted for the city. Council agreed to participation and requested the MOU to review.

6. Reports of Officers, Boards, or Standing Committees

- Parks: Chair Retasket reported having submitted the charitable grant applications for the city for the parks golf cart and sounds of the city summer program. She reported the parks committee meeting did not take place, and they have not been able to reschedule yet. The draft Park Host program was on the agenda. She voiced concern that the city needed to move forward with the program as the spring and summer season is just around the corner and the city needs to post the position. Discussed was any changes to the program at a later date, could be made as amendments.
- Library: Carla Clark was present at the meeting and reported on the grant they had written to replace all the lighting system at the library was accepted. The library was awarded \$13,404.00 for the project. They are having a planning meeting on March 16, 2023, to roll out the project. Requested were representatives from the city to participate. The next grant they will be submitting is to reseal and remark the parking lot. The Sweet Sixteen fund raiser raised approximately \$2,000.00. Story Time with Tina Nelson currently has participation of approximately 20 children and is showing a great deal of success. Clark stated the library appreciated the support of the city.
- Fire Department: No report was given.
- County Sheriff's Office (LCSO): No report was provided.
- Staff Report" City Recorder Chestler reminded council of the March 1, 2023, executive session and reported there were two Land Use requests that require a public hearing that is being scheduled for March 27, 2023.

It was reported that CTSI was working on setting up a date for CPR and First Aide training for March 22, 2023. It will be \$30.00 per person. It is scheduled to be a morning and afternoon session. There is also a Norcan training, which is a one-hour training on March 30, 2022. The session is free, and participant will receive a kit after the training. Requested was any staff needing the training, should get signed up.

7. Public Comments: Kevin Strickler reported having been in touch with the Lincoln County Planning and Development Department regarding his property. He told the county that the city is working on policy and procedures in residential zones. There was nothing new to report.

8. Unfinished Business: Mayor Worman updated the council he is still working with Mayor Cross of Toledo on the Municipal Court issues. Nothing new to update council with yet.

9. New Business

A. Dyer Engineering Wastewater Treatment Plant Rehabilitation

Council consulted the Wastewater Facility Plan to find the Portland State University Census growth for Siletz. Discussed further was the low cost option, not expanding the facility rather make an addendum to the current plan to add the screw-press to keep cost down. The Wastewater Facility Plan was written to adjust for growth out to 2040.

B. Resolution 706-23 – A Resolution Updating the Capitalization Policy

Mayor Worman read into the record Resolution 706-23 in its Entirety.

Motion 3: Retasket moved to adopt Resolution 706-23 A Resolution Revising the Minimum Cost for City Fixed Assets and Repealing Resolution. No. 448 In Its Entirety. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussed was the effective date for recording the new limits of the fixed item limits was moved back to the fiscal year 2021 due to our audits have not been completed yet.

Vote: Motion 3 passed.

Ayes: All were in favor.

10. Correspondence: There was none.

11. Council Comments

Mayor Worman made an apology regarding his statement at the last council meeting, “we are not getting anywhere.” He stated that was not his intent to say we were not getting anywhere. He encouragingly said we are, we just have a lot to go through and get straightened out.

Retasket apologized for not getting to review the minutes, she just has been very busy with work and home life. She said she would not be at the next meeting.

Trachsel: Nothing to add.

Whitehead: Did not have anything to add.

12. Adjournment:

Retasket moved to adjourn the meeting at 6:30 PM.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 6:30 PM.



Mayor Will Worman

ATTEST:



City Recorder