

Siletz City Council
Regular Meeting
Monday, June 12, 2023, 5:30 PM
Siletz City Hall

Present: Mayor Worman, T. Retasket, S. Trachsel, J. Whitehead
Staff: City Recorder B. Chestler, Public Works Superintendent A. Middaugh

1. Pledge of Allegiance

Mayor Worman led the pledge of allegiance.

2. Call Meeting to Order and Establish a Quorum.

Mayor Worman called the meeting to order and established a quorum.

3. Approve Minutes: Work Session Minutes 5-22-23, and Regular Meeting Minutes 5-22-23.

Motion 1: Trachsel moved to approve the minutes of the Work Session Meeting on May 22, 2023, and the Regular Meeting Minutes of May 22, 2023, as presented. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed.
Ayes: All were in favor.

4. Accounts Payable- Finance Report June 12, 2023

Trachsel stated that she had reviewed the accounts payable and recommended approval.

Motion 2: Trachsel moved to approve the accounts payable as presented. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed.
Ayes: All were in favor.

5. Special Orders

A. Resignation – Councilor Cummiskey

Council stated that the city would post the application for a new councilor for 30 days. Mayor Worman also thanked Councilor for his service to the city.

Motion 3: Retasket moved to approve Councilor Cummiskey’s resignation. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 3 passed.

Ayes: All were in favor.

6. Reports of Officers, Boards, or Standing Committees

- Parks

Council got to see the City's new golf cart and Councilor Retasket thanked Allen and Darin for cleaning up the shop so that the golf cart can be parked there. She also reported that she has been working with a committee with the tribe and they are trying to start posting on a calendar of all the activities going on in the community. The next activity happening is a craft project for Father's Day and then after that, it will be the community 4th of July Barbeque.

Mayor Worman reported that he had spoken with Mayor Cross from the City of Toledo about doing co-movie nights since they have the equipment, and we have the movie screens.

Discussed was getting the dates of the movie nights up on the calendar once we figure out the exact dates.

- Library

A representative from the Siletz Library reported that the Director of the Lincoln County Library District, Mary Kay, is retiring at the end of the month. They have already hired a new person and he comes from Linn Benton Community College. They started the summer reading program and already have 30 kids signed up for that. The first program will be on June 22nd. The Siletz Valley Friends of the Library is putting together raffle baskets to raise money for restriping the parking lot, the drawing for those will be in September at the community garage sale. Lastly, she talked to the Principal of Siletz School about the Library being the location for distributing lunches for kids in the summer.

- Fire Department

No report.

- County Sheriff's Office (LCSO)

Deputy Vertner updated the council on the statistic module and how it's not going to be as great as they have seen in the past. He offered the council a list of all 1000 calls they have gotten from May 16th to the end of May to see which things have happened in Siletz. He also offered all the calls for service that are directly related to the Deputies that patrol in Siletz. Discussed were the concerns about people camping on City property and what the City could do about it.

Night Deputy Leese updated the council on the nights she has been working, she stated she has seen some people walking around at night, but they haven't been doing anything wrong. Discussed was the report about someone going around knocking on windows. Also reported was that on August 1st there is a new shift bid so the days of patrol will change to Wednesday, Thursday, Friday, and Saturday nights. Council also requested a cheat sheet for acronyms again.

- Homeless Advisory

Councilor Trachsel reported that the next Homeless Advisory Meeting is on Thursday in Toledo. She stated she got an email update that the Oregon State University team will have a draft report that will be done by the weekend. Discussed was if the city should just accept that they will be late on getting the draft ordinance to the state or if we should hold a special meeting for the first reading. Also discussed was getting the ordinance on the website so that the public can read it. Also reported was that the advisory is trying to get a more stable wintertime shelter in place. Lastly discussed was Grace Wins Havens and how it is staying open, but we are waiting for an update on it.

- Staff Report

Public Works Superintendent A. Middaugh gave the staff report. 1.) Dug out a rotten stump at Hee Hee Illahee Park and spread dirt over the caretaker site. 2.) Flushed dead-end lines in town. 3.) A new vent was installed on the 2-million-gallon water tank. 4.) Saturday at 8:00 PM PUD called and said they lost a power phase on the hill. It took out the surge protector for the auto-dialers, but Century Link got them back online Monday. 5.) The Graduation banners got hung up. 6.) Darin has been cleaning the river screens once a week. 7.) Moved the rock pile that was located by the old jail. 8.) Flow tested a hydrant on SW Swan Ave. 9.) Installed a new water pump in the city dump truck. 10.) Received a draft copy of the new NPDES permit for the wastewater plant from DEQ and sent it over to the engineer. A mixing zone study is going to be required. BOD's testing is going to be twice a week and E-Coli testing will be twice a week. Also, they want UHV light readings to be continuous.

