



CITY OF SILETZ

AGENDA

Meeting: City Council Work Session
Date: Monday, March 11, 2024
Time: 5:30 PM
Location: Council Chambers, City Hall

1. Call Meeting to Order and Establish a Quorum
2. Mill Park aka Green Thumb Park - Site Concept and Updates on Geotechnical Work-Oregon State Marine Board - Janine Belleque
3. Utilities Rate Study Kickoff Meeting – Donovan Enterprises, Inc.
4. South Valley/Mid Coast Region - Regional Solutions Advisory Committee Report - Wastewater Treatment Plant Upgrade
5. Re-establishing Planning Commission
6. LOC- Upcoming Training - Community Visioning and Strategic Planning
7. The City Council may convene into an Open Session and act on any of the above work session agenda items in accordance with Oregon Public Meetings Laws
8. Adjournment

To Participate by Zoom:

To Join Zoom from Your Computer, Tablet, or Smartphone:

<https://zoom.us/j/96491250289?pwd=T1pSNWJDekhmeHl0Nmt6eGtZQnRtZz09>

Meeting ID: 964 9125 0289

Passcode: 118292

To Join Zoom from Your Phone: (719)-359-4580

Meeting ID: 964 9125 0289

Passcode: 118292

Siletz City Council Workshop 03.11.24

Page 1 of 1

The meeting is accessible to the disabled. If you need special accommodations to attend or participate in the meeting per the Americans with Disabilities Act (ADA), please contact the City Recorder at (541) 444-2521-48 hrs. in advance of the meeting so the appropriate assistance can be provided. TTY #1-800.735.2900. "This institution is an equal opportunity provider."

Mill Park aka Green Thumb Park -
Site Concept and Updates on
Geotechnical Work-Oregon State
Marine Board - Janine Belleque

Utilities Rate Study Kickoff
Meeting – Donovan Enterprises,
Inc.



Utilities Rate Study Kickoff Meeting

March 11, 2024



D O L A N
enterprises, inc.



Agenda ...

- Sewer planning assumptions
- Status of funding assumptions for the sewer project
- Preliminary forecast of sewer rates
- Water planning assumptions
- Assumptions and issues
- Water rate structure discussion
- Preliminary forecast of water rates (status quo)
- Neighboring communities' utility bills
- Next steps

KEY SEWER PLANNING ASSUMPTIONS



City Assumptions

- \$3 million State grant "off the top"
- City share of funding responsibility after grants is 56.54%
- New debt from DEQ SRF loan program
 - 30-year loan
 - 2.01%
 - Possibility for principal forgiveness



CTSI Assumptions

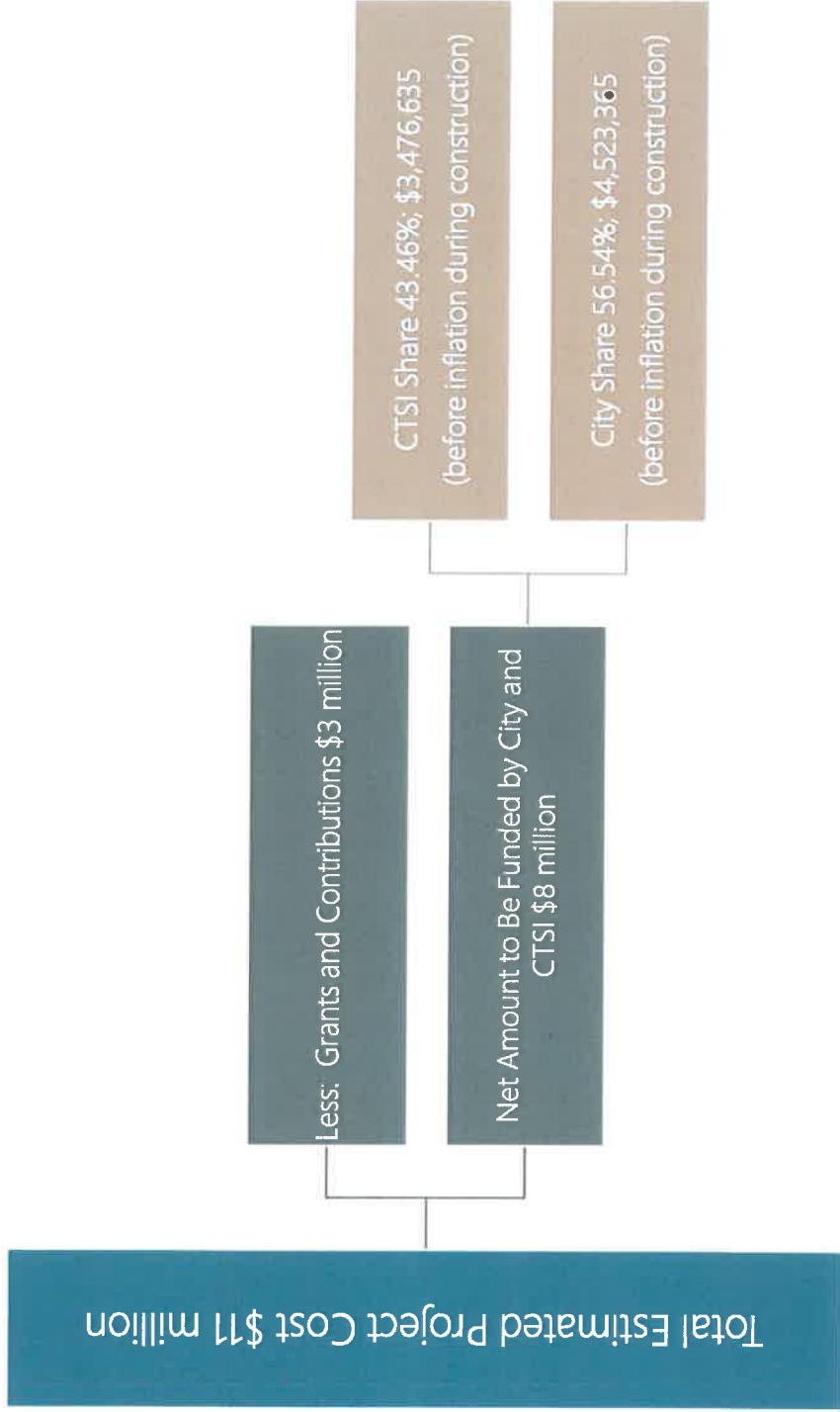
- No "off the top" money from CTSI
- CTSI share of funding responsibility after grants is 43.46%
- CTSI has the option to partner with the City on the DEQ SRF loan



Sewer Project Assumptions

- Estimated project cost today is \$11 million
- Schedule
 - Start date July 1, 2024
 - End date June 30, 2027
- Inflation during construction at 3%/ yr.
- Assume City pays accrued interest during construction

