

Siletz City Council  
Regular Meeting  
Monday, March 13, 2023, 5:30 PM  
Siletz City Hall

Present: Mayor Worman, M. Cummiskey, S. Trachsel, J. Whitehead  
Excused: T. Retasket  
Staff: City Recorder B. Chestler

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order and established a quorum.

3. Approve Minutes: Regular Meeting Minutes March 13, 2023; Work Session Meeting Minutes March 13, 2023; Executive Session Minutes March 1, 2023.

**Motion 1:** Trachsel moved to approve the minutes of the Regular Meeting February 27, 2023; Work Session Minutes February 27, 2023, and the Executive Session Minutes March 1, 2023. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 Passed.  
Ayes: All were in favor.

4. Accounts Payable- Finance Report March 13, 2023

**Motion 2:** Cummiskey moved to approve the accounts payable as presented. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed.  
Ayes: All were in favor.

5. Special Orders

None

## 6. Reports of Officers, Boards, or Standing Committees

- Homeless Advisory Group

Councilor Trachsel reported there was an eventful meeting last week with Coastal Support Solutions. They talked about their frustrations with the hotel system that got put in place on an emergency basis and general frustrations with the process. The County is moving forward with a shelter.

- Parks

Mayor Worman reported on Old Mill Park and the conversation he had with the State Marine Board. On April 18-19<sup>th</sup> they are closing the boat launch and bringing in a geological company to do borings and see where the road is shifting and how to fix it. Mayor Worman reported on his meeting with the fishing guides at the Logsdon Community Center at their annual bazaar. The group expressed interest in putting money towards the city's project. The fishing guides were concerned about the lack of parking when fishing season is busy. They discussed with the Mayor the possibility of turning the strip of grass along Bensell Street into a gravel parking lot for fishermen to park boat trailers. It is not to interfere with the baseball field activities. Also, discussed, was purchasing land build a trail under the bridge and create an extension of Hee Hee Illahee Park. The Siletz River receives 50,000 Steelhead smolt a year compared to other rivers getting 150,000 smolt per year. This is due to lack of an acclimation pond in Siletz. Discussed was turning the land into parking and an acclimation pond to get more steelhead into the river. First, the city would need to check with the State Marine Board and Oregon Department of Fish and Wildlife if we would be able to build a gravel lot there with an acclimation pond. Mayor Worman stated he will reach out to Sequoia Consulting for help with looking for grants.

- Library

Carla from the Library and Friends of the Library came to remind Council of their invitations for the big reveal of the grant for new lights inside and out.

- Fire Department

None

- County Sheriff's Office (LCSO)

None

Mayor Worman stated we are getting arrest records from the Sheriff's Office. He brought up the joint meeting with CTSI and the mutual frustrations with policing. Discussed was creating a Board of Directors that the police would report to instead of just a budget advisory board.

- Staff Report

Mayor Worman went through the staff report for Public Works: 1) Aboveboard Electric installed an RV panel at Hee Hee Park for the camp host. 2) Completed and sent the cross-connection report to the state. 3) The last water quality report is completed. 4) Removed round spools from stumps at Hee Hee Illahee Park for safety reasons. 5) Met with the owners of 323 Old River Rd, they agreed to remove the pipe and re-establish the ditch. 6) Read the meters early because snow was being forecast. 7) Cleared the City Hall parking lot of snow. 8) Saturday had to shut off a couple water services due to broken pipes. 9) On March 3<sup>rd</sup> noticed Willow Ct was short cycling. 10) Changed the oil in both water plant air compressors and the compressor at the river pump station. Replaced the brine filter on the generator at the water plant. 11) Pressure washed the shop and connex. 12) Pumping out storage ponds at the wastewater treatment plant.

Discussed was to clear the pathway at City Hall right away when it snows and time management, stay busy and not waiting around for an alarm to go off.

#### 7. Public Comments

None

#### 8. Unfinished Business

##### A. Resolution 705-23 A Resolution of The City of Siletz Establishing the Policies and Procedures for a Park Host Program at the Hee Hee Illahee Park

Mayor Worman read Resolution 705-23 A Resolution of The City of Siletz Establishing the Policies and Procedures for a Park Host Program at Hee Hee Illahee Park.

**Motion 3:** Cummiskey moved to approve Resolution 705-23 A Resolution of The City of Siletz Establishing the Policies and Procedures for a Park Host Program at Hee Hee Illahee Park with an amendment to line two by “excluding summer months”. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussion was the city needs to write the policies and work description for the program.

Vote: Motion 3 passed.

Ayes: All were in favor.

##### B. Attorney Selection from March 1, 2023, Executive Session Interviews

The council chose to move forward with offering a contract to the Local Government Law Group to provide legal services to the City of Siletz.

**Motion 4:** Whitehead moved to approve the hiring of the Local Government Law Group. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussed was getting a 'thank you' letter to Mr. Holbrook, previous legal counsel.

Vote: Motion 4 passed.  
Ayes: All were in favor.

## 9. New Business.

### A. Strategic Planning for Coordinated Response to Homelessness Ordinance by School of Public Policy and Oregon State University

Councilor Trachsel gave an update on the Oregon State University public analysis lab. They would like to take on the Homelessness Ordinance project. They are going to be taking care of everything involving the homeless ordinance, including community meetings, and are working on a final proposal.

### B. Resolution 707-23- A Resolution Establishing a Framework for Financial Management and Operations of the Water and Wastewater Utility.

Resolution 707-23 A Resolution Establishing a Framework for Financial Management and Operations of the Water and Wastewater Utility was introduced for review with a request from staff that passage be at the next regular council meeting. Discussed was the reason and need for water plant and wastewater plant policies and procedures.

## 10. Correspondence

- Lincoln Community Conversations Lincoln County Public Health

Councilor Trachsel reported on the Lincoln County Public Health team and the health assessment they do every 5 years to study health issues within the county.

- Merina+Co – Rob Moody

Reported was work on the financials are still in progress but moving forward. This correspondence provided the time line in which it anticipated the financials will move forward to the city's auditor.

- Letter of Interest

Council reviewed a letter of interest for the budget committee. The applicant did not meet the requirements of living in the city for a year. Suggested was reaching out to last year's budget committee members to see if they are interested.

- Invitation- Siletz Valley Friends of the Library

Council is invited to a 15–20-minute presentation at the library on the 16<sup>th</sup> at 4:00 PM to reveal the grant they received.

#### 11. Council Comments

Cummiskey stated that the clock in the council chambers needs to be reset.

Mayor Worman asked the Council to help with the car show on August 24<sup>th</sup> at 4:00 PM. Also, brought up was the idea of finding a designated place where all the food trucks in town could park.

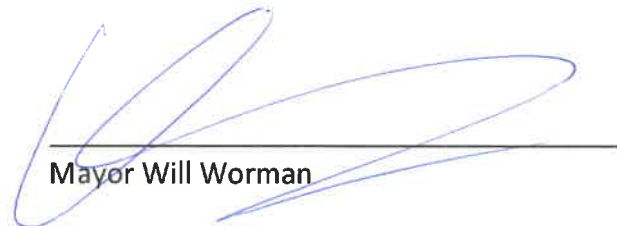
Whitehead brought up a slow-pitch softball tournament and how to go about putting it together.

Trachsel: No further comment was made.

#### 12. Adjournment

Whitehead moved to adjourn the meeting at 7:07 PM.


There being no further business to come before the council, Mayor Worman adjourned the meeting at 7:07 PM.



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Mayor Will Worman

ATTEST:



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Recording Secretary Makenzee Goodell