

Siletz City Council  
Regular Meeting  
Monday, August 28, 2023, 6:00 PM  
Siletz City Hall

Present: Mayor Worman, W. Smith, S. Trachsel, J. Whitehead  
Excused: T. Retasket  
Staff: City Recorder B. Chestler, City Attorney Lori Cooper

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order and established a quorum.

3. Approve Minutes: Regular Meeting Minutes 8-14-23

**Motion 1:** Trachsel moved to approve the minutes of the Regular Meeting on August 14, 2023, as submitted. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed.

Ayes: All were in favor.

4. Accounts Payable- Financial Report August 28, 2023

Trachsel stated that she reviewed the accounts payable and recommended approval.

**Motion 2:** Trachsel moved to approve the accounts payable as presented. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed.

Ayes: All were in favor.

5. Special Orders

There was none.

6. Reports of Officers, Boards, or Standing Committees

- Parks

Mayor Worman reported that the city had the car show on Friday, and they had a lot more cars and bikes compared to last year. They raised \$2,200 which is approximately \$7,000 raised for the new playground. He also reported that there are a couple other fund raisers planned this year. Discussed was looking into a charitable contribution donation from the Tribe after the city raises \$10,000.

- Library

No report was given.

- Fire Department

No report was given.

- County Sheriff's Office (LCSO)

Officer Vertner reported to the council that there hasn't been much going on around the city in the last few weeks. He reported that Officer Bo is out on vacation but will be back on duty next week. Council requested that the Sherriff on duty watch out for the speeders on James Frank Ave now that school is back in session. Mayor Worman briefly discussed his ride along with the Sheriff's Department.

- Lincoln County Homeless Advisory Committee

No updates.

- Staff Report

City Recorder Chestler reported that the City's CPA were in the office today working on the 2021 Audit. She reported that the city has a new employee starting with Public Works.

Mayor Worman reported that the only thing that is holding up the Water and Sewer Agreement with the Tribe is finding out what percentage financially comes from the Tribe and what is the city's percentage difference.

## 7. Public Comments

No comments.

## 8. Unfinished Business

### A. Municipal Court Options

Mayor Worman explained a year ago the city hired a code enforcement officer to manage city codes in hopes that most people in code violation would comply. He stated that most people have complied with the code enforcement officer but there are a few who haven't, so the city has been working on reinstating municipal court in Siletz. Council discussed how the city charter requires the court to be held in Siletz. Mayor Worman stated that the City Attorney is going to look into the qualifications for a Municipal court judge and after that happens the city will put out an RFP for a judge. Council discussed getting a tracking system for cases in place for future and past cases. Suggested was city send out a mailer to all residents of the changes the city is making so everyone is following the rules.

B. Introduction and 1<sup>st</sup> Reading of Ordinance 205-23- An Ordinance Adding Camping and Parking Regulation to the City's Municipal Code

Councilor Trachsel read Ordinance 205-23- An Ordinance Adding Camping and Parking Regulation to the City's Municipal Code into the record in its entirety.

City Attorney Lori Cooper advised that the Ordinance identifies places where people can't go and does not give places for them to go to camp. The city needs to find an area where someone can pitch a tent to camp. She stated we can let the ordinance stand as it is and take a see what happens approach. Mayor Worman stated that we have no place in the city limits for people to go but we want to be in compliance with the laws regarding this. The question remains, where does the city allow or let someone go to camp or park. Sheriff Landers discussed the warming station that is being put into place in Newport and advised it would serve as a means to get someone where they needed to go to stay warm and dry. The warming station is slated to open in October. The proposed rules for the warming station are they will have certain hours someone will have to arrive by. It will be known that the Sheriff's Office can walk in the shelter to drop people off which will help provide security. Sheriff Landers referenced the Sheriffs Policy 429 from the Lincoln County SO Policy Manual (found online), the city has to have a place to offer shelter to and have or provide transportation to.

**Motion 3:** Trachsel moved Ordinance 205-23- An Ordinance Adding Camping and Parking Regulation to the City's Municipal Code to the second reading and public hearing with the following changes: Add a coma to paragraph 6 line 3 after "city limits", add an additional whereas that adds the Lincoln County Sheriff's Office LEXIPOL policy 429 concerning Homeless Persons, which includes updated procedures on how the Lincoln County Sheriffs Office is to remove individuals from camping sites on public property. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 3 passed.

