



CITY OF SILETZ

AGENDA

Meeting: City Council Regular
Date: Monday, February 26, 2024
Time: 5:30 PM
Location: Council Chambers, City Hall

1. PLEDGE OF ALLEGIANCE
2. CALL TO ORDER
3. ROLL CALL
4. CHANGES OR ADDITIONS TO THE AGENDA
5. CONSENT AGENDA
 - Minutes: January Regular Meeting January 22, 2024,
February Work-Session February 12, 2024
Accounts Payable and Financial Report January 2024
6. PUBLIC COMMENTS
7. PUBLIC HEARINGS
8. PRESENTATIONS
 - A. Evacuation Assembly Point (EAP) Introduction & Site Survey-Councilor Trachsel
9. ORDINANCES AND RESOLUTIONS
 - A. Resolution 722-24 - A Resolution of the City of Sietz Declaring a Need to Surplus City "Personal Property".
 - B. Resolution 723-24- A Resolution in Support of the Five-Year Strategic Plan of the Lincoln County, Oregon Homelessness Advisory Board, as Prepared by Morant McLeod in the Document Where We Call Home.

10. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

Parks, Library, Fire Department, County Sheriff's Office (LCSO), Homeless Advisory, Staff Report

11. UNFINISHED BUSINESS

A. Siletz Fire District Lease Agreement

12. NEW BUSINESS

A. HB 4002 - Letter of Commitment to Senator Lieber & Representative Kropf

B. Appointment of Budget Officer

C. Munibit Website

13. CORRESPONDENCE

14. COUNCIL COMMENTS

15. ADJOURNMENT

To Participate by Zoom:

To Join Zoom from Your Computer, Tablet, or Smartphone:

<https://zoom.us/j/94543732312?pwd=RnVxWXhDQTN4cDFtdFZiM005OGRvZz09>

Meeting ID: 945 4373 2312

Passcode: 887672

To Join Zoom from Your Phone: (346)-248-7799

Meeting ID: 945 4373 2312

Passcode: 887672

CONSENT AGENDA

Siletz City Council
Regular Meeting
Monday, January 22, 2024, 5:30 PM
Siletz City Hall

1. Pledge of Allegiance

Mayor Worman led the Pledge of Allegiance.

2. Call Meeting to Order and Establish a Quorum.

Mayor Worman called the meeting to order and established a quorum.

3. Roll Call

Present: Mayor Worman, T. Retasket, W. Smith, S. Trachsel. J. Whitehead
Staff: City Recorder B. Chestler, Public Works Lead D. Viar

4. Changes or Additions to the Agenda

Mayor Worman declared himself a voting member until Councilor Retasket arrived at the meeting.

5. Consent Agenda

Motion 1: Trachsel moved to approve the consent agenda. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 1 passed

Ayes: All were in favor

6. Public Comments

Jimmy Williams came before the council to present an idea for a community response team. He stated that during the recent ice storm, the community was not prepared and efforts to help ODOT were denied. He proposed to get a response team together for future emergencies that may happen.

Council suggested that he put a group together for a community response team, have a meeting, and come back to a city council meeting so everyone can start working together to take the next step forward with this idea.

7. Public Hearings

There were no public hearings held.

8. Presentations

- 2023 Mayor's Award

Two presentations of the 2023 Mayor's Award were given—one to Terry Barlow, the woodshop teacher at Siletz Valley School, for contributions to the community, particularly regarding woodworking contributions for the city car show. The other is to local contractors, the Rilatos Brothers, for their voluntary services such as donating materials and labor to city projects.

- 1st Security Bank- Updates for New Year – Melony Heim

First Security Bank presented updates for the New Year regarding account signatory changes and the transition of the city's credit services from BMO to First Security Bank, which included the posting of a \$5,000 security deposit and set up for automated payments.

9. Ordinances and Resolutions

- A. Ordinance 209-24- An Ordinance Amending the City of Siletz Municipal Code, Codified through September 28, 2017, Changing References Made to Police Officers to Include Code Enforcement Officer

Motion 2: Trachsel moved to read Ordinance 209-24- An Ordinance Amending the City of Siletz Municipal Code, Codified through September 28, 2017, Changing References Made to Police Officers to Include Code Enforcement Officer by title only. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 2 passed
Ayes: All were in favor

Motion 3: Trachsel moved Ordinance 209-24- An Ordinance Amending the City of Siletz Municipal Code, Codified through September 28, 2017, Changing References Made to Police Officers to Include Code Enforcement Officer to the second reading and public hearing. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 3 passed
Ayes: All were in favor

Mayor Worman read Ordinance 209-24- An Ordinance Amending the City of Siletz Municipal Code, Codified through September 28, 2017, Changing References Made to Police Officers to Include Code Enforcement Officer into the record in its entirety.

A public hearing was opened with no comments received. The public hearing was closed.

Motion 4: Trachsel moved to approve Ordinance 209-24- An Ordinance Amending the City of Siletz Municipal Code, Codified through September 28, 2017, Changing References Made to Police Officers to Include Code Enforcement Officer as presented. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 4 passed
Ayes: All were in favor

10. Reports of Officers, Boards, Or Standing Committees

- Parks

No report was presented due to canceled meetings due to inclement weather.

- Library

A representative from the library reported that on February 3rd there will be 'Take Your Child to the Library Day'. On February 10th there will be Siletz Valley Friends of the Library annual birthday party and fundraiser from 1:00 to 3:00 PM. Lastly, on February 14th there will be a tea party event from 2:00 to 4:00 PM.

- Fire Department

Fire Chief Dave Lapof provided an update on the emergency preparedness following the recent storm and related damages, as well as the support provided by the community.

Mayor Worman stated that it was nice to see the city and fire department work well together during the storm.

- County Sheriff's Office (LCSO)

No sheriff's report was presented.

- Homeless Advisory Board

Councilor Trachsel stated that there was a meeting with the board prior to the storm. She reported that the primary focus was obtaining external funding to support shelter operations and emergency preparedness initiatives.

- Staff Report

Public Works Lead D. Viar reported that the public works crew worked well as a team to get through the storm and learned a lot of lessons. He stated that the public works crew worked with the tribe and the city provided fuel for three of the tribe's generators to keep the warming shelter going.

Recorder Chestler reported that the city is still under audit. She also reported that staff is starting to clean up the office so there will need to be a surplus auction in February.

11. Unfinished Business

A. Siletz Fire District – Land Use Request

Discussion involved the proposed construction of a new fire station apparatus building. The Council expressed support for developing a legal document to allow the Fire District to build on city property. Decided was to have staff amend the lease agreement and have the city attorney work on a legal document.

B. Closing State of Emergency Declaration

The council decided to close the state emergency declaration as stated within the allocated time frame, paving the way for subsequent recovery actions.

Motion 5: Retasket moved to end the State of Emergency. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 5 passed
Ayes: All were in favor

C. Water and Sewer Rate Review

Councilmembers expressed dissatisfaction with the ongoing process and lack of clarity provided by the current firm handling the study. They agreed to seek alternatives for this study. There was discussion on reaching out to the Tribe and having a meeting with the CEO to discuss the current state of the rate study.

Motion 6: Whitehead moved to move forward with an RFP for a new water and sewer rate study. Trachsel seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was some discussion on where the funds for this would come from.

Vote: Motion 6 passed
Ayes: All were in favor

D. Amending the City's Wage Scale for the Administrative Assistant General/Clerk of Court

Motion 7: Whitehead moved to amend the City's Wage Scale for the Administrative Assistant General/Clerk of Court. Retasket seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 7 passed
Ayes: All were in favor

E. Adopting the Updated Employee Handbook- January 2024

Motion 8: Trachsel moved to adopt the updated employee handbook as presented. Smith seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 8 passed
Ayes: All were in favor

12. New Business

A. Request to Transfer Money into the LGIP Account \$500,000.00

It was proposed to transfer \$500,000 into the LGIP account to maximize interest earnings on the city's funds.

Motion 9: Retasket moved to transfer \$500,000 into the LGIP account. Whitehead seconded the motion.

Mayor Worman declared it was moved and seconded and called for discussion. There was none.

Vote: Motion 9 passed

Ayes: All were in favor

13. Correspondence

- Oregon Audits Division: Final Stop Withholdings-Amy John

This item was noted as informational for the council without further discussion.

14. Council Comments

Smith: No comments.

Trachsel: No comments.

Whitehead: No comments.

Retasket: Reported that she met the new deputy in town and hopes they can be at the next council meeting.

Mayor Worman: No comments.

15. Adjournment

Whitehead moved to adjourn the meeting at 7:15 PM.

There being no further business to come before the council, Mayor Worman adjourned the meeting at 7:15 PM.

Mayor Will Worman

ATTEST:

Recording Secretary Makenzee Goodell

Siletz City Council
Work Session
Monday, February 12, 2024
Siletz City Hall

Present: Mayor Worman, T. Retasket, S. Trachsel, W. Smith, J. Whitehead
Staff: City Recorder B. Chestler, Public Works Lead D. Viar

1. Call Meeting to Order and Establish a Quorum

Mayor Worman called the meeting to order and established a quorum.

2. Lease Agreement Between the City of Siletz and the Siletz Valley Rural Fire Protection District (SVRFPD)

The council reviewed and discussed the draft of a lease agreement between the City of Siletz and the Siletz Valley Rural Fire Protection District. The conversation included clarifications from previous versions of the document, modifications based on attorney recommendations, costing details surrounding attorney fees, and minor questions about specific lease terms, such as the buildings' return conditions and duration terms of the lease. The importance of establishing clear responsibilities for maintenance and upkeep was also highlighted.

It was noted that the SVRFPD had not yet presented the draft to their board and planned to do so shortly after the discussion. The discussion concluded with the council seeming content with the current state of the agreement.

3. Surplus Property

A discussion took place about surplus property items. It was addressed that there is a resolution stating the rationale for disposing of surplus items, allowing for the sale or destruction of items based on low value or if they go unsold.

4. Siletz Tribal Charitable Contribution Fund Report

The council received a briefing on the completion of final reports submitted to the Tribe concerning the use of the charitable contribution funds. These funds had been historically applied towards community events and initiatives. Councilor Retasket also mentioned future grant requests planned by the city, potentially integrating movies and concerts, while addressing challenges surrounding licensing and costs.

5. Budget Considerations

The City Council deliberated on various fiscal wishes and potential budget considerations. These included transparency in budget reporting to aid in allocation comprehension, planning for potential emergencies, maintaining an annual acknowledgment event for city appreciation, adequate staff

training, saving for replacing aging vehicles, and other significant purchase items like accounting software.

The council mentioned the idea of having potential funding for emergency preparedness and law enforcement capabilities within the city. It was highlighted that currently there is no provision for an adequate emergency communication system such as a satellite phone.

6. Mill Park/Green Thumb Park Updates

The council was apprised of the ongoing developments at Mill Park, with engineering studies having been conducted, assessing the stability and potential structural options for the location. Alterations to the original plan were presented, focusing on adjusting the park's layout to ensure long-term stability and usability within the confines of geological and legal restrictions.

Mention was also made of the developments and continuing work at The Log and the anticipated determination of city ownership regarding land use and its subsequent impact on park projects.

7. Rate Study Engagement

City Recorder Chestler informed council that the city had successfully engaged with Donovan Enterprises for a rate study after some complexity with previous agencies. The study's scope includes water and sewer rate assessments, and the work is anticipated to commence shortly, with conclusions drawn before the end of May.

8. Policing and Community Safety Concerns

An extensive discussion arose regarding concerns over law enforcement coverage and response within City limits and surrounding areas. It was revealed that community members are seeking more proactivity and engagement from the Sheriff's department and exploring the possibilities of revising the current contract with opportunities for amendments. The need for a forum where citizens can present their law enforcement concerns was expressed, along with an emphasis on the collaboration between the city and tax districts for better policing solutions and oversight.

There was dialog surrounding traffic safety and property issues affecting community well-being. This included a scene whereby vehicles on Swan Avenue posed a hazard, and a local property garnered community backlash due to substance use-associated problems. The council considered possibilities for addressing such concerns more effectively.

10. Open Session Actions

The council may have convened into an Open Session during the work session meeting to take action on any of the discussed topics in accordance with Oregon Public Meetings Laws.

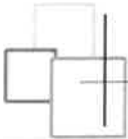
11. Adjournment

Trachsel moved to adjourn the meeting at 6:50 PM.

Mayor Will Worman

ATTEST:

Recording Secretary Makenzee Goodell



Banking Activity

Reference	Period	Amount	Vendor	Notes
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1st Security Bank 7001424544 - Main

Deposit

Reference Number: Cash Deposit - 2/16/2024 12:40:21 PM	2023-2024 - February	\$438.50		
Utility Billing Summary Transaction - 2/7/2024 4:54:42 PM		\$438.50	Receipting Deposit Vendor	
Reference Number: Cash Deposit - 2/16/2024 12:42:42 PM	2023-2024 - February	\$345.00		
Utility Billing Summary Transaction - 1/25/2024 9:09:14 AM		\$345.00	Receipting Deposit Vendor	
Reference Number: Cash Deposit - 2/16/2024 12:43:56 PM	2023-2024 - February	\$507.00		
Utility Billing Summary Transaction - 1/30/2024 10:24:34 AM		\$507.00	Receipting Deposit Vendor	
Reference Number: Cash Deposit - 2/16/2024 12:44:59 PM	2023-2024 - February	\$442.00		
Utility Billing Summary Transaction - 1/31/2024 8:35:12 AM		\$442.00	Receipting Deposit Vendor	
Reference Number: Cash Deposit - 2/16/2024 12:46:25 PM	2023-2024 - February	\$1,220.00		
Cash Utility Billing Summary Transaction - 2/6/2024 12:44:38 PM		\$1,127.00	Receipting Deposit Vendor	
Receipt - 2/6/2024 Lily Stevens new water deposit		\$93.00	Receipting Deposit Vendor	
Reference Number: CM Deposit - 2/10/2024 10:00:06 AM	2023-2024 - February	\$2,408.50		
Utility Billing Summary Transaction - 2/6/2024 8:53:34 AM		\$2,408.50	Receipting Deposit Vendor	
Reference Number: CM Deposit - 2/10/2024 10:00:27 AM	2023-2024 - February	\$2,517.50		
Utility Billing Summary Transaction - 2/6/2024 11:34:16 AM		\$2,517.50	Receipting Deposit Vendor	
Reference Number: CM Deposit - 2/10/2024 10:02:34 AM	2023-2024 - February	\$2,435.00		
Utility Billing Summary Transaction - 2/6/2024 10:18:58 AM		\$2,435.00	Receipting Deposit Vendor	

Reference	Period	Amount	Vendor	Notes
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1st Security Bank
7001424544 - Main

Deposit

Reference Number: CM Deposit - 2/10/2024 10:04:06 AM	2023-2024 - February	\$5,473.47		
Receipt - 2/8/2024 QWEST Corp. Franchise Fee		\$2,273.97	Receipting Deposit Vendor	
Utility Billing Summary Transaction - 2/8/2024 8:49:11 AM		\$3,199.50	Receipting Deposit Vendor	
Reference Number: CM Deposit - 2/10/2024 10:04:42 AM	2023-2024 - February	\$6,389.39		
Receipt - 2/9/2024 State of Oregon OLCC Tax		\$3,045.39	Receipting Deposit Vendor	
Utility Billing Summary Transaction - 2/9/2024 12:47:17 PM		\$3,344.00	Receipting Deposit Vendor	
Reference Number: CM Deposit - 2/10/2024 10:05:13 AM	2023-2024 - February	\$5,187.94		
Receipt - 2/6/2024 State of Oregon - OLCC		\$3,280.81	Receipting Deposit Vendor	
Receipt - 2/6/2024 State of Oregon Cigarette		\$120.16	Receipting Deposit Vendor	
Receipt - 2/6/2024 State of Oregon Revenue Sharing		\$1,786.97	Receipting Deposit Vendor	
Reference Number: CM Deposit - 2/10/2024 9:58:47 AM	2023-2024 - February	\$2,492.00		
Utility Billing Summary Transaction - 2/6/2024 9:28:03 AM		\$2,492.00	Receipting Deposit Vendor	
Reference Number: CM Deposit - 2/16/2024 1:47:23 PM	2023-2024 - February	\$28,140.00		
Receipt - 2/16/2024 Oregon Coat Tree Co. LLC		\$100.00	Receipting Deposit Vendor	
Utility Billing Summary Transaction - 2/16/2024 1:14:53 PM		\$28,040.00	Receipting Deposit Vendor	
Reference Number: CM Deposit - 2/16/2024 12:38:29 PM	2023-2024 - February	\$10,661.00		
Utility Billing Summary Transaction - 2/13/2024 1:07:12 PM		\$10,661.00	Receipting Deposit Vendor	
Reference Number: CM Deposit - 2/16/2024 12:38:46 PM	2023-2024 - February	\$8,247.12		
Receipt - 2/14/2024 State of Oregon DAS		\$4,569.25	Receipting Deposit Vendor	
Receipt - 2/14/2024 WaveDivision Holding LLC		\$110.99	Receipting Deposit Vendor	
Receipt - 2/14/2024 Wavedivision Holdings, LLC		\$686.88	Receipting Deposit Vendor	

Reference	Period	Amount	Vendor	Notes
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1st Security Bank

7001424544 - Main

Deposit

Reference Number: CM Deposit - 2/16/2024 12:38:46 PM	2023-2024 - February	\$8,247.12		
Utility Billing Summary Transaction - 2/14/2024 12:18:58 PM		\$2,880.00	Receipting Deposit Vendor	
Reference Number: CM Deposit - 2/16/2024 12:48:08 PM	2023-2024 - February	\$100.00		
Receipt - 2/16/2024 GNR Enterprises Inc		\$100.00	Receipting Deposit Vendor	
Reference Number: IC - (Feb 1 2024 10:00PM Visa/MC/EFT/DSC)	2023-2024 - February	\$2,160.00		
Invoice Cloud Summary Transaction - (Feb 1 2024 10:00PM Visa/MC/EFT/DSC)		\$2,160.00	Receipting Deposit Vendor	
Reference Number: IC - (Feb 2 2024 9:59PM Visa/MC/EFT/DSC)	2023-2024 - February	\$271.50		
Invoice Cloud Summary Transaction - (Feb 2 2024 9:59PM Visa/MC/EFT/DSC)		\$271.50	Receipting Deposit Vendor	
Reference Number: IC - (Feb 3 2024 9:59PM Visa/MC/EFT/DSC)	2023-2024 - February	\$680.50		
Invoice Cloud Summary Transaction - (Feb 3 2024 9:59PM Visa/MC/EFT/DSC)		\$680.50	Receipting Deposit Vendor	
Reference Number: IC - (Feb 4 2024 9:59PM Visa/MC/EFT/DSC)	2023-2024 - February	\$164.00		
Invoice Cloud Summary Transaction - (Feb 4 2024 9:59PM Visa/MC/EFT/DSC)		\$164.00	Receipting Deposit Vendor	
Reference Number: IC - (Feb 5 2024 9:59PM Visa/MC/EFT/DSC)	2023-2024 - February	\$548.50		
Invoice Cloud Summary Transaction - (Feb 5 2024 9:59PM Visa/MC/EFT/DSC)		\$548.50	Receipting Deposit Vendor	
Reference Number: IC - (Feb 6 2024 9:59PM Visa/MC/EFT/DSC)	2023-2024 - February	\$103.50		
Invoice Cloud Summary Transaction - (Feb 6 2024 9:59PM Visa/MC/EFT/DSC)		\$103.50	Receipting Deposit Vendor	

Reference	Period	Amount	Vendor	Notes
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1st Security Bank
7001424544 - Main
Deposit

