

Siletz City Council
Regular Meeting
Monday, May 8, 2023
Siletz City Hall

Present: Mayor Worman, T. Retasket, S. Trachsel
Excused: J. Whitehead, M. Cummiskey
Staff: City Recorder B. Chestler, Public Works Superintendent A. Middaugh

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order, he declared for this meeting he would be a voting member to establish a quorum.

3. Approve Minutes: Regular Meeting Minutes April 24, 2023; Work Session Meeting Minutes April 24, 2023.

Motion 1: Trachsel moved to approve the minutes of the Regular Meeting April 24, 2023, and the Work Session Minutes of April 24, 2023. Mayor Worman seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed.

Ayes: All were in favor.

4. Accounts Payable- Finance Report May 8, 2023

Councilor Trachsel stated she had reviewed the accounts payable and recommended approval.

Motion 2: Retasket moved to approve the accounts payable as presented. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed.

Ayes: All were in favor.

5. Special Orders

None.

6. Reports of Officers, Boards, or Standing Committees

- Parks

Councilor Retasket reported on the Parks and Recreation meeting tomorrow and invited the council to join. She talked about the event this Saturday at the rec center for kids to come and plant and paint pots for Mother's Day. Discussed was the planning meeting this Friday at City Hall with some Tribal Staff that do activities with youth and how the city and Tribe can start brainstorming ideas on working together for these activities. Also reported was that the city received approval on the two grants submitted to the charitable contribution; \$3000 was received for a golf cart and \$1200 for the sounds of the city concerts. Council briefly discussed where the golf cart could be parked so it would be accessible at all times for flower watering. Also discussed was the need to start purchasing flowers.

Mayor Worman reported that a committee member of the annual car show, his boss is going to be paying for the live music at the car show this year. He also reported that the school will be making the trophies for the show.

- Library

A representative from the library reported to the council that Aboveboard is almost done with the lighting upgrade. Storytime is continuing every Wednesday at 2:30 PM and they have 12-16 kids showing up. Also, every Wednesday night there is an AA meeting at the library. She also stated that the library has updated its code of conduct to curtail bad behavior. The aquarium donates aquarium passes every month for checkout with a library card that someone can check out and use once a year at the library. Friends of the Library is donating \$250.00 to Lincoln County Reads this year. They are also going to start collecting children's and young adult books for the Trunk or Treat this year. Lastly, they are getting ready for the summer reading program and this year they are going to have weekly live entertainment.

- Fire Department

Fire Chief Dave Lapof reported that he spent 2 hours on a Zoom Call for the Ways & Means Committee. He also met the new nighttime deputy for Siletz. The Fire departments budget committee meeting is May 9th and there is an EMR class taking place. The Council informed him that the city is putting on another National Night Out this year and to start thinking about what the Fire Department will do for that event.

- County Sheriff's Office (LCSO)

No report.

- Homeless Advisory

No update, there will be a meeting on Wednesday.

- Staff Report

Public Works Superintendent A. Middaugh gave the staff report. 1.) Installed a new water meter at the gas station. 2.) Hauled and spread 2 loads of rock on Siletz River Dr and fixed the mud issue. 3.) Hauled 5 yards of dirt to the baseball field and spread it. 4.) Removed fencing from the baseball field. 5.) Got an estimate to remove dangerous trees and rotten stumps from Hee Hee Ilahee Park. 6.) Cleaned the curb and gutter on Bensell ST and Swan Ave. 7.) Disposed of dirt at the back of the baseball field and took it to the Parker Ranch. 8.) Had to pull the surge pump at the sewer plant to remove debris. 9.) Got the new duty phone. 10.) Rotten stump removal at the park. 11.) Got the Consumer Confidence Report (CCR) Report out for 2022. 12.) Going to start flushing dead end lines again.

Mayor Worman reported that the baseball group did a fundraiser for the baseball field to get new benches, a backstop, and all the supplies to rebuild the T-ball field.

City Recorder B. Chestler reported that the City received a draft IGA for the Municipal Court from the City of Toledo and forwarded it on to the City attorney. She reported the CPA is talking to an audit firm out of San Diego. She sent out an email to Commissioner Casey Miller with a request for help with a new website and accounting software. Also, the Funds for the LGIP got transferred today. Lastly reported was the budget committee meeting is scheduled for May 18th.

7. Public Comments

Debbie Fawver thanked the Mayor and Council for pledging to the flag before the meetings.

8. Unfinished Business

A. Memorandum of Understanding- Abandoned RV Abatement Program

There is a potential to extend this program for a second year. Council expressed concerns with no responsibility on the owners discarding the RVs. Discussed was bringing this up with the sheriff's

department to penalize or fine someone for the cost of abandoning the RV. Mayor Worman said he would bring the issue up at the next leader's meeting.

Motion 3: Trachsel moved to enter into the Memorandum Of Understanding regarding the Abandoned RV Program. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 3 passed.

Ayes: All were in favor.

9. New Business

A. Dahl Annual Report of Operations and Rate Adjustment

No representative from Dahl came to the meeting. Council discussed frustrations because Dahl asked the mayor to fill out the survey to support them getting state assistance for new equipment. Council brought up the fact that the city had issues with performance and not taking recycling every week and concerns about food waste recycling. Decided was to postpone this until the next meeting and invite Dahl to the meeting to discuss these issues and questions.

B. Restructuring and Reclassification of Job Titles and Positions in the Public Works Department

The City's Public Works Superintendent is retiring on June 30, 2023, which will cause the city to have to restructure its "Direct Responsible Charge" for the City at the water and sewer plants. The current Superintendent maintains all certifications for both the sewer and water plants. The only thing the city will be missing with the departure of the superintendent is a Filter Endorsement for the Water Plant. Discussed was looking at employee certifications, if the City went with a Sewer Plant Operator, we would have a DRC already eligible. The next would be a Water Plant Operator, we have two potential employees for that position. This is to restructure how we are operating and reestablish how the day-to-day operations workflow will take place. Also discussed was getting a job description for each position in public works before moving forward with anything.

C. Employee Wage and Salary Scale of City Employees

See prior agenda item, that agenda item and this agenda item were discussed together.

10. Correspondence

- Board of Accountancy

A letter from the board of accountancy was received stating they have received the City's complaint of Grimstad & Associates.

- Waste Generation Summary Lincoln County

Received was data on how much waste people in Lincoln County made in 2021.

- National Council for the Traditional Arts

Council received a flyer from National Council for the Traditional Arts looking for the next host to put on a festival.

11. Council Comments

Retasket: Brought up community meetings and getting help from OSU with a strategic plan for a homeless ordinance.


Trachsel: Reported that the first ordinance OSU is doing is to help the city with the homelessness ordinance and then potentially, updating the comprehensive plan.

Mayor Worman: Nothing new to add.

12. Adjournment

Retasket moved to adjourn the meeting at 6:43 PM.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 6:43 PM.



Mayor Will Worman

ATTEST:

Makenzee Goodell

Recording Secretary Makenzee Goodell