FUNDING STRATEGY FOR THE WASTEWATER TREATMENT PLANT UPGRADE

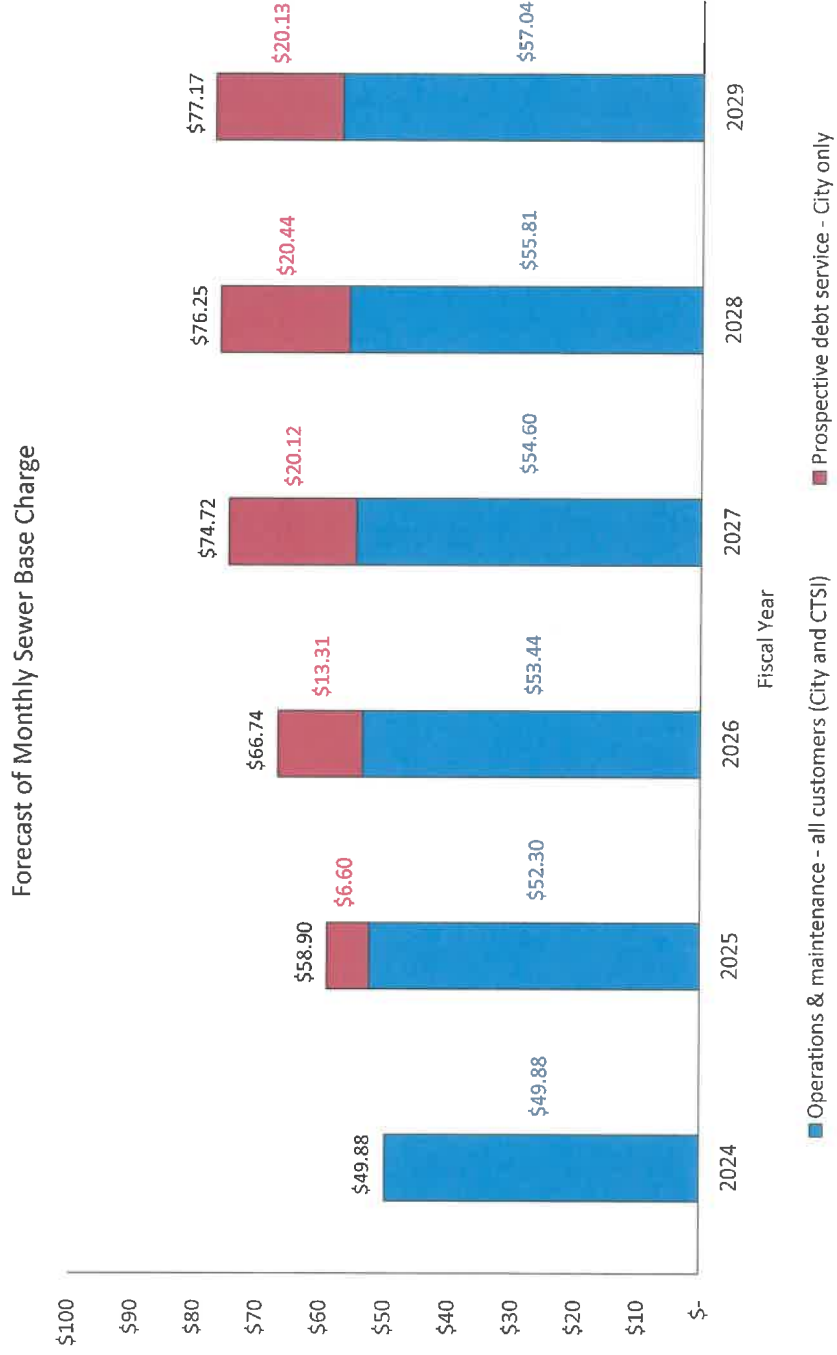


PRELIMINARY FORECAST OF SEWER RATES

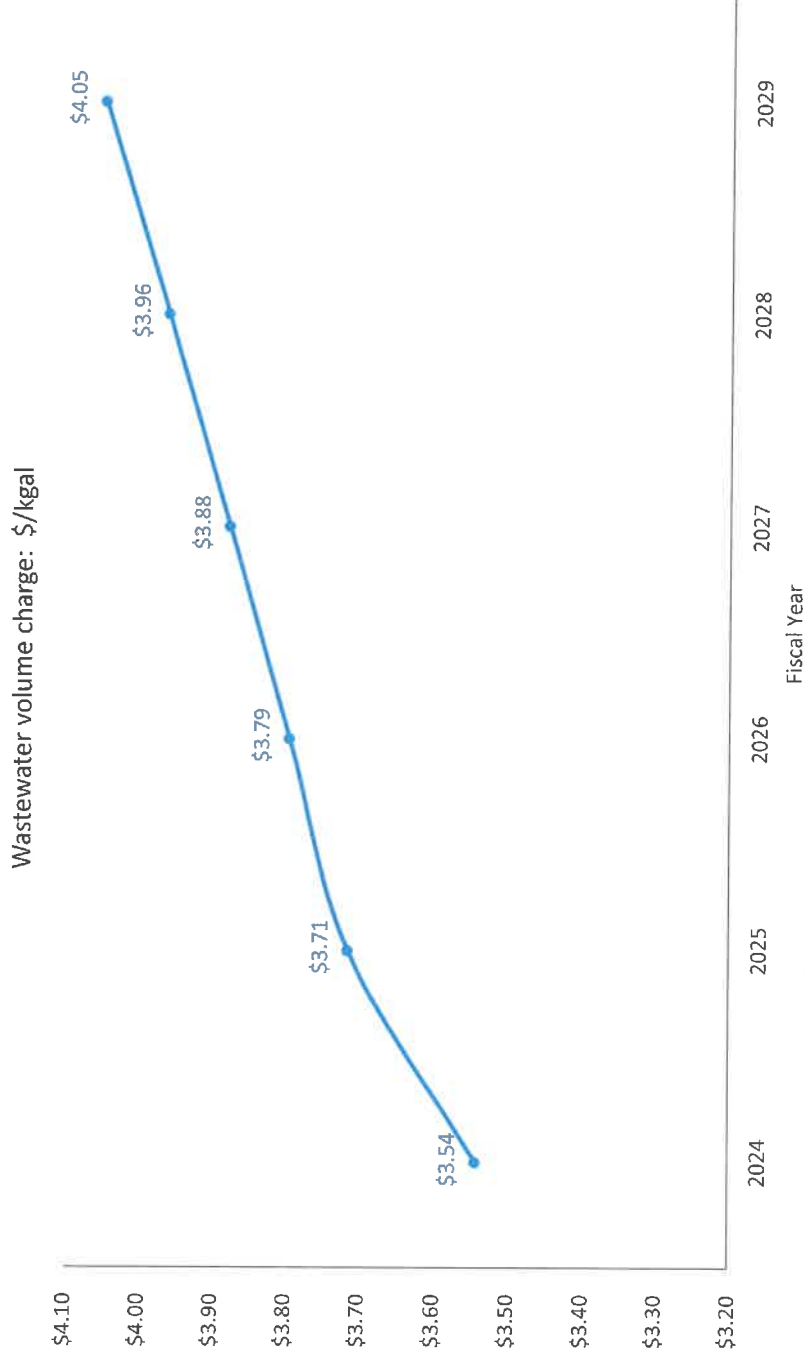
Waste water Rate Component	Effective on July 1					
	Estimated 2024	2025	2026	2027	2028	2029
Common sewer system revenue requirements:						
Personal services	\$ 161,873	\$ 167,609	\$ 173,569	\$ 179,764	\$ 186,205	\$ 192,901
Materials and services	153,682	158,292	163,041	167,932	172,970	178,159
Capital outlay	37,950	50,000	51,500	53,045	54,636	56,275
Legacy debt service	47,111	47,111	47,111	47,111	47,111	47,111
Subtotal common sewer system revenue requirements	\$ 400,617	\$ 423,012	\$ 435,221	\$ 447,852	\$ 460,922	\$ 474,446
City-specific sewer system revenue requirements:						
Prospective debt service - 2025 WWTP upgrade (Use)/replacement of fund balance	\$ -	\$ 23,451	\$ 47,605	\$ 72,484	\$ 224,163	\$ 223,524
Subtotal City only sewer system revenue requirements	\$ -	\$ 23,451	\$ 47,605	\$ 72,484	\$ (150,000)	\$ (150,000)
Total sewer system revenue requirements	\$ 400,617	\$ 446,463	\$ 482,826	\$ 520,336	\$ 685,084	\$ 697,970
EDU assumptions:						
City	294	296	298	300	302	304
CTSI	208	209	211	212	214	215
Total	502	506	509	513	516	520
Estimated wastewater flows (Q): kgal	34,298	34,538	34,780	35,023	35,269	35,515
less: kgal included in monthly base charge	6,024	6,066	6,109	6,151	6,194	6,238
Estimated wastewater flows subject to volume charge	28,274	28,472	28,671	28,872	29,074	29,278
Calculation of monthly sewer rates:						
Monthly base charge:						
Operations & maintenance - all customers (City and CTSI)	\$ 49.88	\$ 52.30	\$ 53.44	\$ 54.60	\$ 55.81	\$ 57.04
Prospective debt service - City only	\$ -	\$ 6.60	\$ 13.31	\$ 20.12	\$ 20.44	\$ 20.13
Monthly base charge City customers	\$ 49.88	\$ 58.90	\$ 66.74	\$ 74.72	\$ 76.25	\$ 77.17
Wastewater volume charge: \$/kgal						
Operations & maintenance - all customers	\$ 3.54	\$ 3.71	\$ 3.79	\$ 3.88	\$ 3.96	\$ 4.05