Reference Number: IC - (Feb 7 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC) Invoice Cloud Summary Transaction - (Feb 7 2024 9:59PM Visa/MC/EFT/DSC)		\$714.50		
		\$714.50	Receipting Deposit Vendor	
Reference Number: IC - (Feb 8 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC) Invoice Cloud Summary Transaction - (Feb 8 2024 9:59PM Visa/MC/EFT/DSC)		\$397.00		
		\$397.00	Receipting Deposit Vendor	
Reference Number: IC - (Feb 9 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC) Invoice Cloud Summary Transaction - (Feb 9 2024 9:59PM Visa/MC/EFT/DSC)		\$520.50		
		\$520.50	Receipting Deposit Vendor	
Reference Number: IC - (Feb 10 2024 2023-2024 - February 9:59PM Amex) Invoice Cloud Summary Transaction - (Feb 10 2024 9:59PM Amex)		\$54.50		
		\$54.50	Receipting Deposit Vendor	
Reference Number: IC - (Feb 10 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC) Invoice Cloud Summary Transaction - (Feb 10 2024 9:59PM Visa/MC/EFT/DSC)		\$4,693.50		
		\$4,693.50	Receipting Deposit Vendor	
Reference Number: IC - (Feb 11 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC) Invoice Cloud Summary Transaction - (Feb 11 2024 9:59PM Visa/MC/EFT/DSC)		\$236.00		
		\$236.00	Receipting Deposit Vendor	
Reference Number: IC - (Feb 12 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC) Invoice Cloud Summary Transaction - (Feb 12 2024 9:59PM Visa/MC/EFT/DSC)		\$130.00		
		\$130.00	Receipting Deposit Vendor	
Reference Number: IC - (Feb 14 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC) Invoice Cloud Summary Transaction - (Feb 14 2024 9:59PM Visa/MC/EFT/DSC)		\$107.50		
		\$107.50	Receipting Deposit Vendor	

Reference	Period	Amount	Vendor	Notes
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1st Security Bank
7001424544 - Main

Deposit

Reference Number: IC - (Feb 15 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC)		\$36.00		
Invoice Cloud Summary Transaction - (Feb 15 2024 9:59PM Visa/MC/EFT/DSC)		\$36.00	Receipting Deposit Vendor	
Reference Number: IC - (Feb 16 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC)		\$642.00		
Invoice Cloud Summary Transaction - (Feb 16 2024 9:59PM Visa/MC/EFT/DSC)		\$642.00	Receipting Deposit Vendor	
Reference Number: IC - (Feb 17 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC)		\$243.50		
Invoice Cloud Summary Transaction - (Feb 17 2024 9:59PM Visa/MC/EFT/DSC)		\$243.50	Receipting Deposit Vendor	
Reference Number: IC - (Feb 19 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC)		\$117.00		
Invoice Cloud Summary Transaction - (Feb 19 2024 9:59PM Visa/MC/EFT/DSC)		\$117.00	Receipting Deposit Vendor	
Reference Number: IC - (Feb 20 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC)		\$309.00		
Invoice Cloud Summary Transaction - (Feb 20 2024 9:59PM Visa/MC/EFT/DSC)		\$309.00	Receipting Deposit Vendor	
Reference Number: IC - (Feb 21 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC)		\$103.50		
Invoice Cloud Summary Transaction - (Feb 21 2024 9:59PM Visa/MC/EFT/DSC)		\$103.50	Receipting Deposit Vendor	
Reference Number: IC - (Jan 29 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC)		\$267.00		
Invoice Cloud Summary Transaction - (Jan 29 2024 9:59PM Visa/MC/EFT/DSC)		\$267.00	Receipting Deposit Vendor	
Reference Number: IC - (Jan 30 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC)		\$388.50		
Invoice Cloud Summary Transaction - (Jan 30 2024 9:59PM Visa/MC/EFT/DSC)		\$388.50	Receipting Deposit Vendor	

Reference	Period	Amount	Vendor	Notes
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1st Security Bank

7001424544 - Main

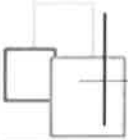
Deposit

Reference Number: IC - (Jan 31 2024 2023-2024 - February 9:59PM Visa/MC/EFT/DSC)	\$589.00
Invoice Cloud Summary Transaction - (Jan 31 2024 9:59PM Visa/MC/EFT/DSC)	\$589.00
Receipting Deposit Vendor	
Total Deposit	\$90,481.42
Total 7001424544 - Main	\$90,481.42

7777777777 - Petty Cash

Deposit

Reference Number: Cash Deposit - 2023-2024 - February 2/16/2024 12:47:04 PM	\$11.00
Receipt - 2/6/2024 Bristo Bayva - Fax document	\$11.00
Receipting Deposit Vendor	
Total Deposit	\$11.00
Total 7777777777 - Petty Cash	\$11.00
Total 1st Security Bank	\$90,492.42
Grand Total	\$90,492.42



Banking Activity

Reference	Period	Amount	Vendor	Notes
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1st Security Bank 7001424544 - Main Check

Reference Number: 17411 <u>Invoice - 10916</u>	2023-2024 - February	\$290.00		
Reference Number: 17412 <u>1CL9-JXWKNJ; 1D6WGG6DHRM6; 14DFTYFKH97W</u>	2023-2024 - February	\$290.00 \$523.93	<u>Aboveboard Electric, Inc</u> <u>Amazon Capital Services</u>	
Reference Number: 17413 <u>Invoice - 163997</u>	2023-2024 - February	\$168.00	<u>Analytical Labs</u>	
Reference Number: 17414 <u>Invoice - APS-S-9318</u>	2023-2024 - February	\$40.00	<u>API</u>	
Reference Number: 17415 <u>ACCT# 7472149</u>	2023-2024 - February	\$261.34	<u>Carson Oil: CECO, INC</u>	
Reference Number: 17416 <u>Invoice - 0128545-IN</u>	2023-2024 - February	\$409.01	<u>Cedar Creek Quarries</u>	
Reference Number: 17417 <u>ACCTS: 4000-4013</u>	2023-2024 - February	\$5,344.31	<u>Central Lincoln PUD</u>	
Reference Number: 17418 <u>ACCT# 503-T41-3615-024B</u>	2023-2024 - February	\$154.65	<u>Century Link/Qwest</u>	
Reference Number: 17419 <u>Invoice - 7571</u>	2023-2024 - February	\$360.00	<u>Coast Range Equipment</u>	
Reference Number: 17420 <u>Customer#: 44881; renew paper subscription</u>	2023-2024 - February	\$442.55	<u>Country Media, Inc</u>	
Reference Number: 17421 <u>City Contribution for Employees IRA - 1/31/2024</u>	2023-2024 - February	\$1,102.17	<u>Edward Jones</u>	
Reference Number: 17422 <u>Customer# 14599</u>	2023-2024 - February	\$231.04	<u>Englund Marine Supply</u>	
Reference Number: 17423 <u>Account # 2242.0 refund deposit and overpayment</u>	2023-2024 - February	\$126.00	<u>Kevin Strickler</u>	
Reference Number: 17424 <u>Invoice - 820013072</u>	2023-2024 - February	\$56.64	<u>Konica Minolta Business Solutions</u>	

Reference	Period	Amount	Vendor	Notes
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1st Security Bank
7001424544 - Main

Check

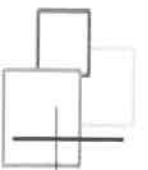
Reference Number: 17425 Invoice - 24-00893	2023-2024 - February	\$2,100.00		
Reference Number: 17426 Invoice - IN127243	2023-2024 - February	\$517.50	Merina+Co	
Reference Number: 17427 Account: 219988-3	2023-2024 - February	\$517.50	National Business Solutions	
Reference Number: 17428 Invoice - 81919	2023-2024 - February	\$137.85	NW Natural	
Reference Number: 17429 Delivery fee for 3 loads of rock	2023-2024 - February	\$194.45		
Reference Number: 17430 Invoice - 244747	2023-2024 - February	\$194.45	Rickreall Farm Supply	
Reference Number: 17431 Invoice: INV00242889	2023-2024 - February	\$375.00		
Reference Number: 17432 Acct#: 2701-1302962-01	2023-2024 - February	\$375.00	Rilatos and Sons	
Reference Number: 17433 Invoice - 93961	2023-2024 - February	\$46.85		
Reference Number: 17434 Invoice - WQ24DOM-0987	2023-2024 - February	\$46.85	TCB Security Services	
Reference Number: 17435 Invoice - 164784-164873	2023-2024 - February	\$294.30	USA Blue Book	
Reference Number: 17436 ACCT 287261137981	2023-2024 - February	\$552.39		
Reference Number: 17437 Account 2311	2023-2024 - February	\$552.39	WAVE	
Reference Number: 17438 ACCT 544 444-1196 240-444-7299 976	2023-2024 - February	\$33,250.00		
Reference Number: 17439 Acct 502515299	2023-2024 - February	\$33,250.00	WesTech Engineering, LLC	
Reference Number: 17440 Invoice - Siletz 2024-0002	2023-2024 - February	\$2,748.00		
Reference Number: 17441 Invoice - 2402-082755	2023-2024 - February	\$2,748.00	Department of Environmental Quality	
Reference Number: 17442 City Contribution for Employee's IRA 2/15/24	2023-2024 - February	\$490.00		
		\$490.00	Analytical Labs	
		\$103.58		
		\$103.58	AT & T	
		\$48.85		
		\$48.85	BMQ Bank N.A. - Payment	
		\$453.95		
		\$453.95	Century Link/Qwest	
		\$75.00		
		\$75.00	CenturyLink	
		\$1,700.00		
		\$1,700.00	City of Toledo	
		\$268.84		
		\$268.84	Copeland Lumber Yard	
		\$1,085.37		
		\$1,085.37	Edward Jones	

Reference	Period	Amount	Vendor	Notes
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1st Security Bank
7001424544 - Main

Check

Reference Number: 17443 <u>Invoice - IN127587</u>	2023-2024 - February	\$88.28	National Business Solutions	
Reference Number: 17444 <u>For M. Goodell to attend a conference for court clerks</u>	2023-2024 - February	\$250.00	Oregon Association for Court Administration	
Reference Number: 17445 <u>Invoice - 1024828995</u>	2023-2024 - February	\$105.00	Pitney Bowes Inc	
Reference Number: 17446 <u>Grantor#: 21839</u>	2023-2024 - February	\$88.00	Samaritan Occupational Medicine	
Reference Number: 17447 <u>Invoice - 00264028: 00263601</u>	2023-2024 - February	\$2,800.08	USA Blue Book	
Reference Number: 17448 <u>Acct 6845</u>	2023-2024 - February	\$8.71	BMO Bank N.A. - Payment	
Reference Number: 17449 <u>Siletz Court on 2/22/23</u>	2023-2024 - February	\$500.00	Arnold Poole, Attorney at Law	
Reference Number: IC Dec Inv	2023-2024 - February	\$0.00		Cleared
Reference Number: NWPS 01/15 PP and W-2 Forms	2023-2024 - February	\$0.00		Cleared
Reference Number: Transfer to LGIP Acct	2023-2024 - February	\$0.00		Cleared
Total Check		\$57,791.64		
Total 7001424544 - Main		\$57,791.64		
Total 1st Security Bank		\$57,791.64		
Grand Total		\$57,791.64		

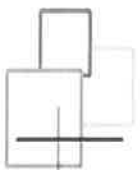


Expenditure

Starting Account Number: 001-1-620-00 City Recorder
Ending Account Number: 001-5-980-00 Contingency
Period: 2023-2024 - January

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
General Government						
Salaries and Benefits						
001-1-620-00	City Recorder	\$2,691.20	\$18,726.40	\$31,684.00	59.10%	\$12,957.60
001-1-630-00	Deputy Recorder	\$2,316.23	\$14,154.81	\$21,200.00	66.77%	\$7,045.19
001-1-631-00	Temporary Help	\$0.00	\$0.00	\$800.00	0.00%	\$800.00
001-1-640-00	Fica-MC	\$383.07	\$2,515.44	\$5,866.00	42.88%	\$3,350.56
001-1-650-00	Sait-Unemployment	\$0.00	\$0.00	\$1,920.00	0.00%	\$1,920.00
001-1-670-00	Medical/dental Insurance	\$339.84	\$994.58	\$147.00	676.59%	(\$647.58)
001-1-671-00	Sep	\$80.09	\$382.74	\$0.00		(\$382.74)
	Total Salaries and Benefits	\$5,810.43	\$36,773.97	\$61,617.00	59.68%	\$24,843.03
Materials and Supplies						
001-2-680-00	Office Supplies	\$36.39	\$4,984.93	\$4,500.00	110.78%	(\$484.93)
001-2-690-00	Equipment Maint/repair	\$46.33	\$3,722.95	\$3,800.00	97.97%	\$77.05
001-2-700-00	Building Maintenance/ Repair	\$876.32	\$2,043.86	\$8,000.00	25.55%	\$5,956.14
001-2-710-00	Utilities-Electricity, Heat, Phones	\$936.14	\$6,434.69	\$17,000.00	37.85%	\$10,565.31
001-2-720-00	Communications & Telephone	\$0.00	\$0.00	\$0.00		\$0.00
001-2-730-00	Bank and Accounting Service Fees	\$844.56	\$3,772.78	\$5,000.00	75.46%	\$1,227.22
001-2-740-00	Street Lights	\$1,885.46	\$12,937.52	\$19,000.00	68.09%	\$6,062.48
001-2-750-00	Membership & Dues	\$217.49	\$6,768.34	\$11,600.00	58.35%	\$4,831.66
001-2-760-00	Emergency Tax	\$0.00	\$0.00	\$0.00		\$0.00
001-2-770-00	Budget & Elections/Publications and Notices	\$0.00	\$200.85	\$1,500.00	13.39%	\$1,299.15
001-2-800-00	Travel & Transportation	\$92.46	\$177.71	\$1,500.00	11.85%	\$1,322.29
001-2-805-00	Donations	\$0.00	\$4,000.00	\$4,000.00	100.00%	\$0.00
001-2-810-00	Personnel Training	\$0.00	\$795.96	\$5,000.00	15.92%	\$4,204.04
001-2-815-00	Council Training	\$468.56	\$3,059.07	\$5,000.00	61.18%	\$1,940.93
001-2-820-00	Miscellaneous	\$102.54	\$364.21	\$600.00	60.70%	\$235.79
001-2-825-00	Municipal Court Fees	\$0.00	\$0.00	\$33,000.00	0.00%	\$33,000.00
	Total Materials and Supplies	\$5,506.25	\$49,262.87	\$119,500.00	41.22%	\$70,237.13
Professional Services						
001-3-850-00	Engineer	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
001-3-860-00	Attorney	\$1,198.50	\$14,333.57	\$18,000.00	79.63%	\$3,666.43
001-3-870-00	Audit	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00
001-3-875-00	Accounting Services	\$13,850.32	\$15,319.82	\$25,000.00	61.28%	\$9,680.18
001-3-880-00	Planning	\$0.00	\$9,760.16	\$12,000.00	81.33%	\$2,239.84
001-3-890-00	Insurance	\$0.00	\$14,728.00	\$14,728.00	100.00%	\$0.00
001-3-891-00	Code Enforcement	\$566.66	\$3,966.62	\$11,800.00	33.62%	\$7,833.38
	Total Professional Services	\$15,615.48	\$58,108.17	\$92,528.00	62.80%	\$34,419.83

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Miscellaneous						
001-4-900-00	Park Maintenance & Repair	\$0.00	\$0.00	\$0.00		\$0.00
001-4-920-00	Parks Materials and Services	\$0.00	\$0.00	\$0.00		\$0.00
001-4-930-00	Office Furniture/city Hall	\$0.00	\$0.00	\$0.00		\$0.00
001-4-940-00	ARPA Revenue Replacement Funds	\$0.00	\$49,281.25	\$53,589.00	91.96%	\$4,307.75
Total Miscellaneous		\$0.00	\$49,281.25	\$53,589.00	91.96%	\$4,307.75
Transfers						
001-5-960-00	Transfer TO Library	\$0.00	\$0.00	\$0.00		\$0.00
001-5-965-00	Transfer from GF to Streets	\$0.00	\$35,000.00	\$35,000.00	100.00%	\$0.00
001-5-969-00	Lgip Investment (transfer)	\$0.00	\$0.00	\$0.00		\$0.00
001-5-980-00	Contingency	\$0.00	\$0.00	\$50,000.00	0.00%	\$50,000.00
Total Transfers		\$0.00	\$35,000.00	\$85,000.00	41.18%	\$50,000.00
Total General Government		\$26,932.16	\$228,426.26	\$412,234.00	55.41%	\$183,807.74
Grand Totals		\$26,932.16	\$228,426.26	\$412,234.00	55.41%	\$183,807.74

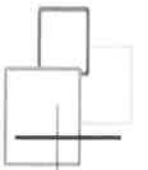


Expenditure

Starting Account Number: 003-0-350-00 Prior Period Adjustment - Water
 Ending Account Number: 003-6-990-00 Reserved for Future Expenditures
 Period: 2023-2024 - January

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Water Fund						
003-0-350-00	Prior Period Adjustment - Water	\$0.00	\$0.00	\$0.00		\$0.00
003-0-611-00	Utility Worker II	\$0.00	\$0.00	\$0.00		\$0.00
Salaries and Benefits						
003-1-600-00	Public Works Lead	\$2,999.25	\$17,289.84	\$24,480.00	70.63%	\$7,190.16
003-1-610-00	Utility Worker I	\$3,665.18	\$23,511.24	\$36,000.00	65.31%	\$12,488.76
003-1-611-00	Utility Worker II/III/Temp	\$2,372.58	\$20,641.13	\$0.00		(\$20,641.13)
003-1-612-00	Utility Worker III	\$0.00	\$0.00	\$45,844.00	0.00%	\$45,844.00
003-1-613-00	Temporary Help	\$0.00	\$0.00	\$800.00	0.00%	\$800.00
003-1-614-00	Overtime	\$0.00	\$0.00	\$10,609.00	0.00%	\$10,609.00
003-1-618-00	Compensated Absences	\$0.00	\$0.00	\$4,832.00	0.00%	\$4,832.00
003-1-620-00	City Recorder	\$1,255.90	\$8,739.00	\$14,786.00	59.10%	\$6,047.00
003-1-630-00	Deputy Recorder	\$1,737.17	\$10,616.10	\$15,900.00	66.77%	\$5,283.90
003-1-640-00	Fica-MC	\$899.68	\$6,160.38	\$14,966.00	41.16%	\$8,805.62
003-1-650-00	Saif-Unemployment	\$0.00	\$0.00	\$5,352.00	0.00%	\$5,352.00
003-1-670-00	Medical/dental	\$2,206.05	\$16,960.91	\$48,994.00	34.62%	\$32,033.09
003-1-671-00	Sep	\$586.11	\$3,087.84	\$5,868.00	52.62%	\$2,780.16
	Total Salaries and Benefits	\$15,721.92	\$107,006.44	\$228,431.00	46.84%	\$121,424.56
Materials and Supplies						
003-2-680-00	Office/Plant Supplies	\$446.73	\$1,585.99	\$5,000.00	31.72%	\$3,414.01
003-2-690-00	Equipment Maint. & Repair-Parts	\$0.00	\$2,418.08	\$32,000.00	7.56%	\$29,581.92
003-2-700-00	Bldgs/grounds Maint. & Repair	\$0.00	\$0.00	\$20,700.00	0.00%	\$20,700.00
003-2-710-00	Utilities-Electricity,Phone, Heat	\$1,895.21	\$9,008.42	\$25,000.00	36.03%	\$15,991.58
003-2-720-00	Telephone & Telemetry	\$0.00	\$0.00	\$0.00		\$0.00
003-2-730-00	Chemicals & Supplies	\$0.00	\$6,163.92	\$10,000.00	61.64%	\$3,836.08
003-2-740-00	Pipes, Meters & Fittings	\$4,148.70	\$4,148.70	\$25,000.00	16.59%	\$20,851.30
003-2-750-00	Membership & Dues	(\$6,203.35)	\$12,429.40	\$10,000.00	124.29%	(\$2,429.40)
003-2-760-00	Small Tools	\$0.00	\$498.70	\$9,000.00	5.54%	\$8,501.30
003-2-770-00	Publications & Legal Notices	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
003-2-780-00	Customer Refunds	\$0.00	\$39.06	\$400.00	9.77%	\$360.94
003-2-800-00	Training and Travel	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
003-2-810-00	Personnel Training	\$0.00	\$0.00	\$0.00		\$0.00
003-2-820-00	Miscellaneous	\$0.00	\$224.65	\$1,000.00	22.47%	\$775.35
	Total Materials and Supplies	\$287.29	\$36,516.92	\$143,600.00	25.43%	\$107,083.08
Professional Services						
003-3-850-00	Engineer	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00
003-3-860-00	Attorney	\$0.00	\$0.00	\$4,500.00	0.00%	\$4,500.00
003-3-870-00	Audit	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00

