

Siletz City Council
Regular Meeting
Monday, July 10, 2023, 5:30 PM
Siletz City Hall

Present: Mayor Worman, T. Retasket, S. Trachsel, J. Whitehead, W. Smith (Took his seat on Council after being voted in and taking his Oath of office)

Staff: City Recorder B Chestler, Public Works Lead D. Viar

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order and established a quorum.

3. Approve Minutes: Regular Meeting Minutes 6-26-23

Councilor Trachsel made a correction on page two on the second to last sentence of the minutes.

Motion 1: Retasket moved to approve the minutes of the Regular Meeting on June 26, 2023, with amendments. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed.

Ayes: All were in favor.

4. Accounts Payable- Finance Report July 10, 2023

Retasket stated that she reviewed the accounts payable and recommended approval.

Motion 2: Trachsel moved to approve the accounts payable as presented. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed.

Ayes: 2 were in favor.

Councilor Retasket abstained.

5. Special Orders

A. Council Position 2- Letters of Interest

- William Smith

Council introduced the new person for the Council position. Retasket disclosed to the council that she does his taxes for him, and Mayor Worman stated that they are friends. Council briefly discussed that Smith's work schedule would be willing to work around Council Meetings.

Motion 3: Retasket moved to appoint William Smith to Position 2 of the City Council. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none. William Smith took his Oath of Office and took his seat at the council table.

Vote: Motion 3 passed.
Ayes: All were in favor.

6. Reports of Officers, Boards, or Standing Committees

- Parks

Councilor Retasket asked if there could be a copy of Parks Minutes in the Council Packets. Also requested was to appoint Becky Leake and Lori Leake-Smith to the Parks and Recreation Committee. She reported that she got a request for the use of Hee Hee Illahee Park on August 5th for "Ride to Recovery", council supports it. Briefly discussed was National Night Out, there are a lot of people requesting space to set up booths. There will be two vendors, Bristo's Food Truck and The Fisherman's Daughters.

Council discussed setting up vendor spots next to the Library for Pow-Wow weekend.

Mayor Worman reported that the Car Show is August 25th and they have a committee put together. Dahl Disposal is helping sponsor portions of the event, they are paying for the band and possibly the trophies. There will be five food vendors and two snack vendors. Discussed was what paperwork or permission the city would need to end the car show with a parade around town.

- Library

Carol from the Siletz Library reported that the new director started on the first of the month. About 35 kids have signed up for the summer reading program and about 40-60 people have been showing up for the events at the library. She stated that they have been having some trouble with petty theft inside of the library. Reported was they have also been having issues with people sleeping in the bushes and drinking beer in front of the library. Lastly, Friends of the Library will be setting up for National Night Out.

- Fire Department

No report from the Fire Department. Mayor Worman stated that they are doing fire hydrant testing to make sure they all work.

- County Sheriff's Office (LCSO)

No report from the County Sheriff's Office. Mayor Worman reported that he got an email from the Lincoln County Sheriff's Office stating that they are in the process of getting funding for a new police K-9 unit. It will not be a drug-sniffing dog, but the K-9 would be used for sniffing out certain electronic devices to help find information on criminals.

- Lincoln County Homeless Advisory Committee

No report. There is a meeting on Wednesday.

- Staff Reports

Public Works Lead D. Viar gave a staff report: 1.) Willow Court pump station had two alarms, the pumps were pulled and cleaned. 2.) The neighborhood at Willow Court was given flyers about what not to flush. 3.) There was a UV alarm at the wastewater plant from algae. 4.) Picked up telephone poles and placed them around the new gravel lot and moved some to the skatepark parking spot. 5.) The backstop for the new T-Ball field was installed and the concrete was picked up so the benches can be installed. 6.) The fence at the skatepark was vandalized and torn down but has been repaired since. 7.) There was a fallen tree in the road on SE Swan and Bagley ST but was removed by staff. 8.) Max from the Tribe is pulling down tanks so our water production will go down for a few days.

