

Siletz City Council
Regular Meeting
Monday, April 10, 2023, 5:30 PM
Siletz City Hall

Present: Mayor Worman, T. Retasket, M. Cummiskey, S. Trachsel, J. Whitehead
Staff: City Recorder B. Chestler, Public Works D. Viar

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to order and Establish a Quorum

Mayor Worman called the meeting to order and established a quorum.

3. Approve Minutes: Regular Meeting Minutes March 13, 2023; Regular Meeting Minutes March 27, 2023.

Retasket made a correction from two Motion 3's to Motion 3 and Motion 4 in March 13, 2023 Minutes.

Motion 1: Retasket moved to approve the minutes of the Regular Meeting March 13, 2023, as amended, and the Regular Meeting Minutes of March 27, 2023. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 Passed.
Ayes: All were in favor.

4. Accounts Payable- Finance Report April 10, 2023

Councilor Trachsel noted she had reviewed the accounts payable.

Motion 2: Retasket moved to approve the accounts payable as presented. Cummiskey seconded the motion.

Vote: Motion 2 Passed.
Ayes: All were in favor.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

5. Special Orders

None.

6. Reports of Officers, Boards, or Standing Committees

- Parks

Nothing new to report.

- Library

A representative from the Siletz Library reported on the celebration they had for the T-Mobile Grant they received to replace the lights and thanked the Council for coming. They are hoping to approve the Lincoln County Reads book choice for this year. Also, they are working on the summer reading program and registration for that will begin in June. She stated they used their Ready to Read Grant from the State Library this year to buy materials for the early literacy program. They are also getting a lot of use out of the meeting room at the Library and every Wednesday at 7:00 PM it's used for an AA meeting. Mayor Worman asked to meet with the library soon and discuss the movie nights for the summertime. Councilor Retasket stated she received some Siletz school albums from the 50s and offered them to the library as a resource. They accepted and stated they would put them in the reference section in the library.

- Fire Department

Siletz Fire Department Chief Dave Lapof apologized for not making the Council meetings and stated he was going to start coming to the first meeting of the month. He discussed the Siletz Community Leaders Meeting. He reported that he and four other members of the fire department attended the 'active threat' drill at North Lake High School, it was a demonstration of how the fire department and law enforcement make extractions. He reported on the CPR class that the fire department held, 22 members from CTSI attended, and 3 from the city. The fire department has four new volunteers that have completed the trainings. He also stated that the fire department has nine new grants in process.

- County Sheriff's Office (LCSO)

None.

- Homeless Advisory

Councilor Trachsel reported there is a meeting on March 12th at 1:00 PM for the homeless advisory group but she will not be able to attend due to a time conflict. They have finished the IGA agreement and the city should look at it next meeting to consider supporting the housing group.

- Staff Report

Public Works Employee Darin Viar Reported: 1.) There was a water leak on Willow Ct, Public Works took an excavation crew to do the repairs. 2.) Staff removed and hauled old fencing from the baseball field, CIB Construction has installed a new fence. 3.) They cold patched some holes on Buford Street and Willow Ct. 4.) Darin, Ted, and Derek took CPR and AED classes. 5.) Derek and Darin's training in Newport was canceled. 6.) They received new parts for a vent for the tank at the water plant but are waiting for good weather to put it in. 7.) Responded to an alarm on April 2nd for a pump at the wastewater treatment plant and switched it out.

Mayor Worman asked that the old fence at the baseball field be removed when the weather gets better. Also, to move the telephone poles at the skate park to gain more parking. He discussed turning the strip of grass by the baseball field into a gravel parking area.

7. Public Comment

None.

8. Unfinished Business

A. Notice of Decision and Order V23-01 Siletz Tribe Variance (Pharmacy)

Motion 3: Trachsel moved to approve and authorize the Mayor to sign the Notice of Decision and Order for V-23-01- Siletz Tribe for the property on 145 Gaither Street with submission to the applicant, Confederated Tribes of Siletz Indians. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and approved to sign the Notice of Decision and Order for V-23-01- Siletz Tribe for the property on 145 Gaither Street.

Vote: Motion 3 passed.

Ayes: All were in favor.

B. Notice of Decision and Order CUP 23-01 76 Gas Station Sign

Motion 4: Retasket moved to approve and authorize the Mayor to sign the Notice of Decision and Order- CUP 23-01 a Conditional Use Permit for the 76 Gas Station Sign with submission to the applicant, Gary Uppal. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and approved the gas station sign at 315 SE Gaither ST.

Vote: Motion 4 passed.

Ayes: All were in favor.

C. Memorandum of Understanding- Lincoln County Abandoned RV Abatement

Motion 5: Whitehead moved to approve the MOU as presented and request a final draft for signature. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Votes: Motion 5 passed.

Ayes: All were in favor.

D. ARPA Funds Review

City Recorder B. Chestler gave council an update on ARPA funds and how much has been spent and what the funds have been spent on.

Text My Gov gave a presentation on updates of their programs to the council.

E. Municipal Court

Mayor Worman reported on his meeting with the City of Toledo Mayor about Toledo's Municipal Court. Toledo does want to work with the city. They gave the city advice on how to make a court system work for us within our charter and are wanting to move forward with an agreement.

9. New Business

A. DEQ Needs Assessment Survey for Smaller Communities

Dave Larmouth from Dahl Disposal presented to the council the Local Government Recycling Collection Expansion Needs Assessment. All Oregon Cities and Counties will be eligible to receive funding from producer responsibility organizations for new expansion of on-route collection for residents and businesses, depot collection, or both for covered recycling products. The first step of this process is for local governments to complete the first needs survey, due April 14, 2023. He reported that eligible expenses include startup and expansion costs associated with the on-route collection of covered recyclable products and both startup and ongoing operating costs of new or expanded depots for covered recyclable products. Council discussed the recycling needs of the city along with personal recycling practices. Also discussed was the frequency of collections and issues with the current recycling program like how to recycle glass and electronics. After some discussion council decided to move forward with taking the survey.

B. New Liquor License Application – Siletz Market & Gas

Motion 6: Trachsel moved to approve the liquor license application. Cummiskey Seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Votes: Motion 6 passed.

Ayes: All were in favor.

C. Budget Committee and Parks Committee Letters of Interest

Council went through the letters of interest and made approval for four of the applications. Kelly Ellis, Savannah Worman and Raymond Goodell were accepted as Budget Committee Members. Carla Clark was accepted as a member of the Parks and Recreation Committee.

10. Correspondence

- Office of Secretary of State – Audits Division

A letter from the Office of Secretary of State updated the council on the city audit deficiencies.

- USDA Rural Development Community Facilities Direct Loan and Grant Program

Trachsel reported on the Loan and Grant Program with USDA Rural Development. Discussed was the annexation of Oak Flats.

11. Council Comments

Retasket discussed her concerns with the Siletz Valley Fire Department to the council and reported on the draft letter of concern she wrote at the request of the City Council to the Board of the Fire Department.

Mayor Worman stated that he would have a face-to-face conversation with the Fire Department board before the next City Council meeting.

Cummiskey: No other comment.

Whitehead: No other comment.

Trachsel: No other comment.

12. Adjournment

Retasket moved to adjourn the meeting at 7:50 PM.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 7:50 PM.



Mayor Will Worman

ATTEST:



Recording Secretary Makenzee Goodell