

Siletz City Council
Regular Meeting
Monday, November 27, 2023, 6:00 PM
Siletz City Hall

Present: Mayor Worman, W. Smith, S. Trachsel, J. Whitehead
Absent- Excused: T. Retasket
Staff: Recording Secretary M. Goodell, Public Works Lead D. Viar

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order and established a quorum.

3. Approve Minutes: Regular Meeting Minutes November 13, 2023, and Work Session Minutes November 13, 2023

Councilor Trachsel made one correction on the minutes under special orders.

Motion 1: Smith moved to approve the Regular Meeting Minutes November 13, 2023, and Work Session Minutes November 13, 2023, with the correction to the regular minutes. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed
Ayes: All were in favor

4. Accounts Payable- Financial Report- November 27, 2023

Councilor Whitehead stated that she reviewed the accounts payable and recommended approval.

Motion 2: Whitehead moved to approve the accounts payable as presented. Smith seconded the motion.

Vote: Motion 2 passed
Ayes: All were in favor

5. Special Orders

None.

6. Reports of Officers, Boards, Or Standing Committees

- Parks

Mayor Worman reported that the Christmas Tree lighting is December 2nd and he and Councilor Retasket will be out of town for it. Requested was an agenda for the event.

Council discussed making sure there were no religious undertones during the Christmas tree lighting.

- Library

No report.

- Fire Department

No report.

- County Sheriff's Office (LCSO)

No report.

- Lincoln County Homeless Advisory Board

No report.

- Staff Report

Public Works Lead D. Viar reported that he was called out for low tank levels due to a power outage on Government Hill. He stated that the public works crew is now getting ready for winter.

Discussed was how the tours at the water and sewer plant went well.

Mayor Worman reported that the city of Toledo is putting in a trial incinerator and will make sure council and public works get a tour of it.

7. Public Comments

None.

8. Unfinished Business

None.

9. New Business

- A. Introduction and 1st Reading – Ordinance 207-23 - An Ordinance Establishing Title 7 Traffic Regulations to the City of Siletz Municipal Code

Motion 3: Trachsel moved to read Ordinance 207-23 - An Ordinance Establishing Title 7 Traffic Regulations to the City of Siletz Municipal Code by title only. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 3 passed
Ayes: All were in favor

Council discussed suggested changes to the ordinance and the ORSs were requested to be reviewed for accuracy. Councilor Trachsel sent a document of the discussed changes to city hall staff.

Motion 4: Trachsel moved – Ordinance 207-23 - An Ordinance Establishing Title 7 Traffic Regulations to the City of Siletz Municipal Code to the second reading and public hearing with the suggested changes. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 4 passed
Ayes: All were in favor

- A. Introduction and 1st Reading – Ordinance 208-23- An Ordinance Amending Title 2- Administration and Personnel – Chapter 2.16, Procurement Policy of the City of Siletz Municipal Code

Motion 5: Trachsel moved to read Ordinance 208-23- An Ordinance Amending Title 2- Administration and Personnel – Chapter 2.16, Procurement Policy of the City of Siletz Municipal Code by title only. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 5 passed
Ayes: All were in favor

Councilor Trachsel stated that this ordinance looks to have all the necessary components.

Motion 6: Trachsel moved Ordinance 208-23- An Ordinance Amending Title 2- Administration and Personnel – Chapter 2.16, Procurement Policy of the City of Siletz Municipal Code to the second reading and public hearing. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 6 passed

Ayes: All were in favor

A. Resolution 720-23- A Resolution of the City of Siletz Re-Establishing the City of Siletz Municipal Court

Mayor Worman read Resolution 720-23- A Resolution of the City of Siletz Re-Establishing the City of Siletz Municipal Court into the record in its entirety.

Motion 7: Trachsel moved to approve Resolution 720-23- A Resolution of the City of Siletz Re-Establishing the City of Siletz Municipal Court. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 7 passed

Ayes: All were in favor

Mayor Worman thanked the council for working on this and stated that he is very happy about this resolution moving forward because it was one of his number one goals.

10. Correspondence

- Portland State University Population Estimate November 15, 2023

Council discussed reasons for the lower population within the city, some reasons discussed were; lack of housing, kids going off to college, and people finding work elsewhere.

- Local Government "The Basics" Oregon League of Cities

Mayor Worman would like to set up a time for the League of Cities to come and give the council free training at a work session meeting.

11. Council Comments

Smith: No comments.

Whitehead: No comments.

Mayor Worman: Stated that he wanted to make sure that every council member would be able to make it to the new proposed meeting schedule. The proposed meeting schedule is a work session meeting on the 2nd Monday of each month and the regular meeting on the 4th Monday of each month.

Mayor Worman also reported that he brought up traffic tickets being assigned to the Siletz Municipal Court to the Sheriff's office, and they don't think that it will be an issue to do. Mayor Worman stated

that he feels that the Siletz Code Enforcement Officer has been very forthcoming with people in violation of city code and letting them know that municipal court will be available soon.

Trachsel brought in a flyer from Medical Transport Solutions and asked council if this is something that may be offered to staff. Trachsel also brought up the idea of advertising that the city has a municipal court back in place.

Council discussed what committees each council member should be running. Mayor Worman wants to continue to be the liaison of the policing/fire and emergency preparedness, Trachsel would like to do community development and Whitehead would do the planning commission.

Trachsel stated that she would like to start helping with the City Master Plan process in January. She stated that in February she would like to get a group together to draft out the beginning plans. She stated that often to receive grants, cities need to have a master plan in place.

Council discussed needing a theme for the main street in Siletz.

Lastly, Mayor Worman stated that the staff appreciation party will be December 20th at 5:00 PM and that everyone can bring a plus one.



Mayor Will Worman

ATTEST:



Recording Secretary Makenzee Goodell