

Siletz City Council
Regular Meeting
Monday, November 13, 2023, 6:00 PM
Siletz City Hall

Present: Mayor Worman, T. Retasket, S. Trachsel
Excused- Absent: W. Smith, J. Whitehead
Staff: City Recorder B. Chestler, Public Works Lead D. Viar

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order, he declared for this meeting he would be a voting member to establish a quorum.

3. Approve Minutes: City Council Special Meeting Minutes 11-2-23, City Council Work Session Minutes 10-23-23, City Council Regular Minutes 10-23-23, City Council Work Session Minutes 10-19-23.

Motion 1: Trachsel moved to approve the City Council Special Meeting Minutes 11-2-23, City Council Work Session Minutes 10-23-23, City Council Regular Minutes 10-23-23, and the City Council Work Session Minutes 10-19-23 as presented. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed
Ayes: All were in favor

4. Accounts Payable- November 7, 2023, Financial Reports- October 31, 2023

Trachsel stated that she reviewed the accounts payable and recommended approval.

Motion 2: Trachsel moved to approve the accounts payable as presented. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed
Ayes: All were in favor

5. Special Orders

- Homelessness Strategic Plan- CEO Ernest Stephens of Morant McLeod

Ernest Stephens of Morant McLeod gave a PowerPoint presentation on the Lincoln County Homelessness Strategic Plan. His agenda covered the process review, the mission, unhoused community information, housing, services, economics, and key facts and strategies. He gave the process review which was a road map and timeline for the strategic plan development. This presentation is to review the plan with the community. He overviewed the workgroup structure. The mission of the group is: "To ensure that every member of our community has access to the resources they need, while also working to prevent the circumstances that lead to homelessness." Provided was the unhoused community information. He reported that the size of the unhoused population across Lincoln County is believed to be around 2,000 individuals. The report provided that many within the unhoused community are currently working, recently without permanent housing, or actively searching for both housing and employment. It's common for them to reach dead ends in their pursuit. Shared was that 86.5% of the unhoused community suffers from one or more serious health concerns, despite 77.8% holding medical insurance, primarily from Oregon Health Plan. Stephens explained understanding the supply of housing. Provided was the cost of housing for 1-to-3-bedroom homes. Statistics on the fragmentation of services were provided. The study showed Lincoln County's natural population trends and the migration to Lincoln County. Supply and demand indicated that development is only part of the solution. Stephens listed 6 key takeaways of the study, 1.) The unhoused community is larger than historical data reports. 2.) The differences between current incomes and market rents. 3.) Supporting the local + 167 community services providers can overcome fragmentation. 4.) The local population is declining, placing additional pressure on those experiencing poverty. 5.) The short term and long term economic solutions. 6.) The unhoused community faces housing, services related, and economic issues making it difficult to reach stability. The Lincoln County Homeless Advisory Board hopes to maintain its role after the plan is adopted, after the initial five years, and into the foreseeable future. The key recommendation to the council was that the Lincoln County Homeless Advisory Board is to remain a permanent body that focuses on homelessness/ houselessness. The study provided a three-phase approach to coordinating the response to homelessness and creating the future vision. Tim Johnson stated that they will come back to the council in 30 to 60 days with a finalized report. The finalized report will be sent to the State Legislature, this is part of a state pilot program.

6. Reports of Officers, Boards, or Standing Committees

- Parks

Retasket reported that the parks and rec committee just finished up with the Trunk or Treat event and it had a lot of community participation. Discussed was to get lights put on Bensell St for next year because it got dark during the Trunk or Treat. Also reported was that the Christmas Craft Day event that was held at the grange did not have a lot of kids participate this year, but they did have a lot of participation from the groups that set up for the craft activities. She stated that she is working on the Christmas tree lighting but she will not be here for the lighting so another parks committee member will need access to the building to make the hot cocoa. Discussed was setting up a canopy outside of city hall for the event to make the hot cocoa outside. Retasket reported that the Tribe will be donating a tree sapling to the city for a future Christmas Tree. Discussed was the type of tree the council wants to put at Hee Hee Illahee Park from the Tribes Charitable Contribution Request that councilor Retasket is going to submit for the city, decided was a Big Leaf Maple.