Mayor Worman reported that he reached out to ODOT to discuss the road that keeps caving in, section prior to Camp 12 Loop, heading south on the 229. He did not get a callback, but ODOT did come to patch it over. Discussed was the property across from The Log that keeps sluffing off in the river. Mayor Worman also reported that he reached out to the school about watering the football field. Discussed was working out a way for the school to water more often.

7. Public Comments

No Comments.

8. Unfinished Business

- A. Hee Hee Illahee Park Gazebo Bids

Council reviewed and discussed each bid for the Hee Hee Illahee Gazebo.

Motion 4: Retasket moved to instruct Darin to reach out to Coastal Fence and Deck to offer him the gazebo job if he can complete it by the end of August. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 4 passed.

Ayes: All were in favor.

- B. Preparing and Creating Ordinance 205-23- An Ordinance Adding Chapter 4.10 Siletz Camping Regulations and Chapter 12.18 Parking to the City of Siletz Municipal Code

After a lot of discussion, council decided that what is appropriate would be to write a proposed ordinance and have the City Attorney go over it. Council decided, no camping on any public property, no

city parks or recreational day-use areas, and no camping within 100 feet of the waterway or 500 feet of the safe school zone, and that includes anywhere youth congregates for school bus pick up. That does not include the area the city-appointed for the park host for Hee Hee Illahee Park.

Motion 5: Retasket moved to direct the City Recorder to draft the ordinance and resolution for no camping on any public property, no city parks or recreational day-use areas, no camping within 100 feet of a waterway or 500 feet of the safe school zone and that includes anywhere youth congregates for school bus pick up. That does not include the city-appointed area for the park host for Hee Hee Illahee. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 5 passed.
Ayes: All were in favor.

9. New Business

- A. A capital improvement expenditure request for \$123,000.00 for overlay of James Frank Road. – Road and Driveway.

Council discussed the cost of the overlay on James Frank Ave and how it needs to be done before school starts this year. July 25th they are going to sweep and clean, July 26th they are going to grind, July 27th and 28th they will be paving/overlay. Discussed was getting the word out to the community about the paving so they know ahead of time. An estimate received for putting the stripes on the road was \$16,000, but Darin reached out to the tribe to ask about helping with putting down the stipes and markings. He reported that they would be willing to donate labor and machinery to help. Mayor Worman requested that the city look into getting a 'School Zone' heat seal on the road.

Motion 6: Retasket moved to approve the paving of James Frank Avenue. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 6 passed
Ayes: All were in favor.

10. Correspondence

- Dahl- Juno Project Tour

Juno is the newest recycling unit put in by GP in Toledo. Dahl is offering dates to tour Juno to the Council members.

- League of Oregon Cities Fall Conference

Council reviewed the League of Oregon Cities conference agenda and discussed who was going to attend.

- Confederated Tribes of Siletz Indians- Annexation of Oak Flats

City Recorder Chestler gave an update on the Annexation of Oak Flats. The city planner will be coming to Siletz to work on accessory dwelling units in a work session on the 24th of July. He is willing to help with annexation. It can be discussed with him at that work session.

11. Council Comments

Whitehead: Reported she might not make it to the 24th meeting due to an audit at her work-place.

Smith: Thanked everyone for the opportunity to participate on the City Council.

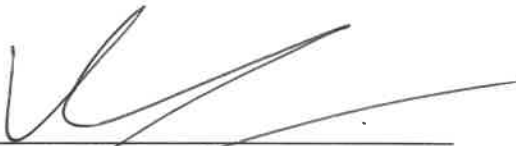
Trachsel: Stated she can help with flyers for the City or Parks Committee.

Retasket: No comments.

12. Adjournment

Whitehead moved to adjourn the meeting at 7:55 PM.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 7:55 PM.



Mayor Will Worman

ATTEST:


Recording Secretary Makenzee Goodell