

Siletz City Council  
Regular Meeting  
Monday, March 27, 2023, 5:30 PM  
Siletz City Hall

Present: Mayor Worman, T. Retasket, M. Cummiskey, S. Trachsel, J. Whitehead  
Excused: City Recorder B. Chestler  
Staff: Admin Asst. M. Goodell

1. Pledge of Allegiance

Mayor Worman Led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order and established a quorum.

3. Approve Minutes

Minutes were not submitted and will be brought up to date at the next regular meeting.

4. Accounts Payable- Financial Report March 27, 2023

Councilor Trachsel stated she had reviewed the accounts payable and recommended approval.

**Motion 1:** Retasket moved to approve the accounts payable as presented. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed.  
Ayes: All were in favor.

5. Special Orders

- Banning Styrofoam containers- Leanna Rios

Leanna Rios presented via Zoom to the Council that she is working on her girl scout gold award. Her project is getting single-use Styrofoam banned in restaurants in all the cities in Lincoln County. She stated that Lincoln City, Waldport, and Newport have adopted an ordinance banning single-use Styrofoam and she is trying to get every city to do the same so she can take it to the County Commissioners to adopt the same ordinance. After a brief discussion, the Council decided they need more information about what places in town use single-use

Styrofoam before the council moves forward. Mayor Worman stated he is willing to go around in town to those selling food and see what kind of products they use. Council said the city is currently working on getting a court system in place but until that happens, we will have to wait on adopting this ordinance because there would be no way to enforce it. Mayor Worman asked Ms. Rios to give the city some time to work on the things they just discussed, and the council would get back to her.

## 6. Reports of Officers, Boards, or Standing Committees

- Parks: Parks Committee Chair Retasket reported that there were two park meetings scheduled but both were cancelled due to weather. They are hoping for a meeting in April. Mayor Worman reported that they went over the Park Host program in the last Council meeting and are moving forward with it. Retasket stated that she submitted two grant applications for 'Charitable Contributions' and received two confirmations that they were received. One was a request for \$1,200 to help with restarting The Sounds in the City Concerts and the other was for a golf cart for watering flowers. Mayor Worman reported that on April 18<sup>th</sup>-19<sup>th</sup> there is a geologist coming in to do borings at Green Thumb Park to see where the road keeps shifting and to determine if it can be stabilized so that we can make improvements at the park. He stated that it will cost about \$40,000 to pay for the geotechnical study. There is a grant through the State Marine Board to cover the cost.
- Library: No report was given.
- Fire Department: No report was given.
- County Sheriff's Office (LCSO): No report was given.
- Staff Report: No reports were given.

## 7. Public Comments

There were none.

## 8. Unfinished Business

A. Resolution 707-23- A Resolution Establishing a Framework for Financial Management and Operations of the Water and Wastewater Utility.

**Motion 2:** Cummiskey moved to wave reading the entire resolution and read it by title only. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed.  
Ayes: 3 were in favor.  
Councilor Retasket abstained.

**Motion 3:** Cummiskey moved to approve Resolution 707-23 A Resolution Establishing a Framework for Financial Management and Operations of the Water and Wastewater Utility as presented. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 3 passed.

Ayes: All were in favor.

B. Merina+Co. Status Report for Financials and Workpapers for FY 21 & 22 Audit.

A review of the amount of ARPA funds and their projected use was requested.

C. Court and Code Enforcement

Mayor Worman reported on the code enforcement contract and stated that it has been going well except for a couple of properties that are refusing to work with the code enforcement officer. He stated that he has been working with Mayor Cross from Toledo, but they cannot offer us use of their municipal court until we change the language in our Charter. Mayor Worman reached out to our attorneys about this issue, and they are currently working on a solution for us so we can move forward with code enforcement.

Council discussed not wanting to make one change at a time to our charter but instead making one big amendment. Also discussed was the issue of having a code enforcement officer but not having a court system in place.

E. Sub-Committee Planning- Questions from the Mayor

Council discussed the comprehensive and strategic planning process and breaking it into subject matters. This way, people who are interested are more inclined to come. Council discussed separating Zoom meetings from in-person meetings for the subcommittee meetings.