Account Number	Title	YTD	YTD	YTD	YTD	YTD	YTD
003-3-890-00	Insurance	\$0.00	\$14,707.00	\$14,428.00	101.93%	(\$279.00)	
003-3-891-00	Code Enforcement	\$566.66	\$3,966.68	\$5,100.00	77.78%	\$1,133.32	
Total Professional Services		\$566.66	\$18,673.68	\$44,028.00	42.41%	\$25,354.32	
003-4-000-00	Miscellaneous	\$0.00	\$0.00	\$0.00		\$0.00	
003-4-900-00	Water Plant Improvements	\$14,250.00	\$23,750.00	\$200,000.00	11.88%	\$176,250.00	
003-4-910-00	Pipeline Replacements, Radio	\$0.00	\$0.00	\$0.00		\$0.00	
003-4-920-00	Equipment, Tools, Improvements	\$0.00	\$325.75	\$5,000.00	6.52%	\$4,674.25	
003-4-925-00	SDC-Water	\$0.00	\$0.00	\$22,195.00	0.00%	\$22,195.00	
003-4-930-00	Raw Water Tank	\$0.00	\$0.00	\$0.00		\$0.00	
003-4-940-00	Used Dump Truck	\$0.00	\$0.00	\$0.00		\$0.00	
Transfers							
003-5-950-00	Transfer to Bond Fund	\$0.00	\$52,800.00	\$52,800.00	100.00%	\$0.00	
003-5-960-00	Transfer to Camp 12 Utility	\$0.00	\$0.00	\$0.00		\$0.00	
003-5-969-00	Lgip Investment (transfer)	\$0.00	\$0.00	\$0.00		\$0.00	
003-5-970-00	Transfer to Reserve Funds	\$0.00	\$0.00	\$40,000.00	0.00%	\$40,000.00	
003-5-975-00	Transfer to SDWR Loan Fund	\$0.00	\$20,000.00	\$20,000.00	100.00%	\$0.00	
Total Transfers		\$0.00	\$72,800.00	\$112,800.00	64.54%	\$40,000.00	
003-6-980-00	Contingency	\$250,000.00	\$250,000.00	\$100,000.00	250.00%	(\$150,000.00)	
003-6-990-00	Reserved for Future Expenditures	\$0.00	\$0.00	\$581,000.00	0.00%	\$581,000.00	
Total Water Fund		\$280,825.87	\$509,072.79	\$1,437,054.00	35.42%	\$927,981.21	
Grand Totals		\$280,825.87	\$509,072.79	\$1,437,054.00	35.42%	\$927,981.21	

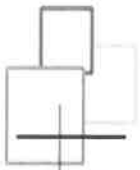


Expenditure

Starting Account Number: 006-0-350-00 Prior Period Adjustment - Sewer
 Ending Account Number: 006-6-990-00 Reserve for Future Expenditures
 Period: 2023-2024 - January

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Sewer Fund						
006-0-350-00	Prior Period Adjustment - Sewer	\$0.00	\$0.00	\$0.00		\$0.00
006-0-670-00	Medical/Dental Insurance	\$0.00	\$0.00	\$0.00		\$0.00
Salaries and Benefits						
006-1-600-00	Public Works Lead	\$1,666.25	\$11,377.98	\$24,480.00	46.48%	\$13,102.02
006-1-610-00	Utility Worker I	\$2,272.93	\$16,003.09	\$20,800.00	76.94%	\$4,796.91
006-1-611-00	Utility Worker II/III/Temp	\$1,318.10	\$11,467.33	\$0.00		(\$11,467.33)
006-1-612-00	Utility Worker III	\$0.00	\$0.00	\$26,488.00	0.00%	\$26,488.00
006-1-613-00	Temporary Help	\$0.00	\$0.00	\$800.00	0.00%	\$800.00
006-1-614-00	Overtime	\$0.00	\$0.00	\$11,237.00	0.00%	\$11,237.00
006-1-618-00	Compensated Vac-Comp	\$0.00	\$0.00	\$4,832.00	0.00%	\$4,832.00
006-1-620-00	City Recorder	\$1,255.90	\$8,739.00	\$14,786.00	59.10%	\$6,047.00
006-1-630-00	Deputy Recorder	\$1,737.17	\$10,616.10	\$15,900.00	66.77%	\$5,283.90
006-1-640-00	Fica-MC	\$610.54	\$4,431.96	\$11,511.00	38.50%	\$7,079.04
006-1-650-00	Saif-Unemployment	\$0.00	\$0.00	\$4,119.00	0.00%	\$4,119.00
006-1-670-00	Medical/Dental Insurance	\$1,338.86	\$10,587.92	\$48,908.00	21.65%	\$38,320.08
006-1-671-00	Sep	\$359.33	\$2,101.19	\$5,695.00	36.90%	\$3,593.81
	Total Salaries and Benefits	\$10,559.08	\$75,324.57	\$189,556.00	39.74%	\$114,231.43
Materials and Services						
006-2-680-00	Office/Plant Supplies	\$396.15	\$1,831.44	\$5,000.00	36.63%	\$3,168.56
006-2-690-00	Equipment, Maint, Repairs & Parts	\$214.30	\$13,162.61	\$30,000.00	43.88%	\$16,837.39
006-2-700-00	Bldg. & Grounds Maint. & Repair	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
006-2-710-00	Utilities-Electrical, Phone, Heat	\$2,340.10	\$15,890.57	\$24,000.00	66.21%	\$8,109.43
006-2-720-00	Telephone & Telemetry	\$0.00	\$0.00	\$0.00		\$0.00
006-2-730-00	Chemicals & Supplies	\$99.00	\$2,846.11	\$10,000.00	28.46%	\$7,153.89
006-2-740-00	Sewer Line Repairs	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
006-2-750-00	Membership & Dues	\$96.97	\$3,222.72	\$5,000.00	64.45%	\$1,777.28
006-2-760-00	Small Tools	\$0.00	\$0.00	\$2,000.00	4.50%	\$1,910.00
006-2-770-00	Garbage Service	\$0.00	\$0.00	\$0.00		\$0.00
006-2-780-00	Protective Wear	\$0.00	\$498.71	\$3,000.00	16.62%	\$2,501.29
006-2-800-00	Travel Expense	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
006-2-810-00	Personnel Training	\$392.70	\$1,391.20	\$5,000.00	27.82%	\$3,608.80
006-2-815-00	Fuel	\$2,073.81	\$3,974.74	\$6,000.00	66.25%	\$2,025.26
006-2-820-00	Miscellaneous	\$0.00	\$161.50	\$1,000.00	16.15%	\$838.50
	Total Materials and Services	\$5,613.03	\$43,069.60	\$104,000.00	41.41%	\$60,930.40
Professional Services						
006-3-820-00	Professional Contractual Service	\$600.00	\$1,650.00	\$30,000.00	5.50%	\$28,350.00
006-3-850-00	Engineer	\$390.00	\$1,232.50	\$5,000.00	24.65%	\$3,767.50

Account Number	Title	Qty	Unit	Price	Budget	% of Total	Estimate
006-3-860-00	Attorney	\$0.00		\$0.00	\$4,500.00	0.00%	\$4,500.00
006-3-870-00	Audit	\$0.00		\$0.00	\$10,000.00	0.00%	\$10,000.00
006-3-890-00	Insurance	\$0.00		\$17,920.33	\$14,428.00	124.21%	(\$3,492.33)
006-3-891-00	Code Enforcement	\$566.68		\$3,966.70	\$5,100.00	77.78%	\$1,133.30
Total Professional Services		\$1,556.68		\$24,769.53	\$69,028.00	35.88%	\$44,258.47
Capital Outlay							
006-3-910-00	Equipment, Tools & Improve.	\$0.00		\$0.00	\$63,700.00	0.00%	\$63,700.00
006-3-920-00	Truck	\$0.00		\$0.00	\$0.00		\$0.00
006-3-930-00	I/I Monitoring	\$0.00		\$0.00	\$0.00		\$0.00
006-3-940-00	WWTP Facilities	\$0.00		\$0.00	\$16,800.00	0.00%	\$16,800.00
Total Capital Outlay		\$0.00		\$0.00	\$80,500.00	0.00%	\$80,500.00
Miscellaneous							
006-4-920-00	Equipment, Tools, Improvements	\$0.00		\$156.37	\$0.00		(\$156.37)
Total Miscellaneous		\$0.00		\$156.37	\$0.00		(\$156.37)
Transfers							
006-5-950-00	Transfer to Sewer Bond/loan	\$0.00		\$46,500.00	\$47,111.00	98.70%	\$611.00
006-5-960-00	Transfer to Reserve Funds	\$0.00		\$0.00	\$20,000.00	0.00%	\$20,000.00
006-5-969-00	Lgip Investment (transfer)	\$0.00		\$0.00	\$0.00		\$0.00
006-5-970-00	Transfer to Loan Reserve	\$0.00		\$0.00	\$0.00		\$0.00
006-5-980-00	SDC-Sewer	\$0.00		\$0.00	\$40,307.00	0.00%	\$40,307.00
Total Transfers		\$0.00		\$46,500.00	\$107,418.00	43.29%	\$60,918.00
006-6-980-00	Contingency	\$250,000.00		\$250,000.00	\$500,000.00	50.00%	\$250,000.00
006-6-990-00	Reserve for Future Expenditures	\$0.00		\$0.00	\$248,000.00	0.00%	\$248,000.00
Total Sewer Fund		\$267,728.79		\$439,820.07	\$1,298,502.00	33.87%	\$858,681.93
Grand Totals		\$267,728.79		\$439,820.07	\$1,298,502.00	33.87%	\$858,681.93

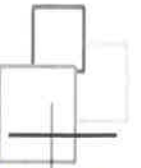


Expenditure

Starting Account Number: 008-0-350-00 Prior Period Adjustment - Streets
 Ending Account Number: 008-6-990-00 Reserved for Future Expenditures
 Period: 2023-2024 - January

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Street Fund						
008-0-350-00	Prior Period Adjustment - Streets	\$0.00	\$0.00	\$0.00		\$0.00
Salaries and Benefits						
008-1-600-00	Public Works Lead	\$1,999.50	\$10,861.88	\$12,240.00	88.74%	\$1,378.12
008-1-610-00	Utility Worker I	\$2,219.90	\$14,436.41	\$23,200.00	62.23%	\$8,763.59
008-1-611-00	Utility Worker I/II/III/Temp	\$1,581.72	\$13,760.78	\$0.00		(\$13,760.78)
008-1-612-00	Utility Worker III	\$0.00	\$0.00	\$29,544.00	0.00%	\$29,544.00
008-1-613-00	Temporary Help	\$0.00	\$0.00	\$800.00	0.00%	\$800.00
008-1-620-00	City Recorder	\$777.46	\$5,409.85	\$9,153.00	59.10%	\$3,743.15
008-1-640-00	Fica-MC	\$503.26	\$3,401.85	\$7,494.00	45.39%	\$4,092.15
008-1-650-00	Self-Unemployment	\$0.00	\$0.00	\$2,680.00	0.00%	\$2,680.00
008-1-670-00	Medical/dental Insurance	\$1,300.78	\$10,269.35	\$27,858.00	36.86%	\$17,588.65
008-1-671-00	Sep	\$348.03	\$1,998.38	\$5,695.00	35.09%	\$3,696.62
	Total Salaries and Benefits	\$8,730.65	\$60,138.50	\$118,664.00	50.68%	\$58,525.50
Materials and Supplies						
008-2-690-00	Equipment Maint. & Repair	\$0.00	\$0.00	\$0.00		\$0.00
008-2-700-00	Bldg. Maintenance & Repair	\$0.00	\$0.00	\$0.00		\$0.00
008-2-770-00	Publications & Memberships	\$0.00	\$181.25	\$0.00		(\$181.25)
008-2-800-00	Street Maintenance & Repair	\$240.00	\$365.74	\$4,400.00	8.31%	\$4,034.26
008-2-820-00	Miscellaneous	\$0.00	\$0.00	\$0.00		\$0.00
	Total Materials and Supplies	\$240.00	\$546.99	\$4,400.00	12.43%	\$3,853.01
Professional Services						
008-3-850-00	Engineer	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
008-3-860-00	Attorney	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
008-3-870-00	Audit	\$0.00	\$0.00	\$0.00		\$0.00
008-3-890-00	Insurance	\$0.00	\$0.00	\$0.00		\$0.00
	Total Professional Services	\$0.00	\$0.00	\$6,000.00	0.00%	\$6,000.00
Capital Outlay						
008-4-900-00	Sea Grant	\$0.00	\$0.00	\$250,000.00	0.00%	\$250,000.00
008-4-910-00	Equipment & Tools	\$0.00	\$0.00	\$1,750.00	0.00%	\$1,750.00
008-4-920-00	Street Improvements	\$0.00	\$117,845.18	\$120,203.00	98.04%	\$2,357.82
008-4-930-00	Bicycle/pedestrian/sidewalks	\$0.00	\$0.00	\$0.00		\$0.00
008-4-940-00	City Improvements	\$0.00	\$0.00	\$0.00		\$0.00
008-4-950-00	Total Miscellaneous	\$0.00	\$0.00	\$0.00		\$0.00
008-4-960-00	Transfer to Street Improvement Res	\$0.00	\$0.00	\$0.00		\$0.00
008-4-980-00	Contingency	\$0.00	\$0.00	\$2,686.00	0.00%	\$2,686.00
	Total Capital Outlay	\$0.00	\$117,845.18	\$374,639.00	31.46%	\$256,793.82

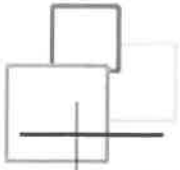
Account Number	Title	Amount	Balance	Original	% of Total	Balance
008-6-990-00	Reserved for Future Expenditures	\$0.00	\$0.00	\$40,000.00	0.00%	\$40,000.00
Total Street Fund		\$8,970.65	\$178,530.67	\$543,703.00	32.84%	\$365,172.33
Grand Totals		\$8,970.65	\$178,530.67	\$543,703.00	32.84%	\$365,172.33



Expenditure

Starting Account Number: 010-0-350-00 Prior Period Adjustment - St Rev Share
 Ending Account Number: 010-4-980-00 Contingency
 Period: 2023-2024 - January

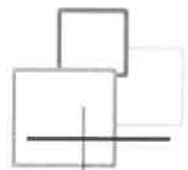
Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
010-0-350-00	Parks and Rec					
	Prior Period Adjustment - St Rev Share	\$0.00	\$0.00	\$0.00		\$0.00
010-2-070-00	Materials and Services					
	Community Events and Services	\$102.90	\$7,461.10	\$12,500.00	59.69%	\$5,038.90
	Community Requested Donations	\$0.00	\$1,096.00	\$2,500.00	43.84%	\$1,404.00
	Senior Citizen MealSite	\$0.00	\$0.00	\$0.00		\$0.00
	Equipment Maintenance	\$21.60	\$347.29	\$2,000.00	17.36%	\$1,652.71
	Park Improvements and Beautification	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
	Chemical Toilets	\$495.00	\$1,729.68	\$2,100.00	82.37%	\$370.32
	Office Equipment/city Hall	\$0.00	\$0.00	\$0.00		\$0.00
	Sletz Food Share	\$0.00	\$0.00	\$0.00		\$0.00
	Parks And Recreation Bands and Equipment	\$0.00	\$1,200.00	\$1,200.00	100.00%	\$0.00
	Miscellaneous	\$60.00	\$429.89	\$1,000.00	42.99%	\$570.11
010-2-820-00	Total Materials and Services	\$679.50	\$12,263.96	\$24,300.00	50.47%	\$12,036.04
010-4-900-00	Capital Outlay					
	Park Improvements & Maint.	\$0.00	\$13,200.00	\$17,000.00	77.65%	\$3,800.00
	Computer/city Hall	\$0.00	\$0.00	\$0.00		\$0.00
	Lgip Investment (transfer)	\$0.00	\$0.00	\$0.00		\$0.00
	Transfer to Library Fund	\$0.00	\$0.00	\$0.00		\$0.00
	Contingency	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
010-4-980-00	Total Capital Outlay	\$0.00	\$13,200.00	\$22,000.00	60.00%	\$8,800.00
	Total Parks and Rec	\$679.50	\$25,463.96	\$46,300.00	55.00%	\$20,836.04
	Grand Totals	\$679.50	\$25,463.96	\$46,300.00	55.00%	\$20,836.04



Revenue

Starting Account Number: 001-0-350-00 Prior Period Adjustment
 Ending Account Number: 001-0-605-00 Beginning Balance-Municipal Court
 Period: 2023-2024 - January

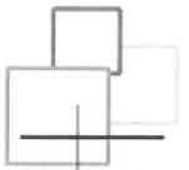
Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
General Government						
001-0-350-00	Prior Period Adjustment	\$0.00	\$0.00	\$0.00		\$0.00
001-0-400-00	Business License	\$2,350.00	\$3,330.00	\$3,000.00	111.00%	(\$330.00)
001-0-410-00	Liquor Tax	\$1,920.69	\$12,976.46	\$22,000.00	58.98%	\$9,023.54
001-0-420-00	Cigarette Tax	\$63.89	\$544.97	\$650.00	83.84%	\$105.03
001-0-430-00	Telephone/Internet Franchise Fees	\$17.64	\$716.66	\$3,606.00	19.87%	\$2,889.34
001-0-440-00	TV Franchise	\$0.00	\$1,468.86	\$1,500.00	97.92%	\$31.14
001-0-450-00	Natural Gas Franchise	\$0.00	\$0.00	\$4,500.00	0.00%	\$4,500.00
001-0-460-00	Property Tax Revenue	\$0.00	\$14,556.31	\$0.00		(\$14,556.31)
001-0-475-00	Sanitary Service Franchise	\$5,565.26	\$16,316.98	\$20,000.00	81.58%	\$3,683.02
001-0-480-00	Central Lincoln Pud	\$4,508.53	\$22,739.23	\$35,000.00	64.97%	\$12,260.77
001-0-490-00	Marijuana Tax	\$435.63	\$1,282.31	\$1,680.00	76.33%	\$397.69
001-0-500-00	Planning Revenue	\$0.00	\$2,225.00	\$500.00	445.00%	(\$1,725.00)
001-0-510-00	Parks Revenue	\$0.00	\$0.00	\$0.00		\$0.00
001-0-520-00	Interest Income	\$0.00	\$0.00	\$0.00		\$0.00
001-0-540-00	Grants From Other Sources	\$0.00	\$0.00	\$0.00		\$0.00
001-0-560-00	Municipal Court/tickets	\$10.42	\$1,734.88	\$0.00		(\$1,734.88)
001-0-570-00	CC-Bank Fee Revenue	\$0.00	\$0.00	\$0.00		\$0.00
001-0-580-00	Miscellaneous	\$83.97	\$2,489.97	\$1,500.00	166.00%	(\$989.97)
001-0-585-00	Code Violations	\$0.00	\$0.00	\$0.00		\$0.00
001-0-590-00	Transfer In	\$0.00	\$0.00	\$0.00		\$0.00
001-0-592-00	Street Lighting Fee Revenue	\$1,184.00	\$8,081.50	\$11,000.00	73.47%	\$2,918.50
001-0-599-00	Beginning Fund Balance	\$0.00	\$0.00	\$275,220.00	0.00%	\$275,220.00
001-0-600-00	Beginning Balance ARPA FUNDS	\$0.00	\$0.00	\$53,589.00	0.00%	\$53,589.00
001-0-605-00	Beginning Balance-Municipal Court	\$0.00	\$0.00	\$33,300.00	0.00%	\$33,300.00
	Total General Government	\$16,140.03	\$88,463.13	\$467,045.00	18.94%	\$378,581.87
	Grand Totals	\$16,140.03	\$88,463.13	\$467,045.00	18.94%	\$378,581.87



