

Siletz City Council  
Regular Meeting  
Monday, September 25, 2023, 6:00 PM  
Siletz City Hall

Present: Mayor Worman, W. Smith, S. Trachsel  
Excuse- Absent: T. Retasket, J. Whitehead  
Staff: City Recorder B. Chestler

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum.

Mayor Worman called the meeting to order, he declared for this meeting he would be a voting member to establish a quorum.

3. Approve Minutes: Regular Meeting Minutes September 11, 2023.

**Motion 1:** Trachsel moved to approve the minutes of the Regular Meeting on September 11, 2023, as submitted. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed.

Ayes: All were in favor.

4. Accounts Payable- Financial Report September 25, 2023

Trachsel stated that she reviewed the accounts payable and recommended approval.

**Motion 2:** Trachsel moved to approve the accounts payable as presented. Mayor Worman seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: All were in favor.

Ayes: Motion 2 passed.

5. Special Orders

None.

## 6. Reports of Officers, Boards, or Standing Committees

- Parks

No parks update.

Mayor Worman stated that there is a football team using the field behind city hall and the city is paying to have an outhouse for them per the teams request to the city.

- Library

No report. They will be at the next meeting.

- Fire Department

No report.

- County Sheriff's Office (LCSO)

No report.

- Lincoln County Homeless Advisory Committee

Councilor Trachsel stated that she had a presentation to give but that she would wait until everyone on the council could attend. She reported that the homeless shelter will open on Sunday, October 1<sup>st</sup> at the St. Stevens Episcopal Church. The shelter will be open for people to check in at 6:00 PM with dinner provided around 7:00 PM. Trachsel also reported that there will be staff on-site at all times and there are volunteer opportunities. The following week the shelter will rotate to the First Presbyterian Church and will continue to rotate between the two Churches all through October until the Housing Authority gains access to the old crossroads building. They are hoping to gain access to the new building by November 1<sup>st</sup>. Reported was that if the Lincoln County Sheriff's Office could bring in an officer to work at the shelter it would potentially be open 24/7. She also stated that the shelter will be open every day until March 31, 2024.

- Staff Report

City Recorder Chestler gave a staff report: 1.) We have received our National Pollutant Elimination System Permit(NPDES). 2.) October 9<sup>th</sup> is Indigenous Peoples Day, and the meeting is canceled. 3.) October 12-14<sup>th</sup> is the League of Oregon Cities Conference. 4.) On October 19<sup>th</sup> we will have the first reports from RCAC during a Work Session Meeting. 5.) The city planner had a meeting with DLCD

regarding funding to update the municipal planning code and the Comprehensive Plan. 6.) The October 23<sup>rd</sup> meeting will have further discussion regarding the Annexation of Oak Flats. 7.) There have been no updates on the audit, the anticipated date of completion is December. 8.) We have ordered the Council laptops for receiving and reviewing the packets, and receiving and sending city emails.

## 7. Public Comments

A citizen came before the council and stated that there have been homeless people camping at Mill Park. He reported that they have cats, tents, and garbage by the trail. He also reported that there has been an RV camping there at times. He asked what the City's plan was regarding this issue.

Mayor Worman stated that the city has created an ordinance that outlines all of the places in Siletz that do not allow overnight camping. He explained that the officers are not able to remove anyone from camping until we have a place to send them. Once the County Shelter gets put into place the officers will be able to send them there and remove them from camping in areas that are prohibited.

## 8. Unfinished Business

### A. Revisions to Zoning Code | Accessory Dwelling Units (Section 17.16.050) Ordinance # 206-23 Revisions to Title 17 Zoning Code

Council deliberated on issues regarding Accessory Dwelling Units (Section 17.16.050). They discussed changing the size of ADUs. City Planner Kevin Cronin recommended 800-900 square feet for the ADUs. Council decided that 900 square feet would be a good size. The next issue discussed was that the State of Oregon no longer regulates manufactured homes under a certain limit to help facilitate ADUs. The next topic council discussed was recreational vehicles. City Planner Kevin Cronin brought up to the council that the city could establish and regulate RV parks with common amenities with a code in place to allow it. He explained that ADUs are not RVs. Council discussed the Ordinance Section A line 6 and adding the wording "of" into the sentence.