PRELIMINARY FORECAST OF SEWER RATES – MONTHLY BASE CHARGE



PRELIMINARY FORECAST OF SEWER RATES – VOLUME CHARGE



WATER PLANNING ASSUMPTIONS AND ISSUES



General Assumptions

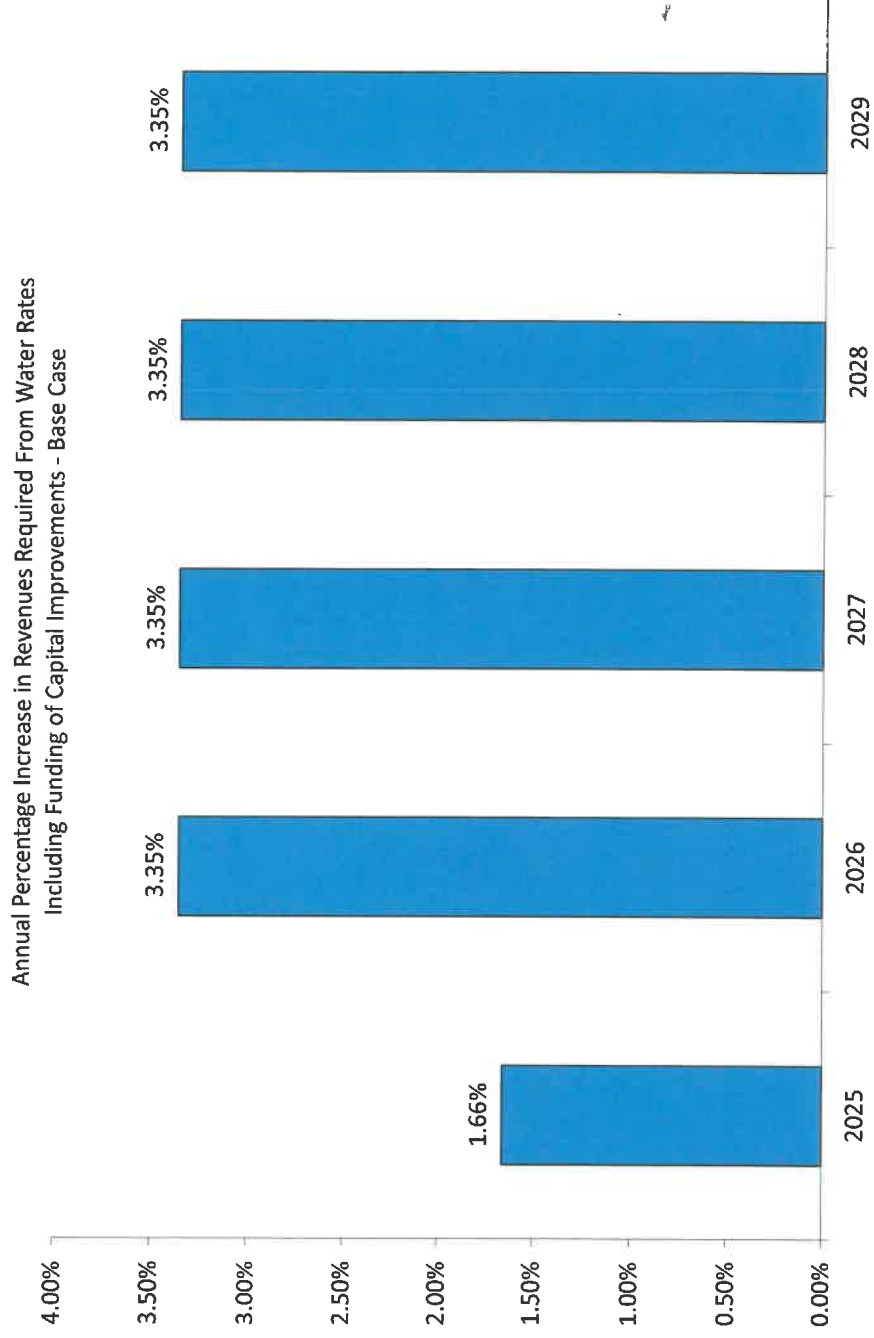
- No large capital improvements anticipated
- Assume \$250k per year in rate funded capital outlays (line replacements, etc.)
- Rate increases generally around 3% per year
- Water system has two debt issuances outstanding; total annual debt service is ~\$73k
- No material growth in the customer base; PSU data indicates 0.77% per year



Issues

- CTSI has 5 master meters serving 185 residence equivalents
- City currently charges 1 water monthly base charge for each CTSI residence equivalent
- Does the City want to move away from this practice?
- If so, we would have to significantly reduce the meter charge and significantly increase the volume charge
- Moving to a high reliance on the variable charge will cause rate disruptions