- Library

Carol from the Siletz Library reported to the council that the library received a grant from the John Henry Foundation for \$4,000.00 for children's media items. She stated that Lincoln County Reads chose the book 'As the Condor Soars' and there will be an event held at the Pacific Maritime Heritage Center on November 30, at 5:00 PM in Newport to discuss the book with the editors. She reported that story time is still happening every Wednesday at 2:30 and they are having a good turnout. Also, there is an AA meeting every Wednesday night. Last she discussed the Dolly Parton Imagination Library, it's open for children under the age of five to sign up to get a book sent in the mail to them every month.

- Fire Department

Fire Chief Dave Lapof reported to the council that the volunteer association decided they wanted to start up the haunted house at the Grange for Halloween next year. He stated the fire department received a grant to hire a four-year position for a volunteer coordinator. Lapof reported that all the fire agencies except for Yachats and North Lincoln Fire and Rescue have contracted with a new group of physicians to be the EMS medical directors. Discussed was the building next to the fire department on the corner of Buford St and how it sold, Lapof was wondering if it was going to be commercial or residential.

Mayor Worman stated the bottom part of the building has to stay commercially zoned and the city does not intend to rezone it.

- County Sheriff's Office (LCSO)

No report.

- Lincoln County Homeless Advisory Board

No report.

- Staff Report

City Recorder Chestler gave a quick staff report to the council. She stated that the audit has started back up again, city staff is starting to work on the sewer information for the RCAC rate study and she will be contacting USDA about the city's dissatisfaction with RCAC.

Discussed was the comprehensive plan, strategic planning, and community development.

7. Public Comments

None.

8. Unfinished Business

A. Municipal Court Judge Appointment

Motion 3: Trachsel moved to offer Judge Poole the position of Municipal Court Judge for the City of Siletz. Retasket second the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 3 passed

Ayes: All were in favor

Council discussed when the best time to start the court would be and decided was the first of the new year. Also discussed was making sure that the Siletz Code Enforcement Officer and the State Police would be citing into the Siletz Municipal Court.

Mayor Worman stated he would be meeting with the Lincoln County Sheriff's Office to discuss them citing into the Siletz Municipal Court.

B. Fire Station Land Use Request – Siletz Fire District Fire Chief Dave Lapof

Fire Chief Dave Lapof came before the council to present potential expansion plans for the fire department and to request an updated lease agreement. He submitted concepts of the building designs. Discussed was not having any complaints from the resident home the new building would be built in front of. Council discussed whether the expanded building would affect any city events held in the field or have any effect on parking. The fire hall layout was discussed and Lapof reported that they would be keeping the equipment inside instead of outside. Lapof stated that the fire equipment that is stored in Logsdon would come to Siletz if the expansion happened. He stated that the upstairs would become three dorm rooms for the volunteers and the current training room would become the offices. He explained to the council all of the benefits the fire department would have if the building was to be expanded. Lapof had some questions for the council, are they willing to update the current lease and are they supportive of the expansion? Council asked him what part of the lease the fire department wants updated; he stated something more current. Discussed was to keep the conversation moving forward and to decide what the city wants regarding the development of the city.

C. Employee Handbook

Tabled until January 8th.

9. New Business

A. Staff Christmas Party

Mayor Worman asked council if they wanted to do an end-of-the-year appreciation dinner for staff and council.

Discussed was including families and city committees for the dinner. Council requested to add a staff Christmas party to next year's budget.

Decided was to have an appreciation dinner on December 20th for about 40 people.

B. Mayors Award

Mayor Worman nominated Terry Barlow from the Siletz School and the Rilatos Brothers for the Mayor's Award, and the council was in agreement.

Briefly discussed were other people to potentially nominate. The first regular meeting in January will be when the awards are handed out.

10. Correspondence

None.

11. Council Comments

Retasket: Stated that she would like to see the city's committees get filled up and be active.

Mayor Worman: Stated that he has an assignment to create positions for each council member and he wants the council to think about what they want 2024 to look like and what sort of committee each council member would like to be in charge of.

Council had a lengthy discussion about meeting times and how there have been a lot of extra meetings outside of the regular meeting hours. Discussed was what the accounts payable would look like. Minutes and financial details could go into a consent agenda. Council discussed doing a work session meeting at the beginning of the month and then the regular scheduled meeting at the end of the month, and to start this new schedule at the new year.

12. Adjournment

Retasket moved to adjourn the meeting at 8:50 PM.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 8:50 PM.



Mayor Will Worman

ATTEST:

Makenzee Goodell
Recording Secretary Makenzee Goodell