Revenue

Starting Account Number: 003-0-500-00 Water Sales
 Ending Account Number: 003-0-605-00 Beginning Balance SDCs Water
 Period: 2023-2024 - January

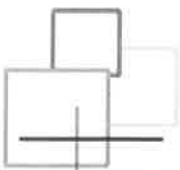
Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Water Fund						
003-0-500-00	Water Sales	\$41,364.17	\$315,574.30	\$500,000.00	63.11%	\$184,425.70
003-0-510-00	Connection Charges	\$0.00	\$0.00	\$0.00		\$0.00
003-0-520-00	Interest Income	\$0.00	\$0.00	\$0.00		\$0.00
003-0-530-00	Customer Deposits	\$0.00	(\$801.00)	\$550.00	-145.64%	\$1,351.00
003-0-540-00	Camp 12 Surcharge	\$0.00	\$0.00	\$0.00		\$0.00
003-0-550-00	Transfer In	\$0.00	\$0.00	\$0.00		\$0.00
003-0-570-00	Schwrft Grant/loan Funds	\$0.00	\$0.00	\$0.00		\$0.00
003-0-580-00	Miscellaneous	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
003-0-599-00	Beginning Fund Balance	\$0.00	\$0.00	\$1,556,139.00	0.00%	\$1,556,139.00
003-0-601-00	Beginning Water Reserve Fund	\$0.00	\$0.00	\$581,000.00	0.00%	\$581,000.00
003-0-605-00	Beginning Balance SDCs Water	\$0.00	\$0.00	\$22,195.00	0.00%	\$22,195.00
Total Water Fund		\$41,364.17	\$314,773.30	\$2,660,384.00	11.83%	\$2,345,610.70
Grand Totals		\$41,364.17	\$314,773.30	\$2,660,384.00	11.83%	\$2,345,610.70



Revenue

Starting Account Number: 006-0-500-00 Sewer User Charges
 Ending Account Number: 006-0-605-00 Beginning Balance SDCs Sewer
 Period: 2023-2024 - January

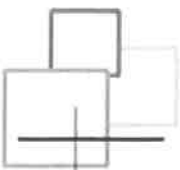
Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Sewer Fund						
006-0-500-00	Sewer User Charges	\$36,911.65	\$271,041.11	\$400,000.00	67.76%	\$128,958.89
006-0-510-00	Connection Charges	\$0.00	\$0.00	\$0.00		\$0.00
006-0-520-00	Interest Income	\$0.00	\$0.00	\$0.00		\$0.00
006-0-560-00	Transfer From Sewer I/I	\$0.00	\$0.00	\$0.00		\$0.00
006-0-580-00	Miscellaneous	\$0.00	\$0.00	\$200.00	0.00%	\$200.00
006-0-599-00	Beginning Fund Balance	\$0.00	\$0.00	\$1,915,248.00	0.00%	\$1,915,248.00
006-0-601-00	Beginning Balance-Sewer Reserve Funds	\$0.00	\$0.00	\$248,000.00	0.00%	\$248,000.00
006-0-605-00	Beginning Balance SDCs Sewer	\$0.00	\$0.00	\$40,307.00	0.00%	\$40,307.00
Total Sewer Fund		\$36,911.65	\$271,041.11	\$2,603,755.00	10.41%	\$2,332,713.89
Grand Totals		\$36,911.65	\$271,041.11	\$2,603,755.00	10.41%	\$2,332,713.89



Revenue

Starting Account Number: 008-0-500-00 State Gas Tax
 Ending Account Number: 008-0-601-00 Beginning Balance Streets Reserves
 Period: 2023-2024 - January

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Street Fund						
008-0-500-00	State Gas Tax	\$22,249.93	\$66,547.74	\$99,000.00	67.22%	\$32,452.26
008-0-510-00	Sca Grant	\$0.00	\$0.00	\$250,000.00	0.00%	\$250,000.00
008-0-520-00	Interest Income	\$0.00	\$0.00	\$0.00		\$0.00
008-0-530-00	Transfer	\$0.00	\$35,000.00	\$35,000.00	100.00%	\$0.00
008-0-580-00	Miscellaneous	\$0.00	\$0.00	\$0.00		\$0.00
008-0-599-00	Beginning Fund Balance	\$0.00	\$0.00	\$119,703.00	0.00%	\$119,703.00
008-0-601-00	Beginning Balance Streets Reserves	\$0.00	\$0.00	\$40,000.00	0.00%	\$40,000.00
Total Street Fund		\$22,249.93	\$101,547.74	\$543,703.00	18.68%	\$442,155.26
Grand Totals		\$22,249.93	\$101,547.74	\$543,703.00	18.68%	\$442,155.26



Revenue

Starting Account Number: 010-0-500-00 State Revenue Sharing
 Ending Account Number: 010-0-599-00 Beginning Fund Balance
 Period: 2023-2024 - January

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Parks and Rec						
010-0-500-00	State Revenue Sharing	\$0.00	\$5,146.40	\$14,000.00	36.76%	\$8,853.60
010-0-520-00	Interest Income	\$0.00	\$0.00	\$0.00		\$0.00
010-0-530-00	Event Fund Raisers	\$0.00	\$5,018.00	\$0.00		(\$5,018.00)
010-0-540-00	Community Donations	\$0.00	\$844.00	\$0.00		(\$844.00)
010-0-560-00	Grants	\$0.00	\$0.00	\$1,200.00	0.00%	\$1,200.00
010-0-599-00	Beginning Fund Balance	\$0.00	\$0.00	\$39,901.00	0.00%	\$39,901.00
Total Parks and Rec		\$0.00	\$11,008.40	\$55,101.00	19.98%	\$44,092.60
Grand Totals		\$0.00	\$11,008.40	\$55,101.00	19.98%	\$44,092.60

1st Security Bank as of 01-31-2024
 LGIP

\$861,951.21
\$4,509,003.62
 TOTAL \$5,370,954.83

PUBLIC COMMENTS

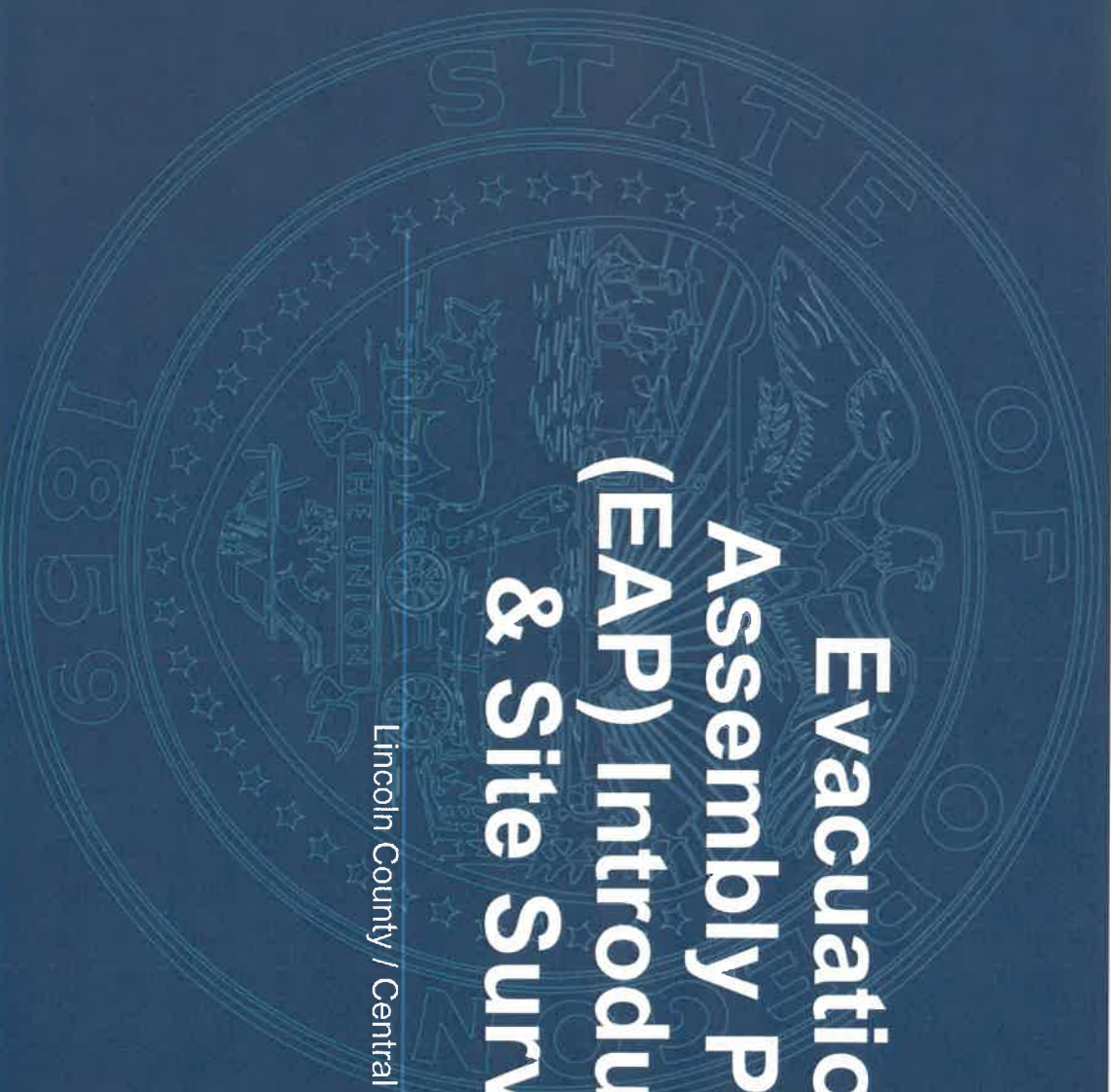
PRESENTATIONS

Evacuation Assembly Point (EAP) Introduction & Site Survey- Councilor Trachsel



Evacuation Assembly Point (EAP) Introduction & Site Survey

Lincoln County / Central Coast



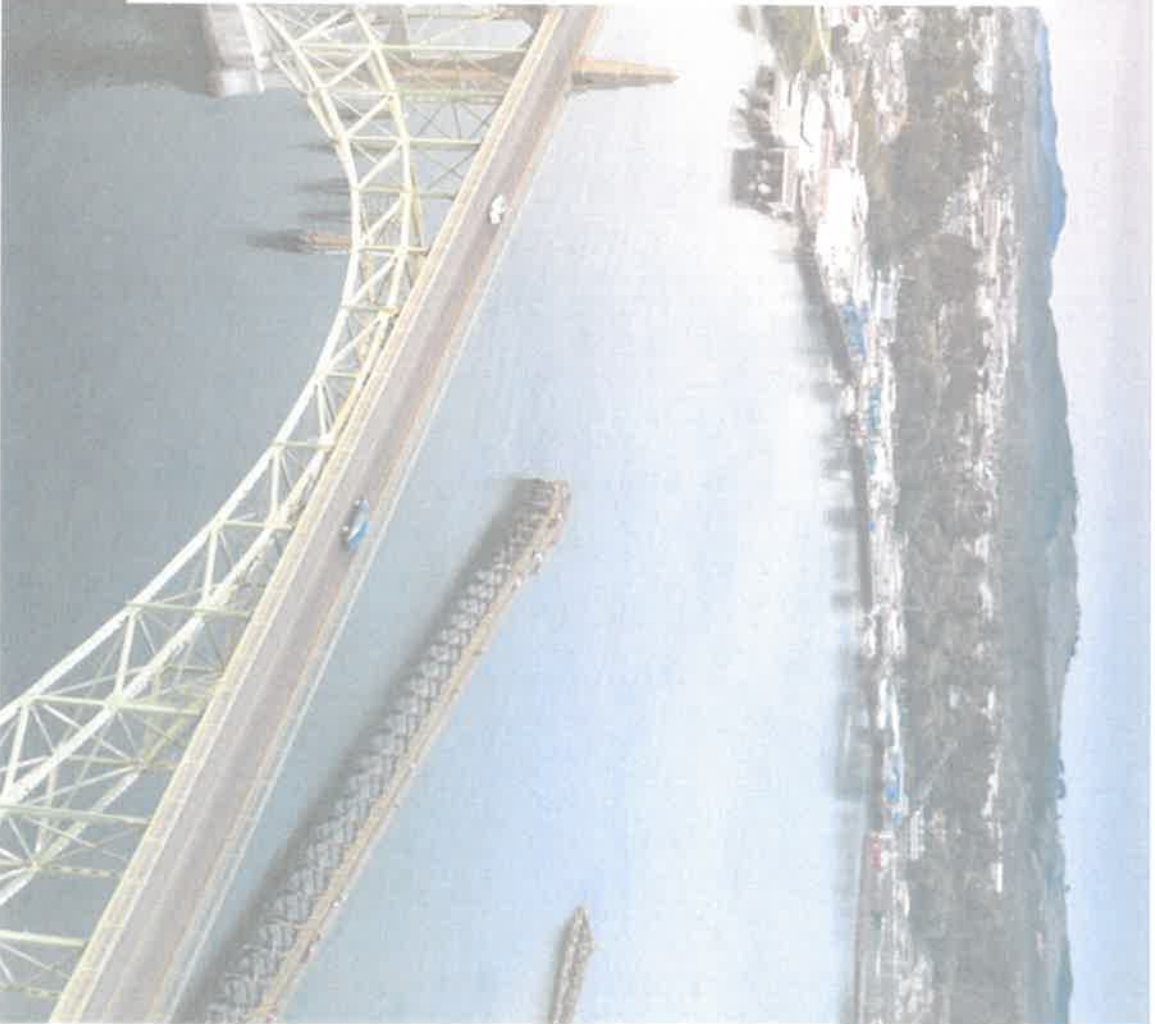
Agenda

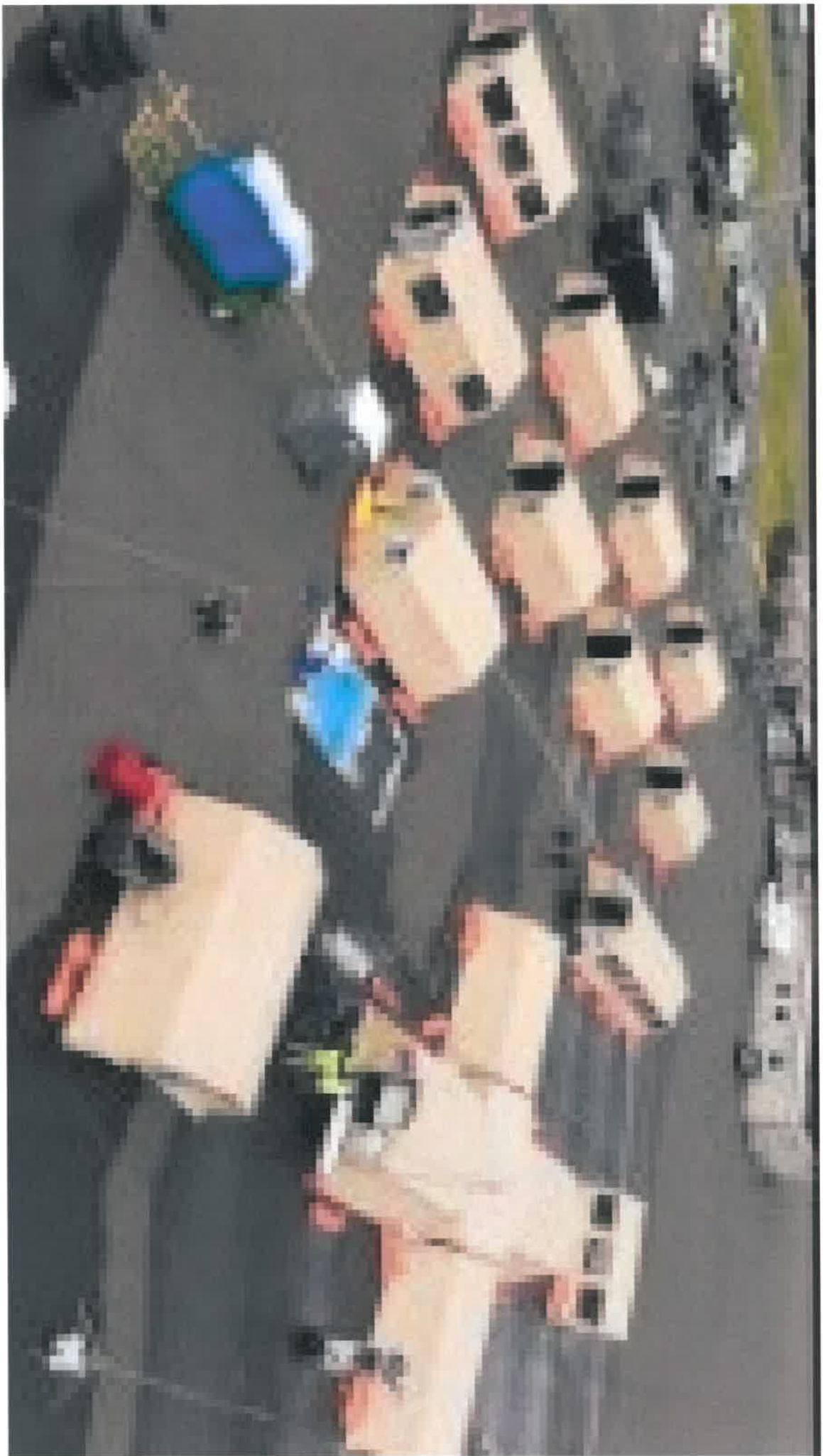
- Opening Comments
- Who is OREM?
- What is the Threat?
- What is at an Evacuation Assembly Point?
- Demobilization & Next Steps
- Closing Comments