FORECAST OF ANNUAL CHANGES IN WATER REVENUE REQUIREMENTS



MARCH 11, 2024

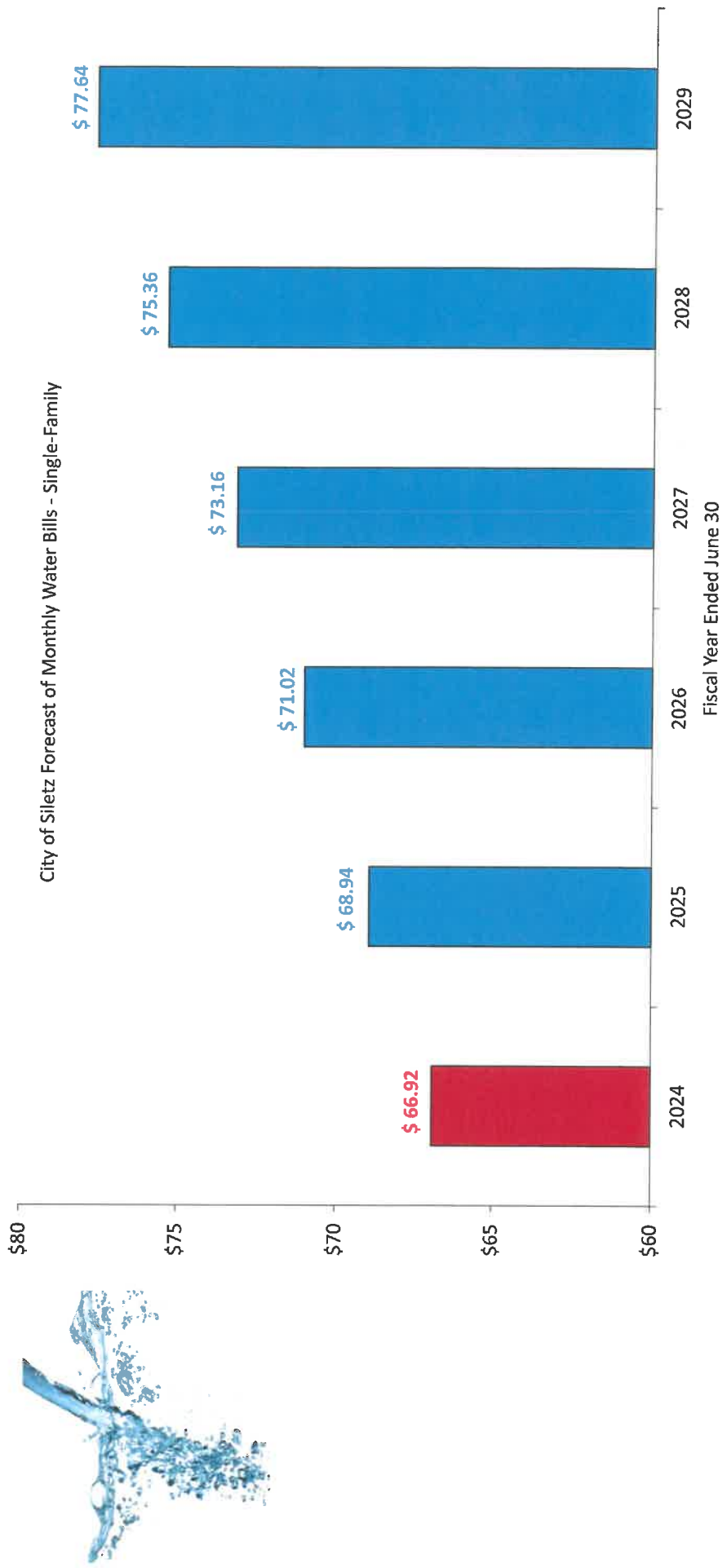
SILETZ CITY COUNCIL PRESENTATION

FORECAST OF AVERAGE MONTHLY SINGLE-FAMILY WATER BILLS



Water Rate Component	Budget	Effective on July 1				
	2024	2025	2026	2027	2028	2029
Revenues Recovered From Existing Rates and Charges:	\$ 576,876	\$ 576,876	\$ 586,430	\$ 606,095	\$ 626,419	\$ 647,426
add: Revenues Recovered From Rate Increase	-	9,554	19,665	20,324	21,007	21,715
Total Revenues Recovered From Rates & Charges after Increase	\$ 576,876	\$ 586,430	\$ 606,095	\$ 626,419	\$ 647,426	\$ 669,141
Annual Percentage Change in Water System Revenue Requirements		1.66%	3.35%	3.35%	3.35%	3.35%
Levelized Annual Percentage Change		3.01%	3.01%	3.01%	3.01%	3.01%
Monthly Water Rates:						
Monthly base charge including the first 1 kgal	\$ 42.00	\$ 43.27	\$ 44.57	\$ 45.91	\$ 47.30	\$ 48.72
Commodity charge - \$/kgal	\$ 5.00	\$ 5.15	\$ 5.31	\$ 5.47	\$ 5.63	\$ 5.80
Average Single-Family monthly water bill	5.98	5.98	5.98	5.98	5.98	5.98
Average monthly water consumption - kgal						
Base charge	\$ 42.00	\$ 43.27	\$ 44.57	\$ 45.91	\$ 47.30	\$ 48.72
Commodity charge	24.92	25.68	26.45	27.25	28.07	28.91
Total monthly water bill	\$ 66.92	\$ 68.94	\$ 71.02	\$ 73.16	\$ 75.36	\$ 77.64
Change in total monthly water bill		\$ 2.02	\$ 2.08	\$ 2.14	\$ 2.21	\$ 2.27