Ayes: All were in favor.

9. New Business

A. Lincoln County Warming Shelter- Donation Request \$5,535.00

Council discussed the many different efforts for raising funds for the Lincoln County Warming Shelter. Suggested was donating \$500 from the donation funds.

**Motion 4:** Trachsel moved to donate \$500 to the Lincoln County Warming Shelter from the donation funds. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 4 passed.

Ayes: All were in favor.

**B. Contract for Review and Signing Services of the Net DMR Report for the Wastewater Treatment Plant**

Mayor Worman explained that the current signer the city has resigned, leaving no one left to be a signer. Council discussed the cost of a signer and how the city will be paying for it.

**Motion 5:** Trachsel moved to approve to accept the contract for the Net DMR. Smith seconded the motion.

Mayor Worman Declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 5 passed.

Ayes: All were in favor.

**C. Resolution 717-23- A Resolution in Support of Restricting the Sale of Flavored Tobacco Products and Protecting Kids from a Lifetime of Nicotine Addiction**

Mayor Worman read Resolution 717-23- A Resolution in Support of Restricting the Sale of Flavored Tobacco Products and Protecting Kids from a Lifetime of Nicotine Addiction into the record in its entirety.

Council briefly discussed how tobacco usage has dropped since the 1990's and how smoking is a miniscule issue compared to drugs like fentanyl.

**Motion 6:** Trachsel moved to adopt Resolution 717-23- A Resolution in Support of Restricting the Sale of Flavored Tobacco Products and Protecting Kids from a Lifetime of Nicotine Addiction. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 6 passed.

Ayes: All were in favor.

**A. Planning Updates and General Commercial Zoning on Hwy 229/ Gaither Street**

City Recorder Chestler gave council an update on planning within the city. Discussed was CTSI's new pharmacy and wellness center. Housing issues regarding general commercial use on Gaither Street were briefly discussed and the issues were turned over to the code enforcement officer.

A citizen came before the council asking about his daughter living in a tiny home on his property or turning his pole barn into a living unit for her. Mayor Worman reported that the city is currently working with the city planner regarding Accessory Dwelling Units to let people build tiny homes, allowing garages to be turned into homes and allowing people to build mother-in-law homes. He reported that there is a Public Hearing on September 11<sup>th</sup> to discuss moving forward with ADU's.

The property owner with prior issues around a non permitted garage apartment and travel trailer dwelling unit on the property addressed the council with questions about ADU's. Habitable living spaces were discussed and violations of the municipal code. Council requested staff to review past discussions regarding this property in the minutes. Council informed the Property owner of the Public Hearing on September 11<sup>th</sup>, 2023, and encouraged him to attend.

#### 10. Correspondence

- Oregon Housing and Community Services – Karen Rockwell

Council was provided with an email from Karen Rockwell regarding Oregon Housing and Community Services.

- Code Enforcement – Citizen Complaint

Mayor Worman explained there has been a problem with speeding on James Frank Ave. He stated that he requested the day shift officer in town to park down the street from the school to deter speeding.

#### 11. Council Comments

Councilor Whitehead expressed how bad speeding has got around town and asked if there was a way to get speedometer signs around town.

Mayor Worman explained that at the last meeting with the Sheriff's office for their budget meeting they reported to have funds to purchase speedometer signs specifically for Siletz. He also reported that the Sheriff's Office potentially will be able to hire someone for OT hours to patrol in Siletz.

Councilor Trachsel: 1.) Reported that the car show was fun and nice to see all of the people there. She said the car show committee did a good job. 2.) Would like for the city to look into establishing some sort of general parameters for new buildings on Gaither Street. Council discussed the need for a Siletz planning committee. 3.) Asked for a summary of the town hall meeting.

Councilor Smith: No comments.

12. Adjournment

Trachsel moved to adjourn the meeting at 7:50 PM.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 7:50 PM.



Mayor Will Worman

ATTEST:



Recording Secretary Makenzee Goodell