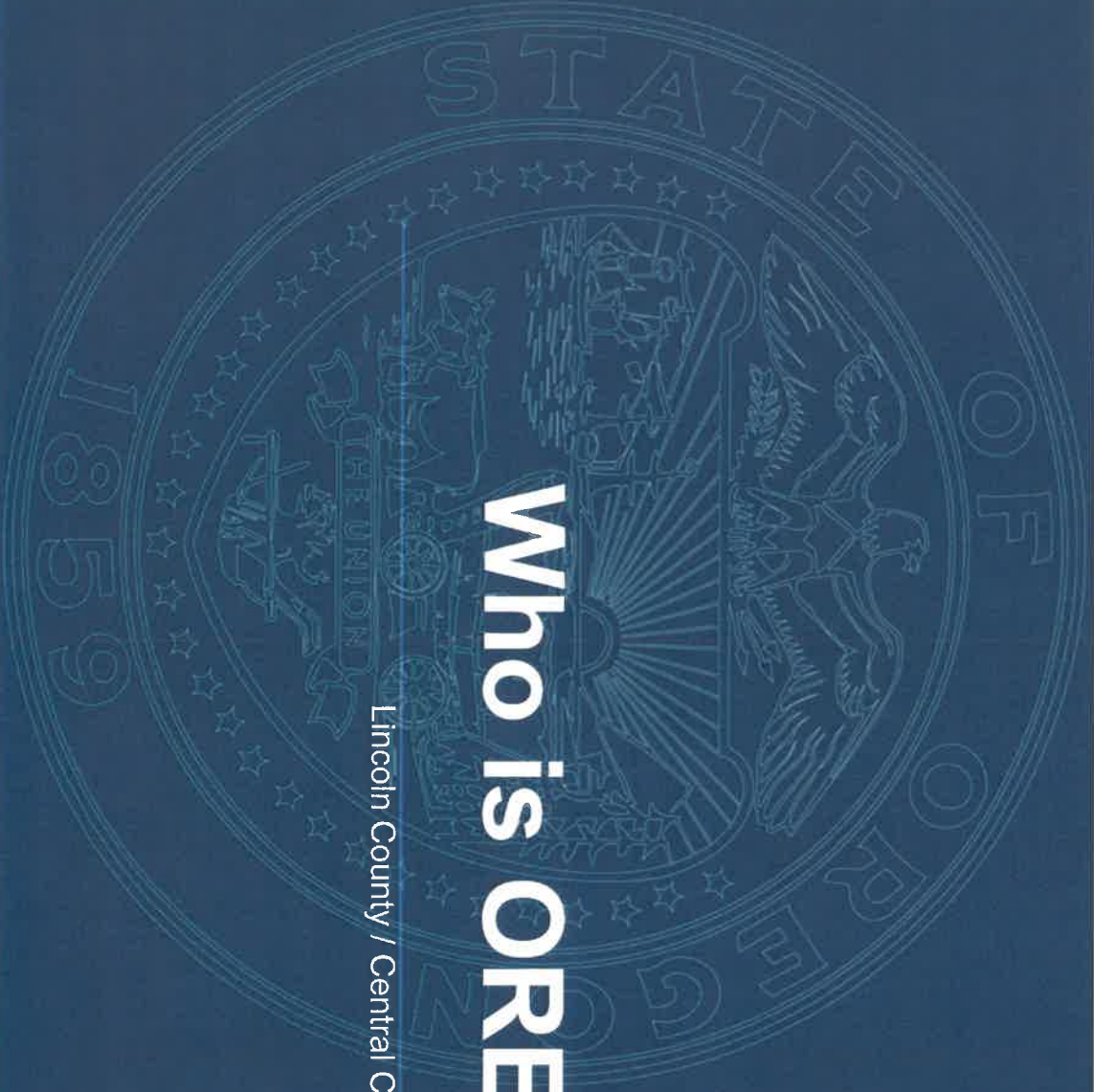


Contributing Organizations

- OREM
- Lincoln County
 - Emergency Management
 - Elected Officials
- Sheriff Department
- Oregon Coast Community College
- City of Newport
 - Emergency Management
 - Elected Officials
 - Municipal Airport
- Drone Support
 - Scappoose F&R
 - Near Space Corporation
- Team Rubicon







Who is OREM?

Lincoln County / Central Coast



Oregon Department
of Human Services

EMERGENCY MANAGEMENT



Oregon Emergency Support Functions (ESFs)



ESF 1
Transportation



ESF 2
Communications



ESF 3
Public Works



ESF 4
Firefighting



ESF 5
Information and
Planning



ESF 6
Mass Care



ESF 7
Resource
Support



ESF 8
Health and
Medical



ESF 9
Search and
Rescue



ESF 10
Hazardous
Materials



ESF 11
Agriculture, Animals,
and Natural Resources



ESF 12
Energy



ESF 13
Law Enforcement



ESF 14
Business and
Industry



ESF 15
Public
Information



ESF 16
Volunteers and
Donations



ESF 17
Cyber and Critical
Infrastructure
Security



ESF 18
Military
Support



State of Oregon
**COMPREHENSIVE
EMERGENCY MANAGEMENT PLAN**



VOLUME II:

PREPAREDNESS PLAN

Publication Date: June 2018

- Sheltering
- Feeding
- Hydration
- Evacuation Support
- Reunification
- Distribution of Emergency Supplies





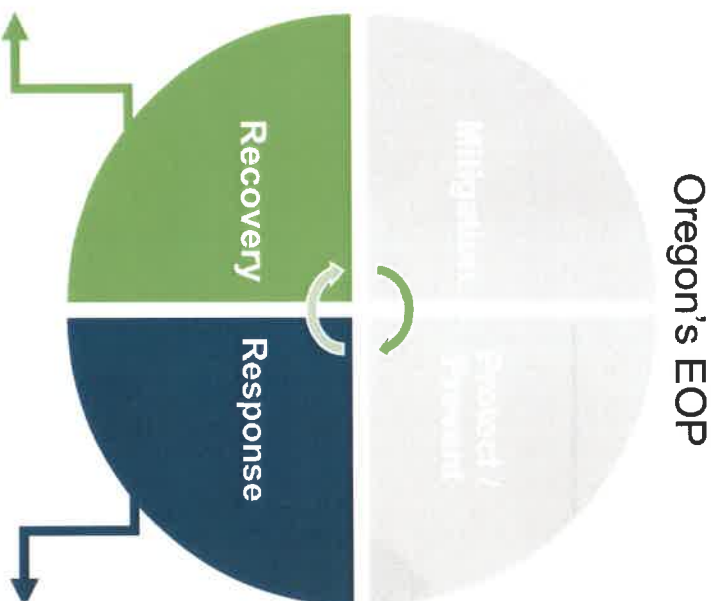
Oregon Office of Emergency Management
3225 State Street
Salem, Oregon 97301
503-378-2911

ODHS' Role in Oregon's Emergency Operations Plan (EOP)







State Recovery Function 4

Assess Community Social Service Needs Following a Disaster

-  Coordination and barrier navigation
-  Limited English proficiency needs



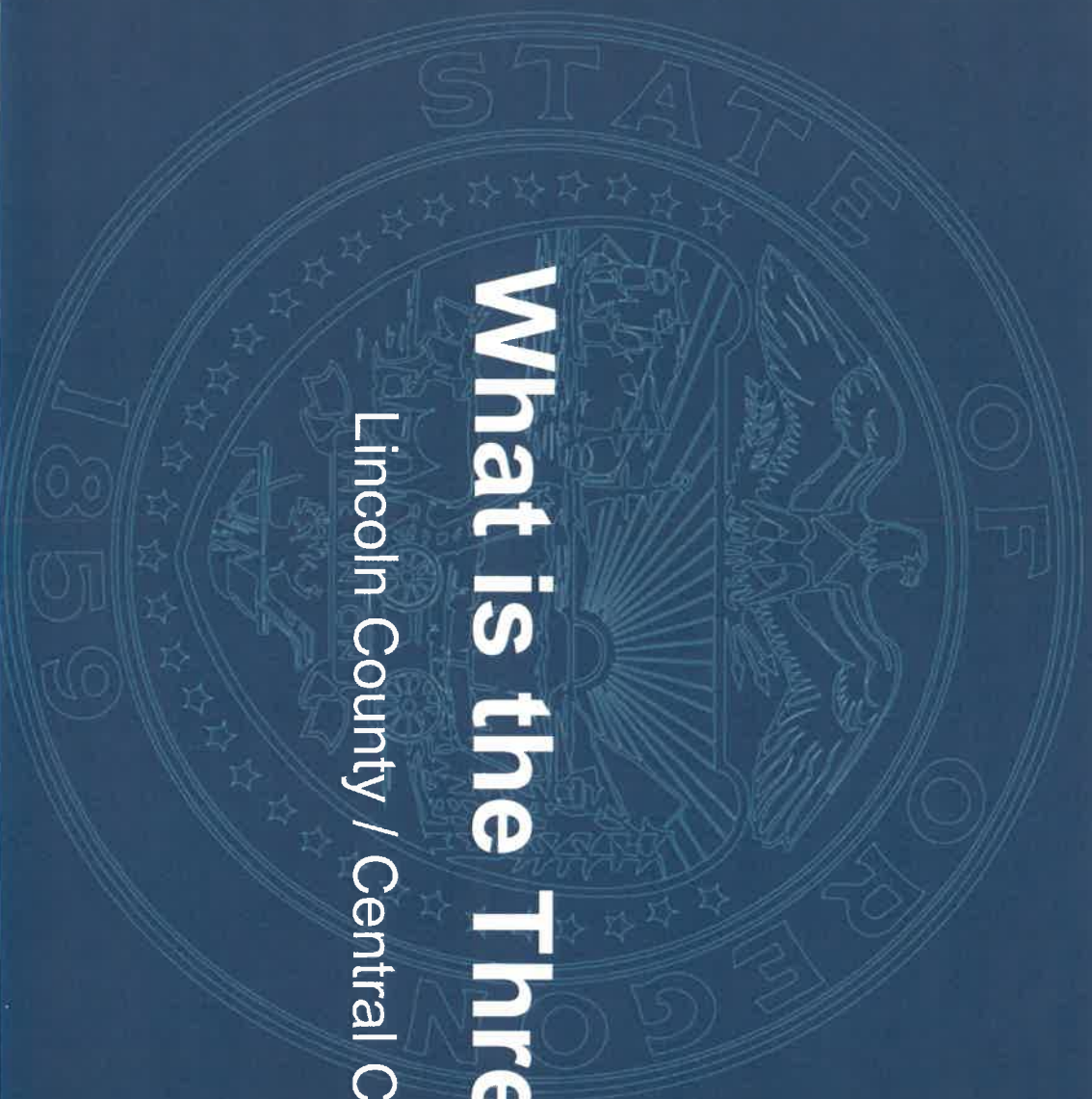
Emergency Support Function 6

-  Shelter
-  First Aid
-  Food
-  Distribution
-  Information
-  Water



What is the Threat?

Lincoln County / Central Coast



Oregon Post Cascadia

Affected Population

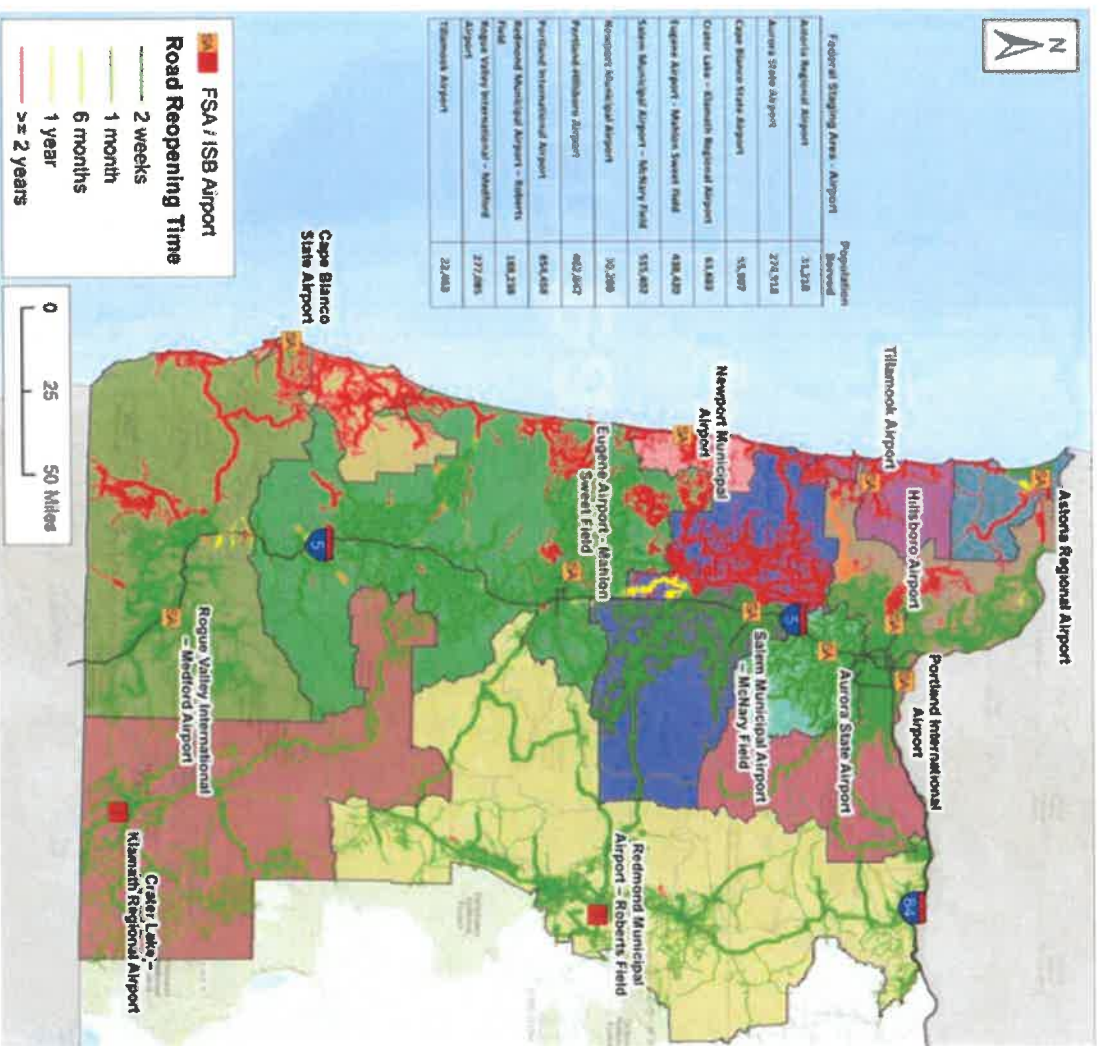
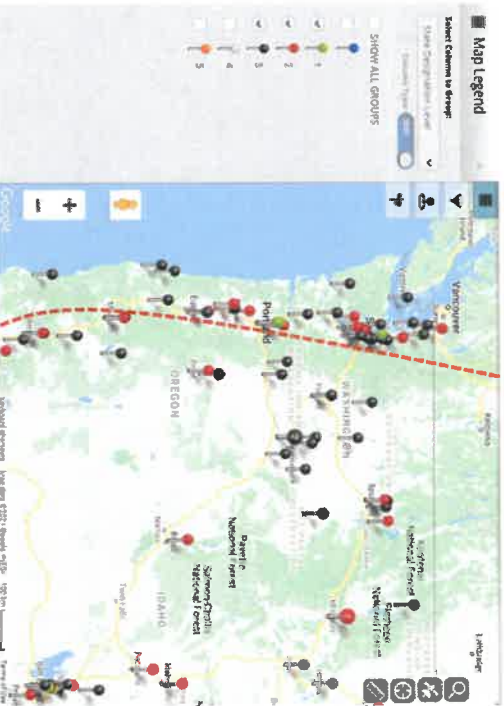
Coastal Oregon **Willamette Valley**
 Population: 659,000 (16%) Population: 2.95M (70%)

Tourism

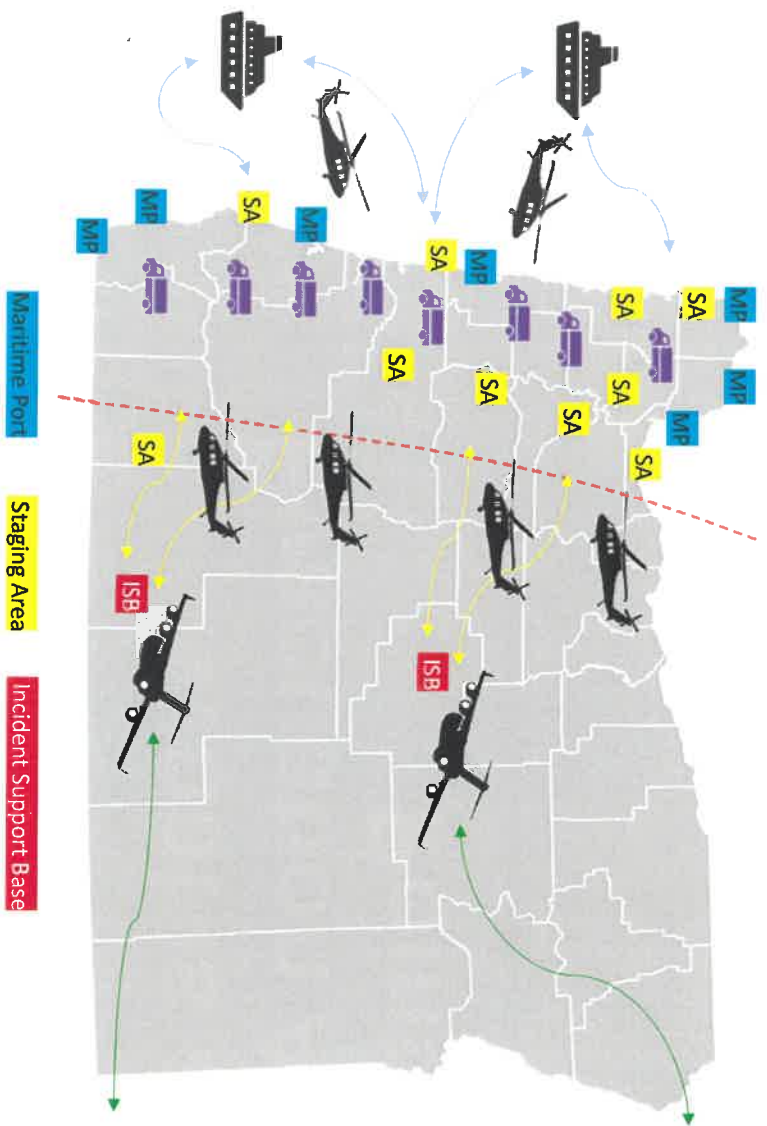
> 29 million visits in 2018: 1. Portland | 2. Willamette Valley | 3. Coast

> Oregon has 28 trauma centers West of the Cascades
 2 - **Level 1** | 4 - **Level 2** | 6 - **Level 3** | 16 - **Level 4**

> The Cascadia event will create 14 geographical islands and Mass Care and Medical Shelter will be managed geographically.