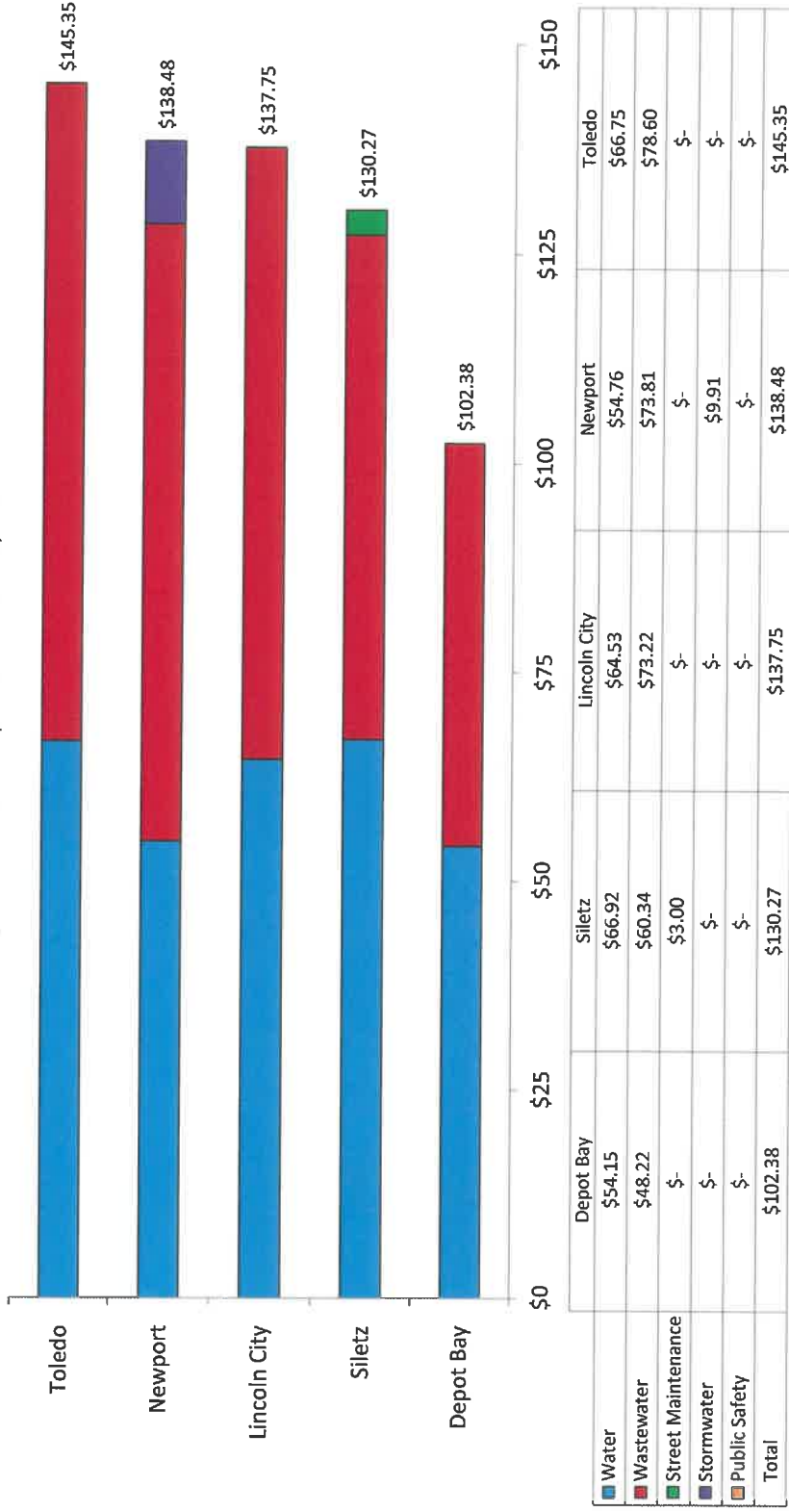
FORECAST OF AVERAGE MONTHLY SINGLE-FAMILY WATER BILLS





NEIGHBORING COMMUNITIES' UTILITY BILLS

Regional Utilities Rates per Month - March, 2024



NEXT STEPS



MARCH 11, 2024

SILETZ CITY COUNCIL PRESENTATION

South Valley/Mid Coast Region -
Regional Solutions Advisory
Committee Report -
Wastewater Treatment Plant
Upgrade

Barbara Chestler

From: FLATHERS Courtney L * GOV <Courtney.L.FLATHERS@oregon.gov>
Sent: Friday, March 1, 2024 5:52 PM
To: CAMARATA Mary * DEQ; ENGSTROM Laura * BIZ; BERNARD Mark; Halligan, Holly - RD, OR; Recorder@cityofsiletz.org; Kurtis Barker; jpeterson@ocwcog.org; MOEHRKE Sarah * ODOE; Aaron Speakman; councilor3@cityofsiletz.org
Cc: LOOMIS Tracy * BIZ; ESTES Brett * DLCD; Lisa Norton; Francia, Sophia (Merkley); Ree Armitage; Brubaker, Cheri; Jaclyn Disney; Worman, William K; mayor@cityofsiletz.org; HERNANDEZ-MEJIA Anabel * HCS; MCVEETY Jeremy * BIZ
Subject: RE: UPDATED Follow-up from SVMC Regional Solutions Team Visit 2/27

Hi all,

Please reference the updated notes below going forward as they include some additional detail and clarification. I have also highlighted new bill information for the potential \$3 million legislative appropriation.

City of Siletz Wastewater Treatment Plant Upgrade

- Wastewater treatment plant is at the end of its design life.
- City was issued new NPDES permit in November 2023; it will be difficult for the city to meet new limits with their current plant, particularly ammonia.
- The Wastewater Facility Plan (2017) is older than 5 years and needs to be revised.
 - Current facility plan does not account for new biosolids treatment/screw press the city needs.
 - USDA and DEQ will require updated facility plan to provide funding.
 - DEQ Clean Water State Revolving Fund (CWSRF) Planning Loan could be used for new facility plan.
 - Action: City complete CWSRF planning loan application. Next application is due April 12.
 - Possible \$100k in principal forgiveness for a planning loan. Principle forgiveness is determined at time of signing the loan papers.
 - 6-8 months to get through the process and receive funds.
 - See DEQ's website for information about the application process - Loan Information Request
 - Action: Aaron (Dyer) to identify list of projects in 2017 facility plan that could be completed prior to facility plan update, with cost estimates.
 - Depending on the outcome of the legislative session and CTSI's commitment of \$1million in ARPA funds, there is potentially \$4 million available to complete projects on the current facility plan.
- CTSI has \$1 million in ARPA funds budgeted for wastewater treatment project.
 - Action: Kurtis (CTSI) to confer with counsel to confirm eligible uses, any other requirements or limitations on use of funds.
 - ARPA funds must be committed by December 2024 and spent by December 2026.
- Rate study underway (water and wastewater simultaneously); Donovan Enterprises consulting is doing the rate study.
 - One goal of rate study is to determine what proportion of wastewater system serves tribal properties.
 - Preliminary analysis as of Feb. 23, 2024: 56.54% city and 43.46% CTSI (based on an analysis of five years of historical metered water sales data).
 - Action: City and CTSI to review rate study preliminary findings.
 - Donovan Enterprises presenting preliminary rate study results to City Council March 11.
 - Final study will include analysis of anticipated rate adjustments necessary for system upgrades. Estimated completion May 2024.
- Legislative appropriation

- SB1530 has become the legislative vehicle for these infrastructure investments (previously HB4128).
- SB1530: "In addition to and not in lieu of any other appropriation, there is appropriated to the Oregon Business Development Department, for the biennium ending June 30, 2025, out of the General Fund, the following amounts for distribution to the following entities for the following infrastructure projects to support the development of housing:"
 - "\$3,000,000 to the City of Siletz for wastewater treatment plant upgrades."
 - <https://olis.oregonlegislature.gov/liz/2024R1/Measures/Overview/SB1530>
 - Will continue tracking bill through legislative session. Funding not final until the bill passes both chambers and is signed by the Governor.
- Assuming ~\$11 million total project cost for treatment plant upgrades, \$3 million legislative appropriation and \$1 million CTSI ARPA funds, there is a \$7 million funding gap
 - Action: Laura (Business Oregon) to work with public finance staff to run preliminary sewer rate numbers; organize co-funding meeting to model potential funding scenarios.
 - I have attached a water/wastewater resource guide with helpful information about different funding agencies/programs.
 - USDA-RD:
 - Likely grant/loan combination. Loan up to 40-year term.
 - Grant management is an eligible expense.
 - DEQ can provide the interim financing for USDA loan.
 - Business Oregon:
 - Water/Wastewater Financing Program, Special Public Works Fund.
 - CDBG: Up to \$2.5 million for public works.
 - Action complete: Laura confirmed Siletz is CDBG eligible.
 - Could also explore Indian Community Development Block Grant Program.
 - DEQ:
 - Interim loan if using USDA funding as well as design/construction loan option.
 - BIL Act Funding: Up to 50% principal forgiveness, not to exceed \$2 million, whichever is less.
 - Principal forgiveness if available is determined at the time of signing the loan.
 - DEQ does not award principal forgiveness on interim financing for USDA loan.
 - CTSI may be able to apply to Indian Health Service for funds.
 - Need completed rate study.
 - Action: Kurtis to look into whether updated facility plan needed before they can pursue funding through IHS.
 - Technical assistance for grant application/management support.
 - EPA Technical Assistance – contact Ryan Gross for more information: Gross.Ryan@epa.gov, 206-553-6293.
 - OCWCOG recently hired grant writer; may be able to provide grant management support as they get up to speed.
 - Resource Assistance for Rural Environments (RARE) AmeriCorps Program.
 - Host organization application closes April 1.
 - Project-based, something that can be completed within 11-month cycle.
 - Contact Titus Tomlinson, Program Director, to discuss potential project concepts; titust@uoregon.edu, 541-513-9989
 - If not wastewater, there could be an interesting project to explore in the pedestrian safety improvement space that we talked about at the end of the meeting.
- **Other - Wastewater:**
 - Action: City and/or tribe apply to USDA for SEARCH grant for up to \$60k. Funds could be used for environmental review, cultural survey, or similar pre-development expenses.
 - Applications accepted year-round. Contact Holly (USDA) for more information.

