

Siletz City Council  
Regular Meeting  
Monday, June 26, 2023, 5:30 PM  
Siletz City Hall

Present: Mayor Worman, T. Retasket, S. Trachsel, J. Whitehead  
Staff: City Recorder B. Chestler

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum.

Mayor Worman called the meeting to order and established a quorum.

3. Approve Minutes: Regular Meeting Minutes 6-12-23 and Work Session Minutes 6-12-23.

**Motion 1:** Retasket moved to approve the minutes of the Regular Meeting on June 12, 2023, and the Work Session Minutes from June 12, 2023, as presented. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed.  
Ayes: All were in favor.

4. Accounts Payable- Finance Report June 26, 2023

**Motion 2:** Trachsel moved to approve the accounts payable as presented. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed.  
Ayes: 2 were in favor.  
Councilor Retasket abstained due to conflict of interest.

5. Special Orders

Mayor Worman presented Public Works Superintendent Allen Middaugh with his retirement plaque and thanked him for his 37 years of service to the city.

## 6. Reports of Officers, Boards, or Standing Committee

- Parks

Councilor Retasket informed council on the flyer she brought, it has a scannable QR code that brings up a Google calendar with all the events that are happening within the community. Requested was to get the flyer on the city website.

Cycle Oregon requested to use Hee Hee Illahee Park as a stopping point for all the cyclists on September 13<sup>th</sup>. Discussed was making signs to welcome the cyclists and making the park vehicle free for that day only.

- Library

No report.

- Fire Department

Fire Chief Dave Lapof gave the Fire Department report. He reported that 3 people from the Fire Department took their EMT test and all passed. He asked about the City's fuel truck to see if the Fire Department could keep fuel in the truck now that no City employee has a CDL. Discussed was the need for a mobile fuel truck and the impact of not having a city employee with a CDL. Grants were discussed that are available to the Fire Department and who and what entities were eligible.

- County Sheriff's Office (LCSO)

Sergeant Vertner reported that he submitted the stats for May. Officer Leese reported that she is excited to start the new shift. Reported to the officers was that there is a tent camper under the bridge and that fireworks have started near Oak Flat.

- Lincoln County Homeless Advisory Committee

Councilor Trachsel reported on the meeting two weeks ago at the Toledo Fire Station. They are trying for more funding for just Lincoln County. They are opening a winter shelter this year and are in the process of purchasing beds and supplies. The location is to be determined but it will be open from October 1<sup>st</sup> through March 31<sup>st</sup> and it will be an overnight house of shelter. Discussed was a crisis line that goes to HHS or the Tribe. Mental illness issues were discussed and there will be a crisis resolution house opening to get assessments done and it will fit up to 5 people at a time. Individuals will only be able to stay a maximum of 23 hours. They are in the process of hiring people to get the Crisis House opened.

- Staff Reports

City Recorder B. Chestler gave a staff report: 1.) The city is engaged in the 2021 Audit. 2.) The Rate Study should be available in the first half of August. 3.) All budget documents are finalized and sent to the County. 4.) Reminded everyone of the June 30<sup>th</sup> date for Allen Middaugh's Retirement get-together. 5.) Employee payouts of comp time have been submitted to the payroll company for payment. The payout will occur on the 27<sup>th</sup> of this month. The total submitted was \$80,250.96. Those employees were all in the Public Works Department. 6.) Homeless Ordinance has been drafted and scheduled for a July Work Session. 7.) Municipal Court – The City's Attorney, Lori Cooper, is continuing work and will set a time in August for review. 8.) The Direct Responsible Charge for both the water and sewer plant has been sent to the State. 9.) Employee conferences have all occurred and all employees were given their new job descriptions and placed on the wage scale effective July 1<sup>st</sup>, 2023.

Council thanked Public Works for helping with Parks and Rec Projects, Golf Cart and the work on the T-Ball field.

## 7. Public Comments

No Comments.