Oregon's Post Cascadia Evacuation Assembly Plan



Incident & Sheltering



Evacuation Assembly Point

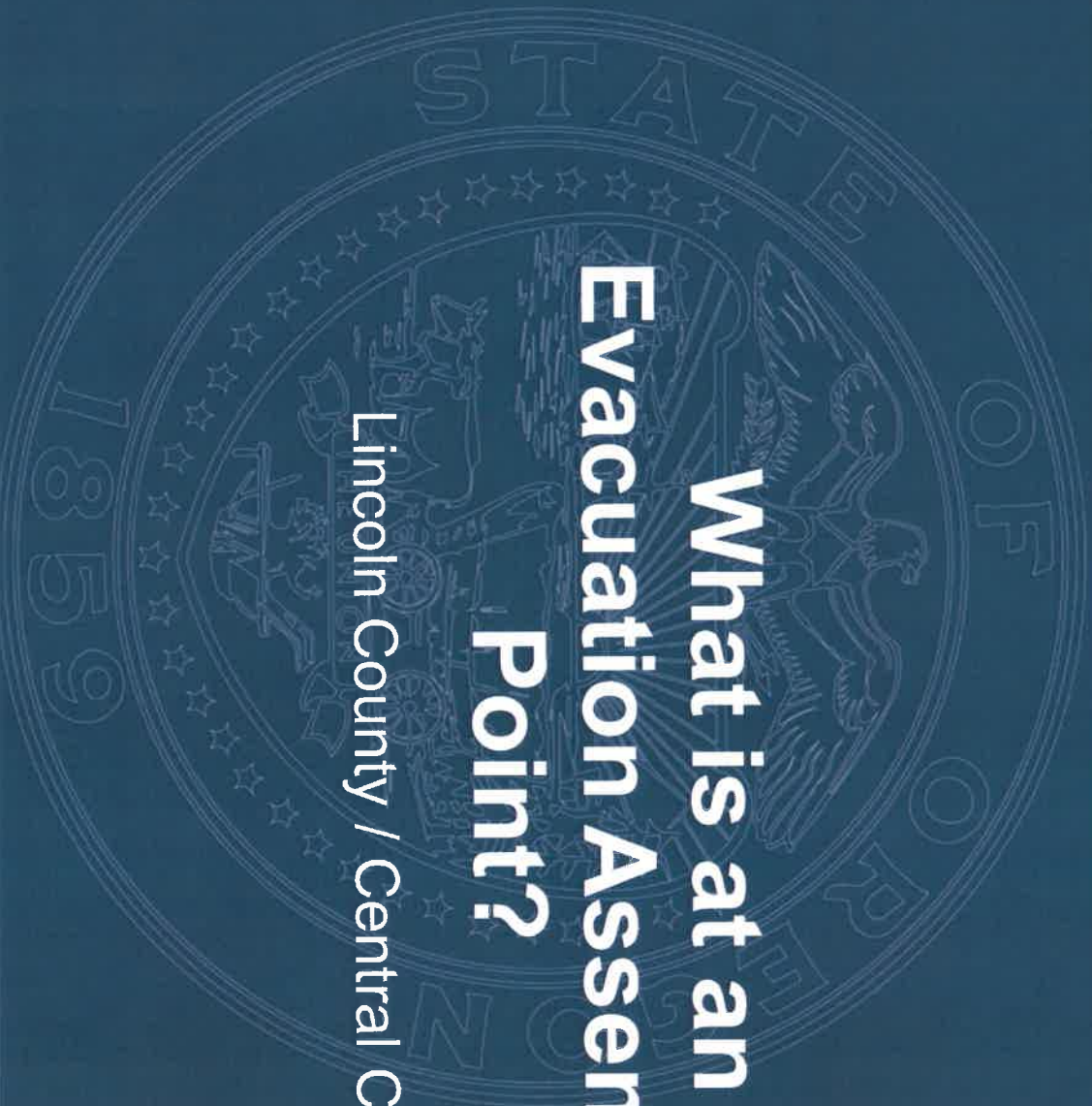


Evacuation



What is at an Evacuation Assembly Point?

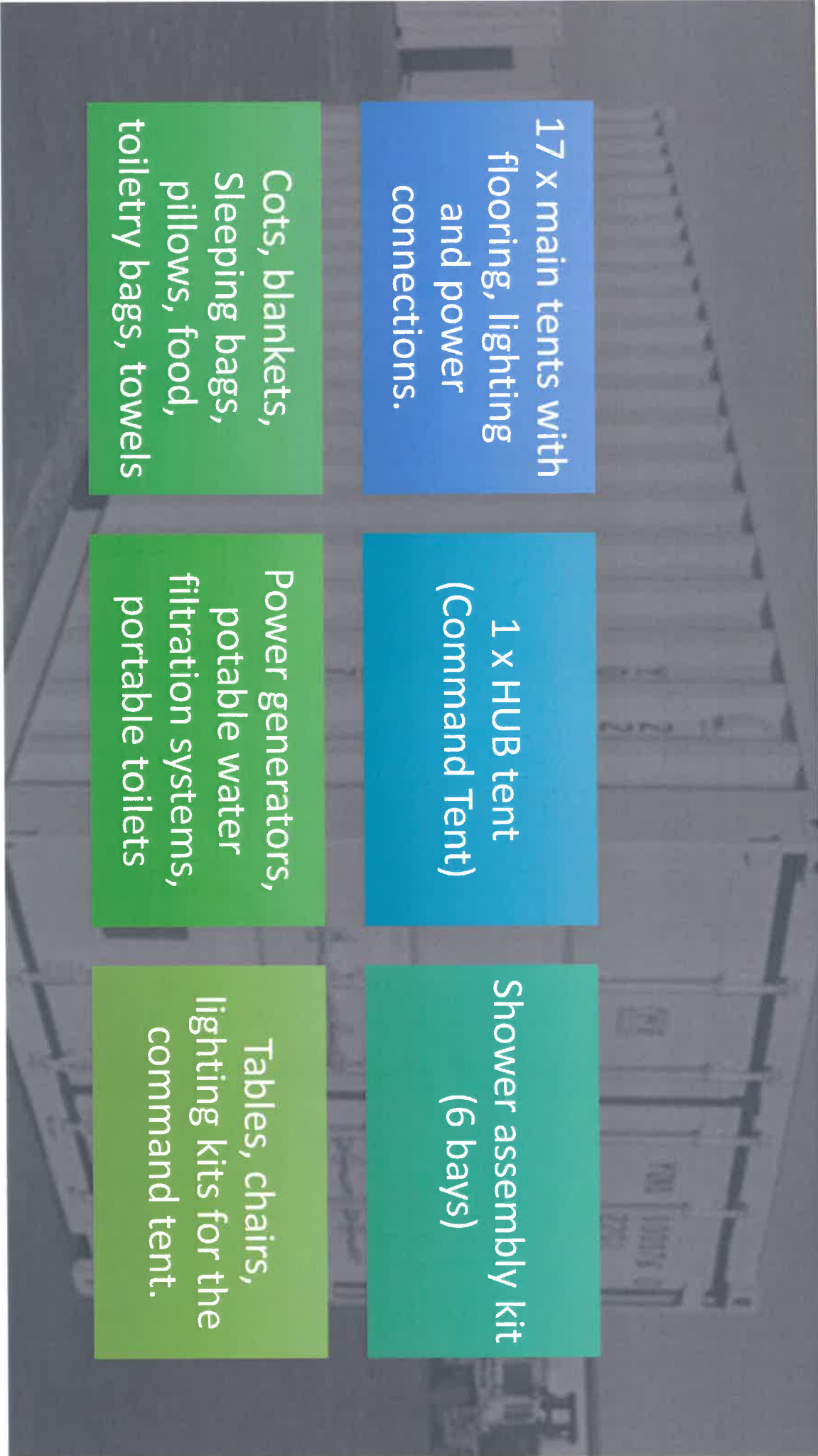
Lincoln County / Central Coast





Operational Layout





17 x main tents with
flooring, lighting
and power
connections.

Cots, blankets,
Sleeping bags,
pillows, food,
toiletry bags, towels

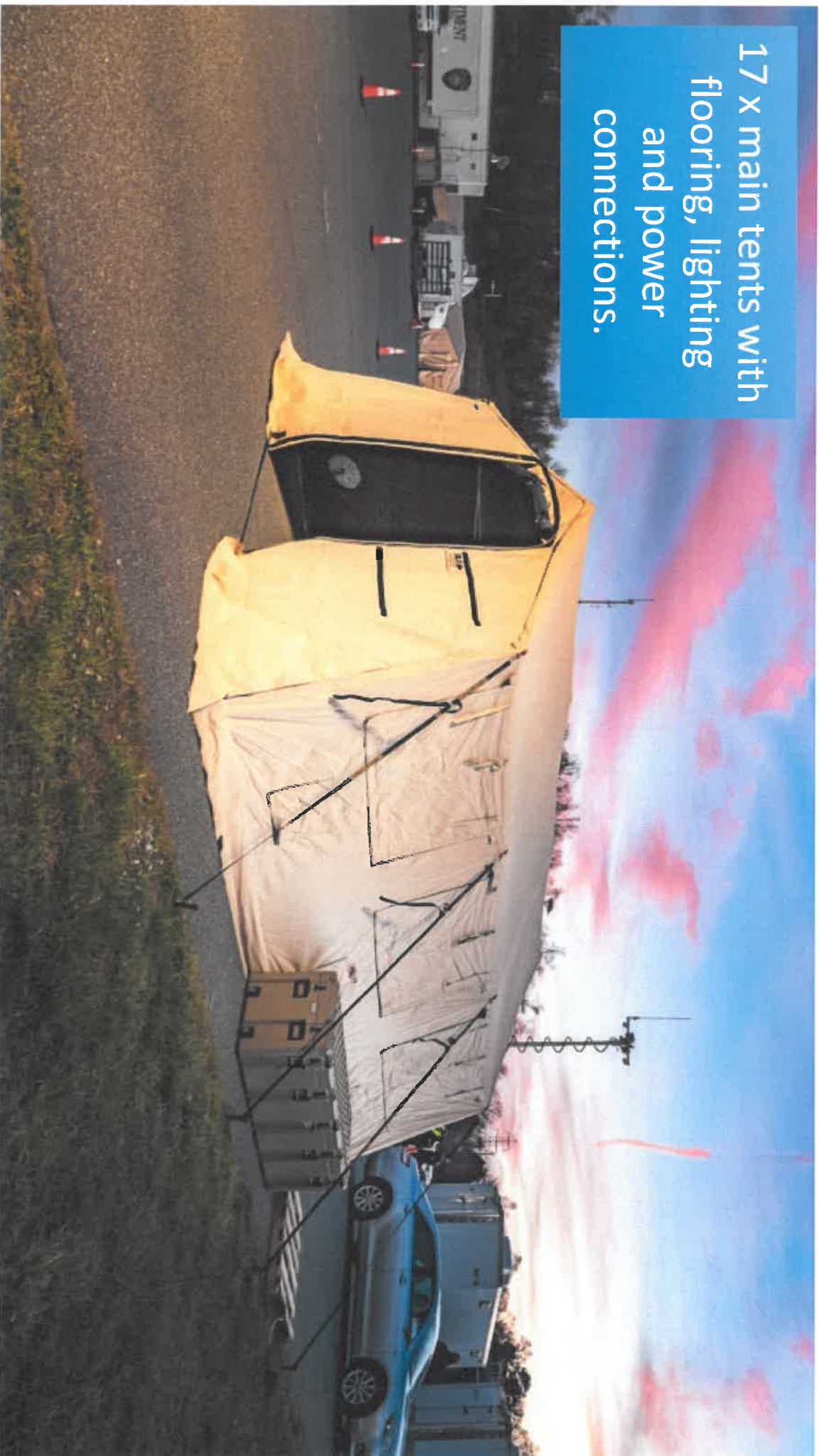
1 x HUB tent
(Command Tent)

Power generators,
potable water
filtration systems,
portable toilets

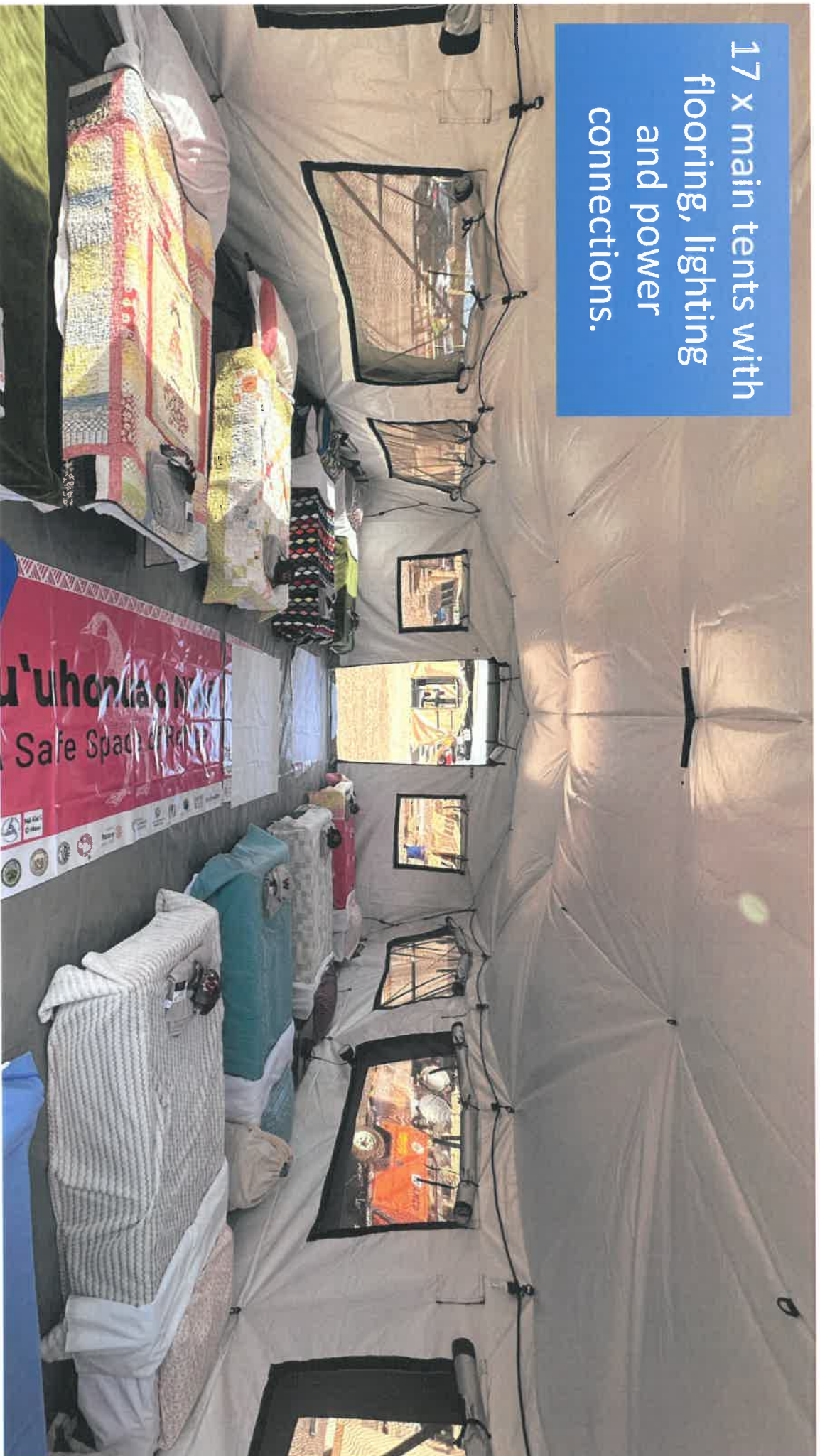
Shower assembly kit
(6 bays)

Tables, chairs,
lighting kits for the
command tent.

17 x main tents with
flooring, lighting
and power
connections.

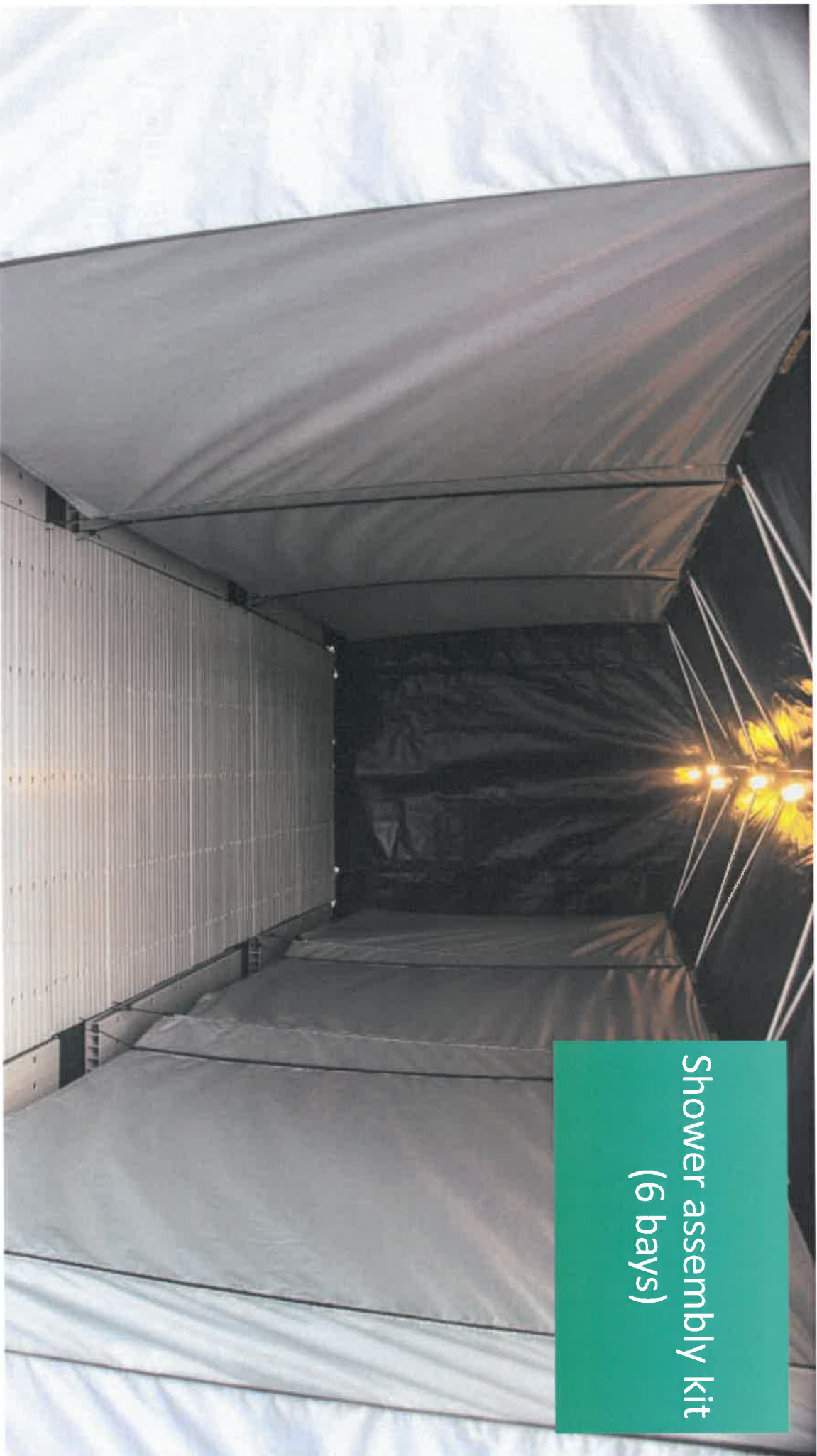


17 x main tents with flooring, lighting and power connections.