- Action: Holly to provide joint USDA/DEQ/Business Oregon guide to ensure pre-development work meets requirements of all potential funding agencies.
- CTSI/County submitted joint application to NOAA Climate Resilience Regional Challenge grant program in mid-February.
 - Proposal includes \$6 million for I&I sewer improvements.
 - Award notifications anticipated summer 2024.
- Dyer has been the City's engineer since 1992, but there was no formal procurement process to select them as their engineer of record. City is going through RFP process now.

- **Other discussion**

- No backup generators at water treatment plant or raw water pump station in time of emergencies.
 - ODOE Community Renewable Energy Program – up to \$100k for planning, 100% grant is there is a resiliency aspect; up to \$1 million for construction, 100% grant.
 - Action: City work with Sarah Moehrke (ODOE) for more information about application process, connection to program experts.
- CTSI projects
 - Bid out for 40k square foot building for new rec center.
 - Constructing pharmacy.
 - 6-7 new housing units going in soon.
 - Fundraising for new museum.
 - Sarah Moehrke (ODOE) to connect with Housing Director on funds for residential energy upgrades.
 - Mill site assessment and cleanup in Toledo; Siletz Tribal Business Corporation/Anne Lewis lead.
- Pedestrian safety in the community
 - Safe Routes to School
 - Planning Assistance (formerly known as the Project Identification Program or PIP) offers professional consultant planning support to communities to develop a SRTS Plan that includes infrastructure recommendations to overcome key barriers to school access.
 - Oregon Community Paths Program
 - ODOT STIF Discretionary program could be tapped for new sidewalks/crossings within a quarter mile of a Lincoln County Transit stop.
 - Potential RARE project?
- FEMA Building Resilient Infrastructure and Communities program
 - OEM applies to FEMA under this program; OEM invites sub-applicants to apply. These slides from the FY23 cycle can you give you a sense of the process.
 - If you're interested in learning more about the program or discussing potential ideas, I recommend reaching out to Jon Wiebe, Non-Disaster Grants Specialist Deputy State Hazard Mitigation Officer, jon.wiebe@oem.oregon.gov, 971-719-0988.
- Congressionally Directed Spending/Community Initiated Projects/Community Project Funding
 - Senate process closed for FY25; FY25 guidance attached to this email to give you a sense of the accounts open to requests.
 - House has yet to open FY25 process.
 - Congressional delegation staff can provide more information and guidance.
 - Could be opportunity for water/wastewater projects, community facilities (including street improvements such as sidewalks) over the next several years.

From: FLATHERS Courtney L * GOV

Sent: Wednesday, February 28, 2024 4:12 PM

To: CAMARATA Mary * DEQ <Mary.CAMARATA@deq.oregon.gov>; ENGSTROM Laura * BIZ

<Laura.ENGSTROM@biz.oregon.gov>; BERNARD Mark <Mark.BERNARD@odot.oregon.gov>; Halligan, Holly - RD, OR <holly.halligan@usda.gov>; recorder@cityofsiletz.org; Kurtis Barker <KurtisB@ctsi.nsn.us>; jpeterson@ocwcog.org; MOEHRKE Sarah * ODOE <sarah.moehrke@energy.oregon.gov>; Aaron Speakman <aspeakman@dyerpart.com>; councilor3@cityofsiletz.org

Cc: LOOMIS Tracy * BIZ <Tracy.Loomis@biz.oregon.gov>; ESTES Brett * DLCD <Brett.Estes@dlcd.oregon.gov>; Lisa Norton <lisan@ctsi.nsn.us>; Francia, Sophia (Merkley) <sophia_francia@merkley.senate.gov>; Ree Armitage <Ree_Armitage@wyden.senate.gov>; Brubaker, Cheri <Cheri.Brubaker@mail.house.gov>; Jaclyn Disney <jdisney@ocwcog.org>; Worman, William K <William.Worman@gapac.com>; mayor@cityofsiletz.org; HERNANDEZ-MEJIA Anabel * HCS <anabel.hernandez-mejia@hcs.oregon.gov>; MCVEETY Jeremy * BIZ <Jeremy.MCVEETY@biz.oregon.gov>

Subject: Follow-up from SVMC Regional Solutions Team Visit 2/27

Hi everyone,

Thank you again for your time yesterday in Siletz. My notes, with the specific follow-up items we discussed highlighted, are below. Please let me know if you have any questions, corrections, or additions. Our team looks forward to continuing to support your communities on this project!

City of Siletz Wastewater Treatment Plant Upgrade

- Wastewater treatment plant at the end of its design life.
- City was issued new NPDES permit in November; will be difficult to meet new limits with current plant, particularly ammonia.
- Current Wastewater Facility Plan (2017); typically have 5-year shelf life.
 - Current facility plan does not account for new biosolids treatment/screw press the city needs.
 - USDA, DEQ will require updated facility plan to provide funding.
 - DEQ Clean Water State Revolving Fund (CWSRF) Planning Loan could be used for new facility plan.
 - Action: City complete CWSRF application. Mary (DEQ) can help direct to appropriate contacts at DEQ if questions about the process. Next application due April 12.
 - Up to \$100k in principal forgiveness. Some amount of loan is required.
 - 4-6 months to get through the process and receive funds.
 - Action: Aaron (Dyer) to identify list of projects in current facility plan that could be completed prior to facility plan update, with cost estimates.
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 - Action: City and CTSI to review rate study preliminary findings.
 - Donovan Enterprises presenting preliminary rate study results to City Council March 11.
 - Final study will include analysis of anticipated rate adjustments necessary for system upgrades. Estimated completion May 2024.
- Legislative appropriation
 - HB4128: appropriates money from the General Fund to Business Oregon for deposit into the Special Public Works Fund. Appropriation is for the biennium ending June 30, 2025. "For the purpose of producing water and wastewater infrastructure to support new residential housing in the state."

- City of Siletz: \$3,000,000
- <https://olis.oregonlegislature.gov/liz/2024R1/Measures/Overview/HB4128>
- Will continue tracking bill through legislative session. Funding not final until the bill passes both chambers and is signed by the Governor.
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 - Could be opportunity for water/wastewater projects, community facilities (including street improvements such as sidewalks) over the next several years.

Best,

Courtney Flathers (she/her)
South Valley/Mid-Coast Regional Solutions Coordinator
Office of Governor Tina Kotek
Cell: 503-689-2436

RS EXCHANGE

REGIONAL SOLUTIONS

Monday, March 4, 2024

Regional Updates

Southern – Jessica LaBerge

- **State of the Rogue Valley:** RS joined over 225 local, regional, and state partners for a SOREDI (Rogue Valley EDD) hosted event on February 29th. Josh Lehner, an Economist with the State of Oregon gave a compelling update and perspective on Rogue Valley and state economics. The Partnership Panel highlighted the collaboration work that is moving projects, missions, and people forward. Great examples of local entrepreneurial spirit and highlighting what many of us Southern Oregon residents know, this is an amazing place to live, work and raise a family. The Industry Panel touched on local economic drivers, workforce needs, recruitment and retention, employment trends and more. The Keynote was Mr. Paige Webster discussing Global Site Selectors, which was interesting technology and business deep dive into where we're heading globally, marketing strategies and how to leverage smart incentives to drive recruitment.