**Motion 3:** Trachsel moved to approve Ordinance #206-23 Revisions to Title 17 Zoning Code with the addition of the 900 square foot limit on the ADU. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 3 passed.

Ayes: All were in favor.

**Motion 4:** Trachsel moved to hold a first reading for Ordinance #206-23 Revisions to Title 17 Zoning Code. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 4 passed.  
Ayes: All were in favor.

**Motion 5:** Trachsel moved to read Ordinance #206-23 Revisions to Title 17 Zoning Code by title only. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 5 passed.  
Ayes: All were in favor.

**Motion 6:** Trachsel moved to have the second reading public hearing of Ordinance #206-23 Revisions to Title 17 Zoning Code at the next City Council meeting. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 6 passed,  
Ayes: All were in favor.

## 9. New Business

- A. Capital Improvement Request – WesTech Engineering - \$95,000.00 PLC for Water Plant

Council discussed the need to purchase a new PLC for the Water Plant.

**Motion 7:** Trachsel moved forward to expend the \$95,000 for a new PLC at the Water Plant. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 7 passed.  
Ayes: All were in favor.

## 10. Correspondence

- Sheriff's Office

Mayor Worman explained that office staff had reached out to the Sheriff's Department regarding the RV that has been camping in town and staff was told to let the Code Enforcement Officer take care of the issue.

He read his response email into the record, "It was my understanding that you folks would be able to help us enforce this camping issue if we wrote the ordinance and put no camping in place. This is exactly why we took the lengthy time to write this out, so we would get the support from the Sheriff. The folks in this holiday rambler are negative and aggressive with our city workers and community members. I would like them to be told to leave by SO. Is this not something your willing to do? I know you removed folks from tribal land because they have rules that do not allow for camping and trespassing. We have rules not allowing camping and if these people will not comply, we would like to see them trespassed as well."

The email from the officer in response to the "Mayor, I would like to try and clear up any confusion on the camping issue. Until Lincoln County establishes a legal place for folks to legally camp LCSO will take no actions on camping in "public" (non-tribal) locations anywhere in the county. (This legal camping area is still being built out and the time frame is not clear.) That being said let me address the city ordinance side of things. The Sheriff and I provided feedback as well as your attorney for best practices to avoid immediate violations of a citizen's rights. You likely got your city ordinance within this parameter and you, and the code enforcement team can certainly move forward as you see fit. We are not here to say yes or no on your new ordinance. We will not enforce a local ordinance unless we have a specific agreement with the city/or other organization. "

Mayor Worman suggested getting together with the law enforcement team and having a sit-down meeting with the Sheriff's Office to figure out some of the confusion.

- Letter to the Mayor

Mayor Worman read a letter he received from a citizen regarding a property that had garbage and rats. The code enforcement officer is working with the owners of the property. The Mayor asked if the code enforcement officer would send a letter to the original sender and state that they are working with the owners and working on the issues.

- Complaint to the Mayor

Mayor Worman reported to council that he had received a drug and alcohol complaint from a citizen. The mayor stated that the citizen had someone offer to sell him drugs and follow him home and started to get violent. The citizen called the police, but it took them a while to respond to the incident. Mayor Worman stated that he had to call the Sheriff's Office himself and he finally got someone to respond. The person was arrested and taken to jail.

- News Article Winter Emergency Shelter

Councilor Trachsel explained the News Article regarding the Emergency Shelter.

## 11. Council Comments

Smith: Stated that he never knew what went on in the background of the work the city is doing and how he appreciates the opportunity to be a part of it.

Trachsel: Asked if the October 23<sup>rd</sup> meeting is when DLCD is coming.

Mayor Worman: Stated that it has been 5 years trying to get things moving forward and that he appreciates all of the hard work from the council.

## 12. Adjournment

Trachsel moved to adjourn the meeting at 7:30 PM.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 7:30 PM.



Mayor Will Worman

ATTEST:



Recording Secretary Makenzee Goodell