1 x HUB tent (Command Tent)





Shower assembly kit
(6 bays)



Cots, blankets,
Sleeping bags,
pillows, food,
toiletry bags, towels





Power generators,
potable water
filtration systems,
portable toilets





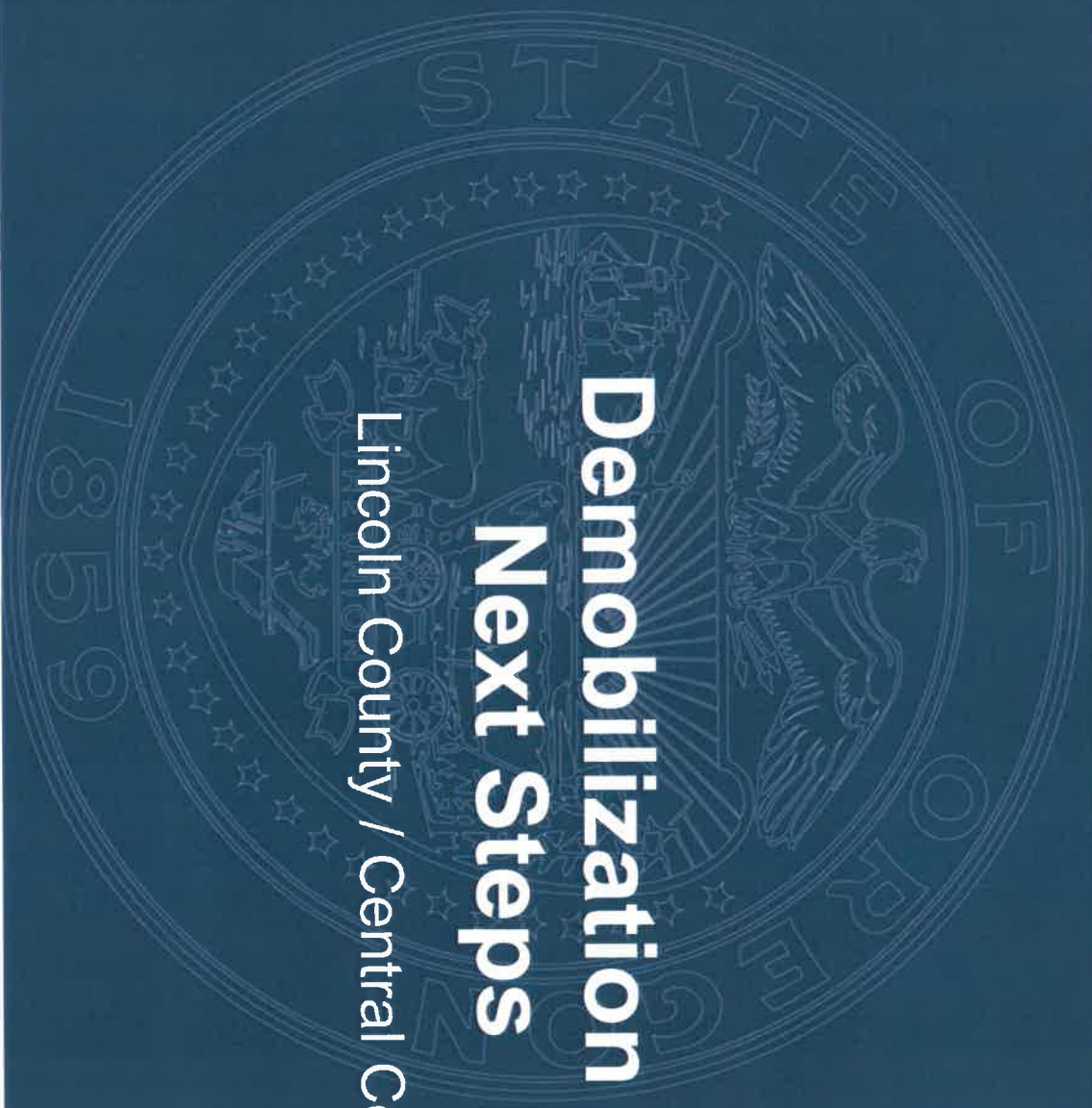
Tables, chairs,
lighting kits for the
command tent.





Demobilization & Next Steps

Lincoln County / Central Coast



Demobilization Operations

- Once the EAP has served its purpose and is no longer required to provide stabilization for an incident it is time to demobilize the kit. Careful consideration must be placed on maintenance and storage of this resource.
- The following are key steps in this process.
 - Inspection and documentation of faults
 - Clean and dry the tents
 - Inventory components
 - Service generators and other equipment.
 - Properly case and pack into the storage containers.

Fielding and Training Timeline

- Introduction / Site Survey
- EAP Seminar 2 hours
- EAP Workshop 1 day
- EAP Full Deployment 2 Days



Site Survey Checklist

- Security of Conex location
- Accessibility to Conex location
- Near EAP deployment location
- Location to dry, re-fit, maintain and reset.
- Airport proximity / landing zone location
- Current communications capabilities.
- Island mapping assessment
- Contributing MOU organizations



Closing Comments

- Seminar (February 13) (EAP Overview) - 2 hrs.
- Workshop (March 12) – 1 Day
 - EAP Deployment training (Class / Practical)
 - EAP Reset Training (Class / Practical)
- EAP Deployment Drill (May 14-15) – 2 Days
 - Day 1: Full EAP Setup
 - Day 2: EAP Recovery / Maintenance / Storage
 - Lincoln County Commissioner Monthly Meeting
 - UAS Drone Demonstration

ORDINANCES AND RESOLUTIONS

Resolution 722-24 - A Resolution of the City
of Sietz Declaring a Need to Surplus City
“Personal Property”.

**CITY OF SILETZ
RESOLUTION 722-24**

**A RESOLUTION OF THE CITY OF SILETZ DECLARING A NEED TO SURPLUS CITY “PERSONAL
PROPERTY” BY SEALED BID.**

WHEREAS, surplus property is property considered to no longer serve the needs of the city and therefore the public; and

WHEREAS, office supplies are considered examples of personal property and property owned by the city and is owned by the public and is used for the public good; and

WHEREAS, when the property no longer serves the needs of the city and therefore the public, the surplus property should be disposed of, and when doing so, is in the interest of the public; and

WHEREAS, disposing of surplus property usually means selling or donating the property, and when none of those options work the city will recycle and throw away the public property.

NOW THEREFORE BE IT RESOLVED the Council declares the described property in Exhibit A to be surplus and supports the need for the city to place the following for disposal through sealed bids. All items are to be sold where is, and in, as-is condition and with no guarantees or warranties.

BE IT FURTHER RESOLVED this surplus property shall be open for viewing and receiving of bids on February 27, 2024 and will close on March 11, 2024 at 4:00 PM. The highest bids will be awarded on March 12, 2024, and the final disposal of all the listed surplus property will be made on March 15, 2024.

Adopted and Approved by the City Council for the City of Siletz and signed by the Mayor this 26th day of February 2024.

Mayor Will Worman

City Recorder

Surplus Property Set for Disposal

1. Xerox Printer Work Center 7120-J-D040 Starting Bid \$50.00
 - Yellow Toner and Cartridge
 - Black Toner and Cartridge
 - Cyan Toner and Cartridge
 - Magenta Tone and Cartridge

2. Brother Electronic Typewriter GX-6750 SN: M4K09628 Starting Bid \$25.00
 - Assorted Ribbons and Correction Tape

3. Brother Intellifax 127oe Fax-1270c SN:460302IL8K188054 Starting Bid \$15.00
and Brother Printing Cartridge

4. HP DeskJet Printer SN:CN45H3F13M, M# SN: prb-1204-02 Starting Bid\$10.00

5. Kodiak 300 Projector Model 1 Starting Bid \$5.00

6. Box - 5 Assorted Key Boards, Speakers for Computer, Flatbed HP Scanner, 3- Sharpe Calculators EL2360P SN : 5D220009 and EL2360P SN :7D02806X Starting Bid \$35.00

7. Assorted box of office supplies. (tape dispenser and, office labels etc.) Starting Bid \$5.00

8. 6-Handheld Wireless Phones and Bases- AT&T with one Master Phone to Handhelds Starting Bid \$15.00

9. Assorted box of gift type items Starting Bid \$5.00

10. IBIMATIC Binding Machine with Binding Combs Starting Bid \$5.00

11. Pull Tractor Kit for Okidata Starting Bid \$5.00

12. Magnavox VCR TV Starting Bid \$5.00

- 13 VIZIO 26" Flat Screen TV with wall mounting hardware Starting Bid \$25.00

Resolution 723-24- A Resolution in Support
of the Five-Year Strategic Plan of the
Lincoln County, Oregon Homelessness
Advisory Board, as Prepared by Morant
McLeod in the Document Where We Call
Home.

**CITY OF SILETZ
RESOLUTION 723-24**

**A RESOLUTION IN SUPPORT OF THE FIVE-YEAR STRATEGIC PLAN OF THE LINCOLN COUNTY,
OREGON HOMELESSNESS ADVISORY BOARD, AS PREPARED BY MORANT MCLEOD IN THE
DOCUMENT "WHERE WE CALL HOME"**

WHEREAS, the City of Siletz has completed a review of the countywide Five Year 2022-2027 Homeless Strategic Plan.

WHEREAS, the countywide Five Year 2022-2027 Homeless Strategic Plan incorporates a mission statement and goals for the City of Siletz to use with its partner cities involved through the Lincoln County Homeless Advisory Board to provide a framework to reduce homelessness countywide.

WHEREAS, the City of Siletz, as a member of the Lincoln County Homeless Response Advisory Board through an intergovernmental agreement approves and adopts the countywide Five Year 2022-2027 Homeless Strategic Plan.

NOW THEREFORE, BE IT RESOLVED THAT: The City Council for the City of Siletz hereby supports this strategy in alignment with State House Bill 4123.

BE IT FURTHER RESOLVED THAT: The City of Siletz grants authority for the Lincoln County Homeless Response Advisory Board to execute continued project administration for this strategy.

Adopted and Approved by the City Council for the City of Siletz and signed by the Mayor this 26th day of February 2024.

Mayor Will Worman

ATTEST:

City Recorder

Reports of Officers, Boards, or Standing Committees

Parks,

Library,

Fire Department,

County Sheriff's Office (LCSO),

Homeless Advisory

Staff Report

**Lincoln County Homeless Advisory Board (LCHAB)
2024 Action Plan**

Goal #1: LCHAB to remain a permanent body that focuses on homelessness/houselessness.

The LCHAB per its current structure/IGA is funded by the HB4123 grant is staffed through the contract with the Housing Authority of Lincoln County (HALC). The strategy for this goal includes the following:

1. The Office will identify additional funding beyond the HB4123 grant and determine how to sustain the Board during the operational phase. **

Immediate next step:

- The Office will research the options for a permanent LCHAB organizational tax structure and present it to the Advisory Board for consideration, along with funding recommendations to ensure sustainability.

Goal #2: Adopt the strategic goal to reduce homelessness to emergency & voluntary levels, utilizing the progression of support model.

LCHAB is not a direct service provider – but it has a critical role in advocacy, information, and education. To reduce homelessness in Lincoln County financial support is imperative. The strategies for this goal include the following:

2. The Office will be the local partner to Community Services Consortium (our local Community Action Agency) to coordinate a successful Point in Time count (with the emphasis on the street outreach workers and shared data collection).*
3. The Office will research and apply for opportunities to fund existing service delivery, with a priority given to gap filling projects.
4. The Office will partner with service providers to implement a Resource Fair for the unhoused community.*
5. Through the Service Provider relationships, the Office will develop a communication strategy for trauma informed engagement of those with lived experience in cooperation with existing service providers and continue to keep the LCHAB representatives informed of the results of this engagement.

Immediate next steps:

- The Office will recap the 2024 PIT Count with a goal of year over year improvement in the data collection.

- The Office will update the “Shelter to Housing Continuum” so the LCHAB remains current with the number of units/beds available in Lincoln County.
- The Office will conduct a community survey to identify service delivery gaps and specific service provider operational needs.
- The Office will work with existing service provider networks (established through HB5019 and this year’s PIT count) to establish a work group for development of an ongoing (possibly quarterly) resource fair aka homelessness connect event.

Goal #3: Coordinate policy and funding efforts at city, county, regional and state levels.

LCHAB is unique due to its Intergovernmental Agreement and active participation from all the area municipalities and the community action agency. To meet this goal LCHAB must “lean in” to existing relationships. The strategies for this goal include the following:

6. Establish a workgroup consisting of municipality planning and development professionals to identify existing partnership opportunities. See the following article for ideas on what this could look like: <https://localhousingolutions.org/plan/addressing-housing-challenges-on-a-regional-basis/>
7. Identify and apply for sustainable grant opportunities at state, federal, or private to strengthen shelter, transitional, and/or permanent housing support services.
8. Continue to participate in HB4123 and HB5019 convening meetings with regional partners.
9. Invite State-level advocacy organizations to present at future LCHAB meetings to discuss ways the local municipalities can support the ongoing initiatives surrounding their work around housing and homelessness.
10. Partner with IHN CCO to fund supportive services positions that are culturally and linguistically appropriate (DST, SHARE, direct contract, etc.).
11. Leverage tri-county continuum of care in pursuit of funding opportunities by facilitating collaborative competitive grant applications with local CoC partners.

Immediate next steps:

- Each municipality Administrator identifies the key personnel that the Office can invite to an initial conversation regarding housing/sheltering collaboration between planning and community development departments.
- As coordinated by the Office, invite participants from other communities to future LCHAB meetings for more in-depth networking and information sharing based on innovation in execution of their plans.
- Identify LCHAB representatives to attend meetings of the newly forming tri-county CoC entity to ensure Lincoln County’s needs and voice is included in the work groups and committees for regional planning.

- The Board will identify key organizations and contacts and appoint appropriate LCHAB representatives that can act as liaisons between groups:
 - Association of Oregon Counties
 - Housing Authorities of Oregon
 - Housing Oregon
 - League of Oregon Cities
 - Network for Oregon Affordable Housing
 - Oregon Affordable Housing Management Association
 - Oregon Housing Alliance
 - Oregon Mayors Association
 - Other?

Goal #4: Stand up and support a navigation system, with a priority to use or develop common data/reporting systems to track each network and community needs.

A navigation system (a comprehensive source of information that the community/service providers can refer to for up-to-date information) is one of the top priorities of the HB4123 grant agreement and was called out as a stand-alone goal in the strategic plan. The strategies for this goal include the following:

12. The Office will expand the LCHAB website to include a resource directory of local, regional, and state resources.
13. Establish a Lincoln County Service Integration Program (based on the successful model in Santiam and Polk Counties). The Office has been meeting over the past several months to develop this concept in partnership with the Santiam Service Integration Coordinator Kim Dwyer. *
14. Improve local data collection through expanding the use of HUD, OHCS and IHN CCO approved platforms (HMIS, Shelter Point, Unite Us) by local service providers.

Immediate next steps:

- Hire a Service Integration Coordinator. This will be hired through the Office/HALC and trained by Kim Dwyer to maintain the standards of the Service Integration Program. Initial five month ramp up to meet with the partners, coordinate sponsors, establish regional teams and learn the program. This individual will also be the point person for social media communications.
- The Office will expand the LCHAB website.
- Survey regional service providers to determine current data systems and provide informational opportunities for providers to connect to appropriate platforms.

Goal #5: Integrate local housing, community services, economic development, and transportation efforts to support and provide resources for community organizations.

Prior to integrating municipal efforts to support/provide resources, the LCHAB needs to be informed on what support those entities are seeking. The Community Plan developed for HB5019 was a good example of a successful approach to data informed collaboration that was then combined with financial support. The strategy for this goal includes the following:

15. Identify the key gaps in service delivery to assist in strategically aligning funding and programs to those areas. Note: This strategy also aligns with Goal #2, strategy #3. *

Immediate next steps:

- The Office will launch a broader “Community Plan” survey to determine the existing gaps in service delivery and specific needs of the direct service partners. The survey will inform what groups to mobilize and in what format (summit or workgroup).
 - Host a community wide housing summit to address the gaps and garner support for key initiatives or
 - Coordinate workgroups around the key policy areas (transportation, housing, service providers, economics) to address identified gaps.

*The following items have potential budget expenditures for 2024 beyond the existing contract allocation to administer the Office:

- 2025 PIT Count Prep (supplies/incentives/hygiene bags) ~ \$5,000
- Resource Fair (room rental/supplies/incentives/advertising) ~ \$2,500 x 3
- Initial funding of the Service Integration Program to provide mini “grants” ~ \$2,500
- Once the gaps have been identified and the service provider community (501 c 3, faith institutions, school district, etc.) have identified their projects and their funding shortfalls, the LCHAB might consider direct allocations of funding from the HB4123 reserves based on its goals. In addition, a Housing Summit might also have direct costs (room rental/supplies/refreshments/meal) \$ TBD

**The following items have potential budget expenditures for 2025:

- Ongoing sustainability of LCHAB pending structure recommendations
- Contract grant professional to seek out and write specific grants

Unfinished Business

Siletz Fire District Lease Agreement

LEASE AGREEMENT

This LEASE AGREEMENT (“Lease”) is entered into by and between the City of Siletz (“City”) and the Siletz Valley Rural Fire Protection District (“District”), (individually, a “Party”; collectively, the “Parties”).

RECITALS

A. The City owns certain property located at 149 W Buford Ave, Siletz, OR 97380, as more particularly described in Exhibit A, which is attached hereto and incorporated herein by this reference (“Station”).

B. District desires to lease from City and the Leased Premises for use as a fire station, subject to the following terms and conditions.

TERMS

Section 1. Leased Premises.

1.1 Covenant of Ownership. The City hereby leases to District the Leased Premises, as more particularly described in Exhibit B. The City covenants and warrants that the City is the lawful owner of the Leased Premises and has the authority to execute this lease with District.

1.2 No Warranties. District shall have quiet enjoyment of the Leased Premises without hindrance or disturbance by the City, except as specifically provided in this Lease. District accepts the Leased Premises “AS IS,” except as specifically provided in this Lease. District further acknowledges that neither the City nor any agent or person acting for the City has made any representations or warranties regarding the condition or suitability of the Leased Premises, applicable land use regulations, utility or access, or any other factor or condition that may affect the suitability of the Leased Premises for District’s intended use. No subsequently discovered condition related to the suitability of the Leased Premises for District’s use shall constitute grounds for termination of this Lease.

Section 2. Term.

2.1 Initial Term. The Initial Term of this Lease shall commence on the execution of the Parties (“Effective Date”) and continue for a period of 10 (ten) years, unless terminated sooner pursuant to Section 2.3 of this Agreement.

2.2 Renewal Terms. Upon expiration of the Initial Term, this Lease shall automatically renew for subsequent Renewal Terms of 10 years each.

2.3 Termination. Either Party may terminate this Lease without cause by providing sixty (60) days’ written notice to the other Party. In the event of Default, the City may terminate this Lease pursuant to Section 7.

2.4 Review of Terms. After three years of the Initial Term have elapsed, the Parties shall meet to review the terms of this Lease. The Parties shall also meet to review the terms of this

Lease at the commencement of any Renewal Term. Any amendment to the terms of this Lease must be mutually agreed upon and in writing.

Section 3. Rent.

3.1 Rent. During the first year of the Initial Term and while District is in possession of the Leased Premises, it shall pay rent in the amount of \$ 1 per year.

3.3 Utilities; Services Fees. District shall be solely responsible for all utilities, insurance, and other payments necessary for District's use and enjoyment of the Premises under the terms of this Lease.

Section 4. Use of Premises.

4.1 Permitted Uses. Subject to the terms of this Lease, District may use the Leased Premises for a fire station and other related facilities and uses ("Permitted Uses"). District shall have exclusive use of the Leased Premises, subject to the City's right to enter into or upon the Leased Premises for the purposes of examining its condition, or for any other lawful purpose. The City's right of inspection shall not unreasonably interfere with District's use of the Premises.

4.1.1 Best Practices. District shall comply with all applicable federal, state, and local laws, regulations, and requirements of any public authority regarding the Permitted Uses.

4.1.2 Compliance with Laws. District shall comply with all the rules, regulations, and laws in effect by any local, state, or federal authority having jurisdiction over the Leased Premises. District is solely responsible for obtaining any other permits or approvals as may be necessary for the use of the Leased Premises. Furthermore, District agrees to indemnify the City for any damages caused by the violation thereof of any permits or approvals that may otherwise be required.