South Valley/Mid-Coast – Courtney Flathers

- **Regional Solutions Team Visit with City of Siletz & Confederated Tribes of Siletz Indians:** This week the South Valley/Mid-Coast Regional Solutions team met with representatives of the City of Siletz and the Confederated Tribes of Siletz Indians (CTSI) in Siletz. The primary goal of the meeting was to help the city and tribe make progress on needed upgrades to the wastewater treatment plant that serves both the city and tribal community. We discussed resources to help the city update its wastewater facility plan, a rate study that is underway, how to best move forward on pieces of the project with

existing and potential new funding, and opportunities for technical assistance. In addition to the wastewater treatment plant, we discussed opportunities to invest in pedestrian infrastructure and improve community safety, and programs that may be able to help the city purchase generators to increase the resilience of the city's drinking water infrastructure.

Greater Eastern – Courtney Warner Crowell

- **Malheur Cities Outreach Meeting:** Last week our Regional Solutions team (me, Business Oregon, DLCD, DEQ, ODOT and OHCS) convened the cities of Nyssa, Vale, and Ontario (both city managers and elected officials) together to talk about the projects they are working and how our Regional Solutions team can be of assistance to them. It was a great opportunity for everyone to glean best practices from each other and how they can work together. This meeting was so successful that they are going to continue meeting quarterly to increase collaboration. Already at this first meeting the city of Ontario shared how they have changed their code to allow for smaller house sizes and it is paying off with small homes being constructed in older neighborhoods and helping bring up the value of those neighborhoods. Ontario offered to share the code language with the other communities to help make the building process in their communities a little easier. It was also a great opportunity for our team to hear the challenges that these communities are facing around behavioral health access and transportation services.
- **High Desert Partnership Anniversary Dinner:** Regional Solutions attended the anniversary dinner for the High Desert Partnership in Burns last week and had a chance to talk with their board members, staff, and partners about all the collaborative work they have done over the years and their work moving forward. Both the National Policy Consensus Center Director and the Oregon Solutions Director joined us, and it was a great opportunity for all the organizations to talk about how we can work together and utilize each other's strengths and opportunities. High Desert Partnership has done incredible work over the past 17 years, and it was a great opportunity to celebrate their hard work and how far they have come.
- **Highway 20 Wildlife Crossing Project:** While in Burns last week, Oregon Solutions Director John Donovan and I had the opportunity to meet with both Judge Bill Hart from Harney County and the Burns Paiute Tribe about the Highway 20 Wildlife Crossing Oregon Solutions project. We are tentatively planning on kicking off the project in April and the meetings this week were to get the co-convenor from the Burns Paiute Tribe up to speed with the roles of the co-convenor and see how involved Harney County would like to be in the project.
- **EOU Profile on Scott Fairley:** Eastern Oregon University's Mountaineer magazine did a wonderful profile on the legacy that former Regional Solutions Coordinator and team member Scott Fairley had on Eastern Oregon. I know many of you were friends and colleagues with Scott and would appreciate the wonderful tribute to his legacy. <https://www.eou.edu/mountaineer-magazine/scott-fairleys-legacy/>
- **Eastern Oregon Border Board:** This past week the Governor appointed Cheri Hung as a new board member to the Eastern Oregon Border Board. Cheri grew up in Malheur County and is currently the Chief Financial Officer for Valley Family Healthcare. We are excited to welcome Cheri to the Border Board!

- **B2H Transmission Line Project:** Regional Solutions convened a meeting with Baker City, Idaho Power and ODOT this week to discuss the Boardman to Hemingway (B2H) transmission line project. The line will go through land that on one side includes an ODOT rock quarry and on the other side includes the new Baker City wastewater lagoon. We brought everyone together to ensure that the placement of the powerline poles won't impact the access or ability to do future construction on the city's wastewater lagoon. It was a good meeting for everyone to see that the placement of the line should work out for all parties, and it was important for everyone to hear the access concerns that might come up in the future. Idaho Power will continue to work closely with Baker City on the easement process and keep us up to speed if anything changes.

North Coast – Nate Stice

- **Project Tillamook:** During a fall meeting with the City of Tillamook, the team learned about



the severe challenges that the City of Tillamook faces in upgrading its wastewater system. The city's systems often exceed capacity by 70 percent based on inflow and infiltration, and an overall aging system. Despite have combined sewer and water rates that are in line with communities their size, the city has reached its dept limit for wastewater, despite about \$50 million in needed updates and system repairs. At that fall meeting, Regional Solutions invited the Willamette Partnership and [Rural Community Assistance Corporation](#), which serve as two of EPA's Environmental Finance Centers for Oregon, to discuss the technical assistance they can bring to the table. The team joined a meeting facilitated by the Willamette Partnership to kick off technical assistance efforts with the city. The meeting encompassed the city's wastewater and water infrastructure

and include conversation about opportunities to create "complete streets". The team plans to continue to work with the Willamette Partnership and RCAC as they help develop a roadmap for the city to meet their wastewater challenges. In particular, Business Oregon Team Member Melanie Olson and DEQ team member Melyssa Graeper remain in close contact with the city and WP team.

North Central – Nate Stice

- **Regional Brownfield Core Team:** The Regional Solutions Team helped to launch brownfields efforts in The City of The Dalles and Wasco County. Leveraging planning funding from Business Oregon, the City and partners won EPA funding to work on brownfields redevelopment planning. The Mid-Columbia Economic Development District follow has launched the next phase of this effort, taking the Brownfield work regional with a \$1 million brownfields redevelopment planning grant from the EPA. Several members of the team are participating in the core team, convened by MCEDD, to help design and market this round of funding through MCEDD. Housing is one of the key targets for the core team, and I am

excited to see how this funding can advance regional efforts on housing, main street redevelopment, and other areas. Many thanks to MCEDD's Jessica Metta, Carrie Pipincih, and crew for continuing to engage the team on this project.

- **Mosier Outreach Meeting:** The North Central Team met with the City of Mosier to discuss their ongoing projects. The meeting focused on three efforts that RS has engaged in over the years: 1) The build out of a Joint Use Facility that will house city and fire district operations; 2) the update of the city's wastewater treatment facility; 3) ongoing work to enhance Mosier's main street—the stretch of Historic Highway 30 that runs through the town. The team worked with Mosier in the early stages of the JUF to help secure funding from UPRR, the state (via legislative allocation), and loans through Business Oregon. Despite cost overruns the community thinks it has a strategy to break ground on the project this coming fall. The team discussed challenges to Mosier's plan to update their wastewater treatment facility. The facility currently relies on an outfall in the Columbia. The community had hoped to pivot to a more cost-effective underground injection system. However, DEQ implementation of EPA guidance around the "Maui Decision" means the community will likely have to redo their plans, which were at 60 percent design, and revert back to a Columbia River outfall. The new EPA guidance has implications for other communities around the state working on updates to their waste treatment facilities. Greg Svelund with DEQ is helping the community navigate this new guidance. Finally, the team discussed opportunities for the community to continue to work toward its vision of full bike/ped infrastructure on its main street. Like many Columbia River communities, Mosier receives many visitors that create challenges with the transportation system and cause safety concerns. The community has completed a Transportation System Plan and a significant amount of work toward designing a safe approach to their main street. The team discussed FLAP and other funding opportunities for this effort.