9. New Business

A. Land Use Variance Request- CTSI Setback Zone Tax Lot 10-10-09-BA-0030/ 145 Gaither Street

Mayor Worman opened the public hearing for the Land Use Variance Request.

Kevin Cronin, contracted City Planner, gave his staff report on the Land Use Variance Request and recommended approval.

David Sparks with Nelson Worldwide, Architects, gave an overview presentation on the new pharmacy for CTSI and reported it will not present any hardships on the city or community.

Councilor Cummiskey expressed concern for the busy traffic with pedestrians and wanted to know if the new pharmacy would increase the amount of traffic in that area. The pharmacy's

focus is not just the drive-through. There will be offices on the second story, and retail space, so there shouldn't be a negative effect with increased traffic. Ingress and Egress will remain where it is, and sidewalks shouldn't need changing.

Mayor Worman closed the public hearing.

**Motion 4:** Retasket moved to approve the Land Use Variance Request application pending notice of decision and order at the next council meeting. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded pending notice of decision and order at the next council meeting to implement the approval.

Vote: Motion 4 passed.

Ayes: All were in favor.

**B. Conditional Use Permit Request- 76 Gas Station for a New Advertising Sign**

Mayor Woman opened the public hearing for the Conditional Use Permit Request.

Kevin Cronin, contracted City Planner, gave his staff report and recommended approval.

Gary Uppal, owner of the 76-gas station reported to the Council that he is excited to serve the community.

Mayor Worman closed the public hearing.

One of the City Council members had concerns about the bright lighting outside of the gas station along Siletz River Dr. and Mr. Uppal said he would speak to his electricians about the problem and see if it can be fixed.

**Motion 5:** Retasket moved to approve the application pending the notice of decision and order. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded pending the notice of decision order at the next council meeting to implement the approval.

Vote: Motion 5 passed.

Ayes: All were in favor.

**C. Discuss Land Purchase for Parking and Fishing Habitat**

Mayor Worman reported that he attended the Siletz Anglers Association meeting at the Logsdan Community Center. The group had approached him with some frustrations they are having with the Oregon Department of Fish and Wildlife (ODFW). The Siletz River gets 60% less fish than other rivers in the area because we only have one location to introduce the fish into the river. The fishing community proposed putting in an acclimation pond closer to town and requested the city help find a solution for the lack of parking in town. Mayor Worman brought up the idea of the city purchasing land for this purpose depending on if the city can get it for a

reasonable price. The fisherman proposed that they would cover 100% of the cost to build a parking lot and acclimation pond if the city was to purchase the land. After some brief discussion council decided to bring this topic back up in a couple of weeks.

#### D. Mayors Report on 1<sup>st</sup> Siletz Community Leaders Monthly Meeting

Mayor Worman reported on his first meeting with Siletz Community Leaders. In attendance were the fire chief, police chief, tribal leadership, the school, and the library. The idea was to get the heads of Boards or agencies together to start working as a team. The meeting went well, and everyone is open and ready to work together. Mayor Worman stated that they will meet monthly, and he will report to the council after the meetings.

#### E. Current Grant Opportunities- Where we are and why.

Mayor Worman informed the council that Sequoia Consulting submitted a grant application for the sewer project that would cover up to 75% of the project. The work used all our grant writing time with Sequoia, but they found and offered another 10 hours of grant writing time for the city.

#### 10. Correspondence

- T-Mobile Grant Information

Council discussed the event the library held. The library was granted a T-Mobile grant for \$14,500 to replace all the lights on the inside and outside of the building.

#### 11. Council Comments

Mayor Worman stated he has been working with county commissioners on a property that has been in code violation in the county. There is a property in Siletz owned by the same person and the city is experiencing the same type of code violations. The city cannot move forward with any citations until we get the municipal court issues ironed out. He stated the city has someone in mind for a Municipal Court judge and we need to do the work to get a court in place. After some brief discussion council requested to know what the cost would be for a judge.

Retasket stated her concerns about the fire department and the lack of calls they are responding to. She asked staff to write a letter of concern to the fire department board about the city's concerns.

Whitehead: No further comments


Cummiskey: No further comments.

Trachsel: No further comments.

#### 12. Adjournment

Retasket moved to adjourn the meeting at 7:25 PM.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 7:25 PM.



Mayor Will Worman

ATTEST:



Recording Secretary Makenzee Goodell