4.2 Prohibited Uses. The Leased Premises shall not be used for any purposes other than the Permitted Uses, without prior written consent of the City. Any other use of the Leased Premises not otherwise described as a Permitted Use shall be considered a prohibited use, which includes, without limitation: any act or inaction by District that constitutes waste; the operation, maintenance, or permission of a nuisance in, on, or upon the Leased Premises; and use of the Leased Premises for any unlawful purpose.

4.2.1 Alterations and Improvements. District shall not make any alterations, additions, or improvements to or upon the Leased Premises without the prior written consent of the City. Except as otherwise expressly agreed to by the Parties in writing, improvements and alterations shall become the property of the City. Upon termination or expiration of the Lease, at the City's written request, District promptly shall remove any District alterations and improvements that the City requests be removed.

4.2.2 Assignments. District may not assign or transfer any rights under this Lease without the prior written consent of the City.

4.4 Maintenance. District shall maintain, repair, and replace the Leased Premises and its Improvements as necessary to keep them in good order, condition, and repair throughout all Terms of this Lease. District's obligations extend to both structural and nonstructural items; provided, however, that the City shall contribute to costs associated with any Major Maintenance needs for the Premises. Major Maintenance shall be limited to that maintenance and repair work of the Property, such as landscaping, parking, and other spaces on the Property outside of the Leased Premises, and does not include any maintenance or repair directly to, in, on, or upon the Leased Premises. In no instance shall the City be responsible for any maintenance or repair work due to damage caused by the negligence of MV or its agents, invitees, or guests.

4.5 City Reimbursement. Any activities performed by District on the Leased Premises shall be without expense of any kind (direct or indirect) whatsoever to the City. District shall be solely responsible for any damages that may be caused as a result of District's use and operation. Should the City incur costs as a result of District's misuse of the Leased Premises or Property, District agrees to reimburse the City within ten (10) days, upon the receipt of an invoice and documentation of such expense.

Section 5. Insurance and Indemnification.

5.1 Indemnity. Subject to the limitations of the Oregon Tort Claims Act, ORS 30.260 1 through 30.300, and the Oregon Constitution Article XI, Section 7, District agrees to defend, indemnify and hold harmless the City, against any and all loss, damage, liability, claims, demands, or costs resulting from injury or harm to persons or property to the extent arising out of or in any way resulting from the District's use of the Leased Premises. District's indemnification obligation shall extend to claims arising from the acts and omissions of District's officers, employees, agents, contractors, licensees, invitees, and guests. District shall not be responsible for third-party claims resulting solely from the negligence or other wrongful acts or omissions of the City or the City's officers, employees, or agents.

5.2 Liability. District shall assume all liability related to injury, death, or disease to its invitees or licensees. District shall be deemed solely responsible for any theft, damage, or destruction to any materials, equipment, or any other property of District, or anyone acting on behalf of District in connection with or incidental to its use.

5.3 Insurance. District shall continuously maintain, at its sole expense, the below insurance policies for all Terms of this Lease. Each District policy of insurance shall be written as the primary policy, not contributing with or in excess of any coverage which the City may carry. A copy of each policy or certificate shall be delivered to the City prior to District's occupation of any part of the Leased Premises. Failure to maintain any insurance coverage required by this Lease shall be cause for immediate termination of this Lease.

5.3.1. Comprehensive General Liability and Property Damage with a single combined limit of not less than \$2,000,000 per occurrence and \$2,000,000. Such insurance shall provide coverage for bodily injury, death or property damage in

connection with District's use or occupancy of the Lease Premises or the exercise or enjoyment of rights or privileges granted by this Lease

5.3.2. District, at its expense, shall insure its personal property, equipment, and fixtures located on the Leased Premises.

5.4 No Third-Party Beneficiary. The purpose of this Section is to allocate risk between the City and District. This Section is not intended to benefit or limit the liability of any third-party.

Section 6. Property Tax.

District shall be responsible for payment of all personal property taxes assessed against any of its personal property, equipment, or fixtures on the Property or Leased Premises.

Section 7. Default.

7.1. Default. The occurrence of any one or more of the following events constitutes a Default and breach of this Lease by District:

7.1.1 District fails to timely pay any sum owed to the District, and such Default continues for ten (10) days after the City has given District notice specifying the same.

7.1.2 District, whether by action or inaction, fails to perform any of its obligations under this Lease and such Default continues and is not remedied within thirty (30) days after the City has given District a notice specifying the same.

7.1.3 District uses the Property for any use other than those identified under Section 4, or ceases to use the Property for the purposes stated herein for a period of ninety (90) days.

7.2 Remedies on Default. In the event of Default, the City may, in its sole discretion, terminate the Lease effective immediately upon District's receipt of the City's written notice thereof. The City shall be entitled to recover damages from the District for the Default, and the City may reenter, take possession, and remove any persons or property by legal action. The City shall be entitled to recover immediately from District any costs assessed upon the Leased Premises as the result of District's, or its employees' or agents', impermissible use of the Leased Premises, including but not limited to the reasonable costs of any cleanup, refurbishing, removal of District's property and fixtures, any remodeling or repair costs, all attorney fees and court costs or any other expense occasioned by District's Default. These remedies shall be in addition to and not exclude any other remedy available to the City under applicable law. The provisions of this Section shall survive the expiration or earlier termination of this Lease.

Section 8. General and Miscellaneous Provisions.

8.1 Force Majeure. If the performance by either of the Parties of their respective obligations under this Lease (excluding monetary obligations) is delayed or prevented in whole or in part by any legal requirement, and not attributable to an act or omission of the Party or by any acts of God, fire or other casualty, floods, storms, explosions, accidents, epidemics, war, civil disorders, strikes or other labor difficulties, shortage or failure of supply of materials, labor, fuel, power, equipment, supplies or transportation, or by any other cause not reasonably within the Party's

control, whether or not specifically mentioned, the Party shall be excused, discharge and released of performance to the extent such performance or obligation (excluding any monetary obligation) is so limited or prevented by such occurrence without liability of any kind.

8.2 Prior Agreements. This instrument is the entire agreement of the Parties pertaining to the Lease of the Premises and supersedes and replaces all written and oral agreements made or existing between the Parties, their representatives, or predecessors in interest.

8.3 Notices. Any notice required or permitted under this Lease shall be in writing and shall be deemed to be given when (1) actually delivered personally, (2) forty-eight (48) hours after having been deposited in the United States mail as certified or registered mail addressed as follows, or (3) when a facsimile confirming receipt of a facsimile transmission is received by the sender who sent the initial facsimile transmission, or to such other person, physical or mailing address, or facsimile transmission number as one Party may designate by written notice to the other Party:

If to the District:

Siletz Valley Fire District
P.O. Box 380
Siletz, Oregon 97380

If to the City:

City of Siletz
P.O. Box 318
Siletz, Oregon 97380

8.4 Attorney Fees and Costs. In the event a dispute shall arise under or about this Lease, then the prevailing Party therein shall be entitled to recover from the non-prevailing Party all costs, expenses and attorneys' fees which may be incurred on account of such dispute, whether or not suit or other legal or quasi-legal proceedings may be brought, as well as at every stage of any such proceedings from the time such dispute first arises through trial, arbitration or other proceedings and all appellate processes.

8.4 Non-waiver. Failure by either Party at any time to require performance by the other Party of any of the provisions hereof shall in no way affect the Party's rights hereunder to enforce the same, nor shall any waiver by any Party of the breach hereof be held to be a waiver of any succeeding breach or a waiver of this non-waiver clause.

8.5 Amendments. This Lease may be amended, modified, or extended without new consideration, but only by written instrument executed by both Parties.

8.6 Governing Law. This Lease shall be construed in accordance with and governed by the laws of the State of Oregon.

8.7 Severability. If any portion of this Lease shall be invalid or unenforceable to any extent, the validity of the remaining provisions shall not be affected thereby.

IN WITNESS WHEREOF, District and the City have caused this Lease to be executed by their duly authorized officer.

//

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THE CITY:

SILETZ VALLEY FIRE DISTRICT:

By: _____

By: _____

Date: _____

Date: _____

EXHIBIT A

Legal Description of Property

EXHIBIT B

Description of Leased Premises

Barbara Chestler

From: Lori Cooper <Lori@localgovtlaw.com>
Sent: Thursday, February 22, 2024 12:34 PM
To: Barbara Chestler
Subject: RE: Attorney Waiver of Conflict

Hi Barbara,

Given this information (that the land that the fire district will be leasing from the City is part of a 7.2 acre parcel and not a separate legal lot), a map showing the boundaries of the leased property will suffice.

As long as the map is accurate enough to provide a clear enough depiction of the leased area, that will be good enough.

Thanks,

Lori

From: Barbara Chestler [mailto:Recorder@cityofsiletz.org]
Sent: Thursday, February 22, 2024 11:35 AM
To: Lori Cooper <Lori@localgovtlaw.com>
Subject: RE: Attorney Waiver of Conflict

Lori,

I am having trouble with the legal description of the property that we will be leasing to the fire district, to add to the lease document. The property is part of a parcel that is 7.2 acres, I cannot find a description for just that piece.

The map is this:

TWNSHP 10, RNG 10, TRACT SILETZ SUB ACREAGE,PTN LOTS 50 & 51, ACRES 7.27, DV175-0417 LESS DV175-0341 & MF217-2402

This is the entire piece where city hall is, the ball park and the library, and we are not leasing any of that property. So how do I get a legal description of just a portion of this? What do I need to do?

Barbara Chestler
City Recorder City of Siletz
541-444-2521
recorder@cityofsiletz.org

From: Lori Cooper <Lori@localgovtlaw.com>
Sent: Tuesday, February 6, 2024 1:26 PM
To: Barbara Chestler <Recorder@cityofsiletz.org>; 'David Lapof' <dlapof@siletzfire.com>
Subject: RE: Attorney Waiver of Conflict

Hello Barbara and Chief Lapof,

Attached is a draft lease agreement for your review.

I used a template that our office has used with other clients, but if there are sections that you don't think we need, or sections that you want to add, we can customize it to meet the City's and the District's needs.

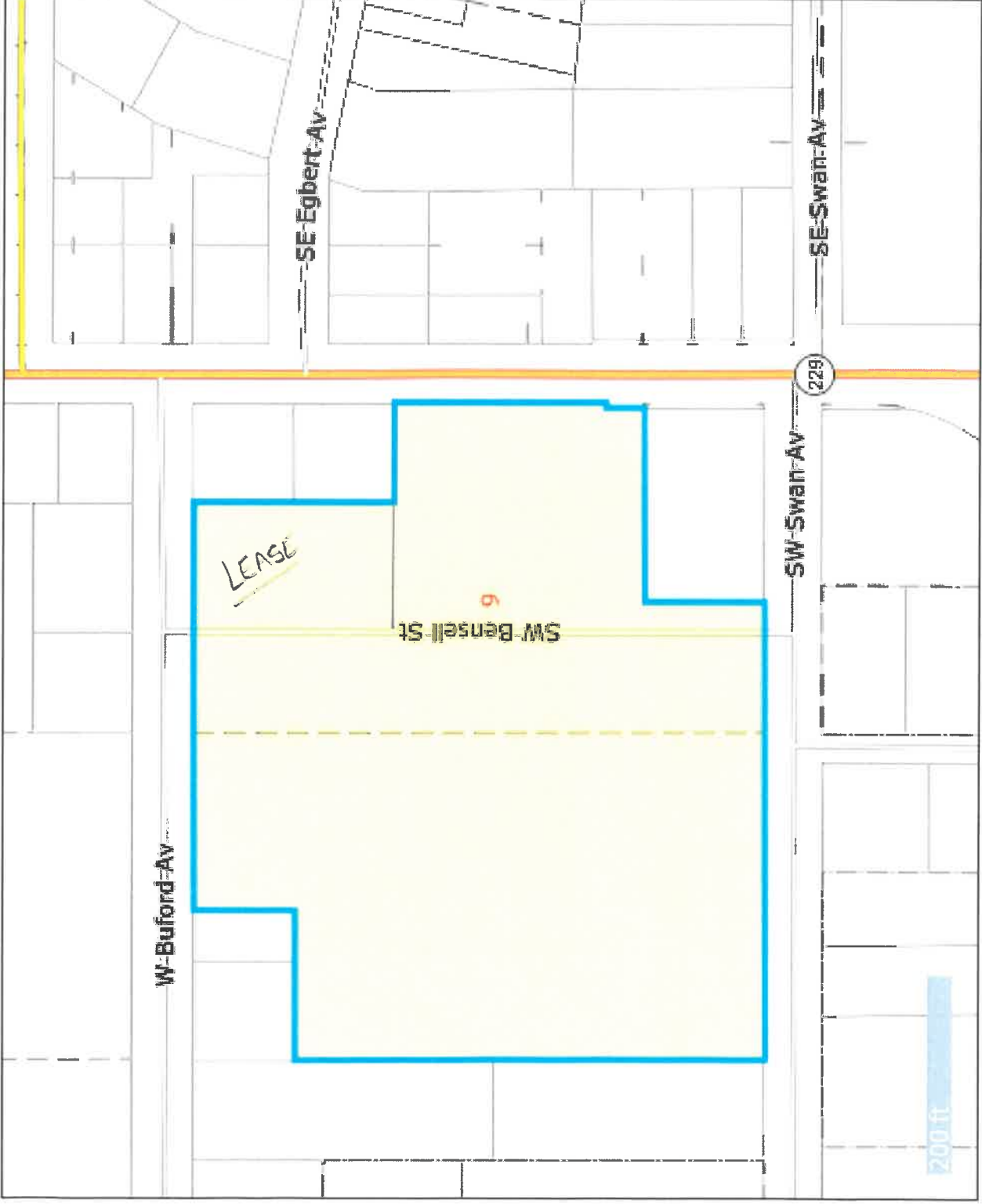


Legend

Cities

Sections

40 Foot Contours



Printed on 1 / 24 / 2024

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NEW BUSINESS

HB 4002 - Letter of Commitment to Senator Lieber & Representative Kropf

February 26, 2024

Senator Lieber & Representative Kropf
Oregon Legislature
900 Court Street NE
Salem, OR 97301
Sen.KateLieber@oregonlegislature.gov
[Rep. JasonKropf@oregonlegislature.gov](mailto:Rep.JasonKropf@oregonlegislature.gov)

Re: HB 4002
Letter of Commitment

Dear Senator Lieber & Representative Kropf:

We the undersigned believe in, and are committed to creating community-based, pre-arraignment pathways for treatment and recovery support services to help individuals whose substance-use disorder and behavioral health conditions lead to interactions with law enforcement and engagement with the criminal justice system.

STATEMENT OF COMMITMENT

We will work with local partners, including but not limited to, behavioral health resource networks, community mental health providers, community-based organizations, peer support organizations, law enforcement agencies, district attorneys, courts and local county and city governments to develop county and/or city specific service plans/programs. Our efforts will focus on evidence-based solutions, like mobile crisis teams or LEADS-like programs.

We will apply for funding, if needed, to the 'Improving People's Access to Community-based Treatment, Supports and Services' (IMPACTS) Grant Review Committee. We also agree to participate in the IMPACTS data collection and review process. If barriers other than funding prevent programs from being stood up, we will work in partnership with the legislature and the IMPACTS Grant Review Committee to identify solutions by September 1, 2024.

As soon as funding is received, we will work to immediately stand-up programs in our communities. Once developed, funded, and stood up, our law enforcement partners commit to divert individuals that are facing a PCS-U charge based off objective evidence-based national standards. Additionally, our district attorney will divert all successful participants away from the criminal justice system and not pursue the PCS-U charge.

Sincerely,

William Worman, Mayor
City of Siletz

Appointment of Budget Officer

Munibit Website

Barbara Chestler

From: Ree Schilling <ree@munibit.com>
Sent: Thursday, February 22, 2024 3:04 PM
To: admin@cityofsiletz.org
Cc: recorder@cityofsiletz.org
Subject: Munibit Demo Follow Up

Hi Makenzee,

It was a pleasure meeting you today, I appreciate the time you took to learn about Munibit and our website builder! We hope to provide you with the tools to effortlessly manage and maintain a new City of Siletz website.

The all-inclusive pricing for our services is \$109/month, covering:

- Comprehensive access to our feature-rich website builder
- Unlimited support, troubleshooting, and personalized training
- No setup, design, or hosting fees

As a special offer, if you decide to sign up within 30 days you'll enjoy the first 90 days on us!

For future reference, you can explore the demo site we reviewed today, [Village of Northanger](#), as well as [Curtis, NE](#), [Fennville, MI](#), and [Kershaw, SC](#) to see how other municipalities are using us!

Thank you for considering Munibit for your website needs. I look forward to the possibility of working together! If you have any further questions or if there's anything else you'd like to discuss, please don't hesitate to reach out.

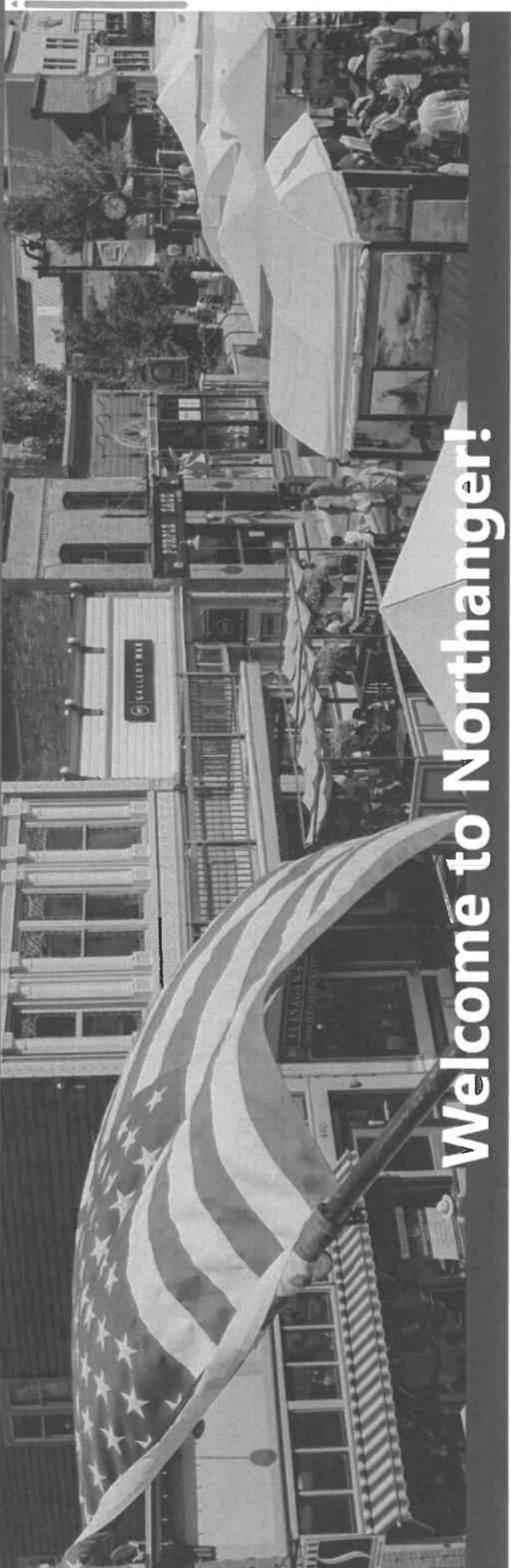
Ree Schilling

Account Manager

(314) 301-8948 | [Munibit.com](https://munibit.com)



1 The Northanger Bridge will be under construction until May. Please use alternate routes in the meantime. [Learn More](#)



Submit



Permits & Forms



Payments



Agendas &



Calendar



Correspondence

COUNCIL COMMENTS

Adjournment