## 8. Unfinished Business

Mayor Worman reported that the City received a call from Representative Gomberg to let us know that the city is receiving no assistance from the Legislature. He told the city to wait for the next round in October. Discussed was putting together a position paper and getting the Tribe involved and sending it out to Senators and Representatives.

## 9. New Business

### A. Accessory Dwelling Project (ADU) – Kevin Cronin City Planner

Discussed was to start work on ADU's policies and developing ADU's. Housing needs within the city was also discussed.

**Motion 3:** Retasked moved to move forward with the contract for ADU's with City Planner Kevin Cronin. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 3 passed.

Ayes: All were in favor.

### B. Public Hearing: Supplemental Budget for Fiscal Year 2022-2023 Making Supplemental Appropriations

Mayor Worman opened the public hearing.

There were no public comments.

Mayor Worman closed the public hearing.

- C. Resolution 715-23- A Supplemental Budget for Fiscal Year June 2022-2023, Making Supplemental Budget Appropriations.

**Motion 4:** Retasket moved to read Resolution 715-23- A Supplemental Budget for Fiscal Year June 2022-2023, Making Supplemental Budget Appropriations by title only. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 4 passed.

Ayes: All were in favor.

**Motion 5:** Trachsel moved to approve Resolution 715-23- A Supplemental Budget for Fiscal Year June 2022-2023, Making Supplemental Budget Appropriations. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 5 passed.

Ayes: All were in favor.

- D. Request to Invoke Municipal Code 5.04.130 Violation and Penalty with City Attorney- Pursuing Suing Business Owners in Violation of Engaging in Business Without a Siletz Business License.

Council briefly discussed sending out a letter from the attorney to businesses that are refusing to get a business license.

**Motion 6:** Whitehead moved to move forward with consultation with legal regarding past-due business licenses. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 6 passed.

Ayes: 2 were in favor

Nays: 1 was opposed.

Councilor Retasket noted that she felt the Siletz Municipal Court needed to be developed before moving forward with fines, etc.

- E. Resolution 716-23- A Resolution Changing the Name of Fund 10 in the City of Siletz Budget Documents from State Revenue Sharing to Parks and Rec.

**Motion 7:** Trachsel moved to read Resolution 716-23- A Resolution Changing the Name of Fund 10 in the city of Siletz Budget Documents from State Revenue Sharing to Parks and Rec by title only. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 7 passed.

Ayes: All were in favor.

**Motion 8:** Whitehead moved to approve Resolution 716-23- A Resolution Changing the Name of Fund 10 in the city of Siletz Budget Documents from State Revenue Sharing to Parks and Rec. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 8 passed.

Ayes: 2 were in favor.

Councilor Retasket abstained due to conflict of interest.

## 10. Correspondence

Mayor Worman told the council that he had someone show up at his residence angry about the city needing to do more about homelessness in the city. He also reported that someone reached out about aggressive homeless people at the Tribe's laundry and showers. Briefly discussed was homelessness and the issues with it.

## 11. Council Comments

Retasket asked when the vacancy for the Councilor 2 position closed. Also discussed was a containment pond in the city, she reported that the tribe has the capacity to take on more fish if ODFW was willing to give the community more fish. Also brought up was trying to get a thermometer sign for raising funds for the playground.

Whitehead reported that people are excited about the new T-Ball field.

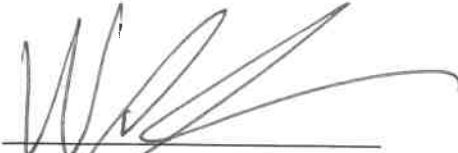
Mayor Worman reported that the school is working on 3 things for the city, the thermometer sign, the trophies for the car show, and a memorial bench for the basketball court.

Trachsel asked about trying to get agenda items put on the website. Briefly discussed was a new website for the city.

12. Adjournment

Retasket moved to adjourn the meeting at 6:50 PM.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 6:50 PM.



Mayor Will Worman

ATTEST:

Makenzee Goodell  
Recording Secretary Makenzee Goodell