7. Public Comments

No Comments.

8. Unfinished Business

A. Dahl Annual Report of Operations and Rate Adjustments

Joe Cook, General Manager at Dahl Disposal addressed the council regarding the large rate increase. He reported that the CPI/ West is 17.1% and Dahl is 15.09% which is below average. His reason for the increase was Dahl hired additional personnel due to the Oregon Family Medical Leave Act. They had to stock up on parts due to the amount of time it takes to get the parts they need on the shelves. The Green Waste Program required by the County which includes food waste increased their budget. The intention is not to upset Councils or customers, but the cost has caught up with the company due to inflation. They have a third-party CPA firm that does rate review reports. Council commented that the city used to have a lot more cans. On main street, there is only one but in the past, there were four and the skate park also has one can. Council requested they would like cans at Hee Hee Illahee Park and at The Log. Discussed were the Franchise Fees for Siletz and council expressed that it is time to look at the agreement to see 4% go to the city. Dahl expressed that would create upward pressure on the rates. **Motion 4:** Trachsel moved to approve the rate increase from Dahl Disposal. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 4 passed.
Ayes: All were in favor.

B. Personnel Matters

- Job Descriptions

Motion 5: Trachsel moved to approve the job descriptions with the amendments in the Work Session. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 5 passed.
Ayes: All were in favor.

- Wage Scale

Motion 6: Retasket moved to approve the Wage Scale as written. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 6 passed.
Ayes: All were in favor.

- Organizational Chart

Motion 7: Retasket moved to approve the organizational chart as written. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 7 passed.
Ayes: All were in favor.

9. New Business

A. Public Hearing: Use of State Revenue Sharing for Fiscal 2024

Mayor Worman opened a Public Hearing to discuss State Revenue Sharing.

No comments were made.

Mayor Worman closed the public hearing.

B. Resolution 713-23- A Resolution Declaring the City's Election to Receive State Revenue Sharing

Resolution 713-23- A Resolution Declaring the City's Election to Receive State Revenue Sharing was read into the record in its entirety.

Motion 8: Trachsel moved to approve Resolution 713-23- A Resolution Declaring the City's Election to Receive State Revenue Sharing as written. Whitehead seconded the motion. Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 8 passed.
Ayes: 2 were in favor.
Councilor Retasket abstained.

C. Resolution 714-23- A Resolution Imposing and Categorizing the Tax Levy for FY 2023-24

Resolution 714-23- A Resolution Imposing and Categorizing the Tax Levy for FY 2023-24 was read into the record in its entirety.

Motion 9: Trachsel moved to approve Resolution 714-23- A Resolution Imposing and Categorizing the Tax Levy for FY 2023-24 as written. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 9 passed.
Ayes: All were in favor.

D. Resolution 712-23- A Resolution Adopting the Fiscal 2024 Budget and Public Hearing

Council discussed how the city would pay for the new DEQ requirements if and when they happen.

Mayor Worman opened a Public Hearing to discuss the budget.

No comments were made.

Mayor Worman closed the public hearing.

Motion 10: Trachsel moved to approve Resolution 712-23- A Resolution Adopting the Fiscal 2024 Budget and Public Hearing as presented. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. Discussed briefly were employee benefits, council decided to take this matter up in a Work Session meeting in September.

Vote: Motion 10 passed.
Ayes: All were in favor.

E. Open Discussion- Annexation of Oak Flats

Mayor Worman advised council that the request should come from the tribe. Council discussed the pros and cons of this annexation. There was a difference of opinions on what the ultimate goal of annexation should be. Franchise fees were discussed as a positive reason as well as being more inclusive. Other potential annexations and expanding the urban growth boundary and services were discussed.

F. RFP Proposal for Professional Services- Aldrich Auditing Services

Council had a brief discussion regarding the City's audit.

Motion 11: Retasket moved to approve entering into a contract with Aldrich Auditing Services. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 11 passed.

Ayes: All were in favor.

10. Correspondence

- Lincoln County Solid Waste District Event- Waldport Transfer Station

The correspondence was reviewed, and no comments were made.

- STARS Groundbreaking Invitation

Council briefly discussed the location of this correspondence.

- Assured Partners

Discussed was the new insurance representative Assured Partners. It's part of the city's insurance bill and they are working with the city to get things cleaned up.

- DEQ Recycling Updates

The correspondence was reviewed, and no comments were made.


11. Council Comments

No comments.

12. Adjournment

Retasket moved to adjourn the meeting at 7:16 PM.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 7:16 PM.



Mayor Will Worman

ATTEST:

Makenzee Goodell
Recording Secretary Makenzee Goodell