Mid-Valley - Beth Wytoski

- **Aumsville** - Major infrastructure projects can look impossible with the required coordination and investment but Aumsville is a model for advocacy and coordination. The city actively engaged the community and was proactive in planning and communication, being sure to share information and events via bilingual outreach. Between local savings, a one-stop, Regional Solutions, a visit by the Governor, County Commission support, and networking with state and federal legislators, the City has been able to stack funds and line up roughly \$16M in grants or forgivable loans. With investment from County, State, and Federal governing boards and agencies, they will be able to move forward with a needed wastewater treatment facility. Please [click here](#) to read more about it in a recent article in the Statesman Journal.
- **Willamette Valley Funders** - This week I joined Oregon Community Foundation and several major funders in the region to talk about collaborating with the Nonprofit Association of Oregon to address decreasing volunteerism, staffing shortages, and capacity challenges when it comes to grant writing and management. With needs on the rise, NAO proposed facilitating a "Resource Roundup" to provide opportunities for nonprofit staff, board members, and volunteers to meet with funders, identify tools, and network. The panel would facilitate sharing each funder's priorities, typical award amounts, timelines, and tips.

In addition, they would like to offer one-day workshops with various subject matter experts to share actionable tools to improve outcomes for nonprofits, particularly in rural areas. While there are some grant writing and other workshops offered locally, mostly by the Confederated Tribe of Grand Ronde, the group seemed interested in learning more about establishing a nonprofit Regional Network for the Mid-Valley.

- **Polk County Transportation** - I met with Commissioner Mordhorst and have been impressed with his dedication to improving Polk County transportation. A small group of leaders, in collaboration with ODOT, is working on critical changes to make Hwy 22 at Hwy 51 safer. After suffering 10 fatalities in 5 years with more than 150 reported crashes, the area has been in the top 5% of priorities for the state. Because it is a 2.5 mile project area, the expected cost is more than \$270M so there will be a need for significant federal investment. Currently, the project is in design to work out details of local access roads and environmental planning work before moving toward identifying sources of funding.
- **Annual MWVCOG Dinner** - I was honored to join Business Oregon at the MWVCOG dinner which was attended by about 200 local officials from Marion, Polk, and Yamhill Counties. The program began with a traditional drum prayer with children, adults, and elders. The COG, for the last year, was chaired by Lisa Leno, a tribal council member of CTGR and as she narrated the evening, she and other tribal members talked about how they intentionally integrated cultural traditions and norms into the evening. For example, when presentations began, we were asked to remove our shoes to connect with the ground on which we were gathered and rather than sharing applause, we raised our hands to indicate praise as the program was carried out. It was a great experience and graciously hosted.

Several awards were presented for outstanding work in the region:

- **Polk County Commissioner Jeremy Gordon** was honored with the Gwen VanDenBosch Regional Leadership Award for his proactive leadership in addressing critical issues such as affordable housing and homelessness prevention in rural Polk County. His involvement in organizations like Polk County Partners Aligned Toward Housing Solutions (PATHS) and the Mid-Willamette Valley Homeless Alliance showcased his dedication to community well-being.
- The Regional Cooperative Project Award recognizes exemplary partnerships in local governance, spotlighting initiatives that promote intergovernmental collaboration and community benefit. This year's recipients include the **MI Trolley Project** and the **Youth Zero Pass Program**. The MI Trolley project is a joint endeavor by the **City of Monmouth**, the **City of Independence**, and **Western Oregon University**, which has significantly improved local mobility and connectivity. The Youth Zero Pass Program, a collaborative effort by **Cherriots**, **Salem/Keizer Public Schools**, and the Cities of **Salem** and **Keizer**, effectively enhances accessibility and opportunity for youth aged while boosting overall ridership.
- **Independence City Manager Kenna West** received the Wes Kvarsten Professional Service Award for her exceptional dedication to regional cooperation and transformative leadership. From initiatives like the Monmouth-Independence Trolley to addressing homelessness, Kenna's strategic vision and collaborative spirit exemplify the essence of this prestigious recognition, setting a remarkable standard for regional stewardship and service.

- **Marion County** and its regional partners were honored with the MWVCOG Chair's Choice Award for their outstanding collaboration in addressing wastewater challenges in the North Santiam Canyon. Despite setbacks, they secured \$50 million in funding from the Oregon Legislature in 2021, showcasing resilience and dedication to the region's well-being.

Congratulations to all examples of good governance in the region!



Resources and Opportunities

- **Business Oregon Childcare Infrastructure Fund Meetings:** Join members of Business Oregon’s Childcare Infrastructure Fund program and learn about their initiative to administer a grant and loan program to provide financial assistance for infrastructure projects that promote quality child care across the state.

Your input can help Oregon shape its childcare infrastructure funding program and position childcare providers to take maximum advantage of future funding opportunities.

REGISTER HERE! Meetings will be held at the times and locations below:

TILLAMOOK	BURNS	VIRTUAL MEETINGS	
March 6, 5:30–7 p.m.	March 11, 5:30–7 p.m.	March 18 5:30–7 p.m.	March 19 9:30–11 a.m.
Tillamook County Library, 1716 3rd Street, Tillamook OR 97141.	Harney County Chamber of Commerce 484 N Broadway, Burns OR 97720.	Via Zoom—register here / registrate aqui: bit.ly/ChildcareFundMeeting	

Learn more here www.oregon.gov/biz/programs/child_care_infrastructure.

- **Resilience Hubs and Networks Grant – Applications Due April 30:**

The Office of Resilience and Emergency Management (OREM) within the Oregon Department of Human Services has issued a Notice of Funding Opportunity for the Resilience Hubs and Networks Grant. This funding is intended to support:

- Places where people come together daily to share resources, support one another and can find resources during an emergency.
- Local networks of people and groups that help strengthen their communities.

To find out more about this opportunity, please visit the website at <https://www.oregon.gov/odhs/emergency-management/Pages/resilience-grants.aspx>. This site will provide background information on the grant, answer frequently asked questions and provide the opportunity to review the temporary Oregon Administrative Rules.

You may apply using the link on the website. **The application closes on April 30, 2024.**

OREM will host information sessions to answer questions about the NOFO and the application and give any input about the OARs before they are finalized. The next session will take place on March 12, 9:30 – 11:00 A.M. ([Click here to join the meeting](#))

If you need immediate assistance before the information sessions, please email your questions to: OREMGrants@odhs.oregon.gov.

- **USDA Issues Natural Disaster Designation for Impacted Oregon Counties:**
Farmers in eligible counties have until October to apply for emergency loans

The U.S. Department of Agriculture (USDA) has determined that losses during the 2023 crop year due to multiple weather events in nine counties across the state warrant a Secretarial natural disaster designation. This determination was made in response to a September 2023 [request from Governor Kotek](#) that outlined the impacts of the weather events, such as the cherry harvest. The available harvest data showed a 35% loss due to poor fruit set.

“Oregon farmers faced serious economic losses during last year’s crop season,” Governor Kotek said. “Our agriculture community is invaluable to Oregon, feeding families across the state. This designation is critical to ensure that farmers are able to receive support from the federal government in recuperating those losses.”

Under the first designation, defined as excessive rain that occurred starting on July 7, 2023, Hood River County is listed as a primary county. Clackamas, Multnomah and Wasco counties have been designated as contingent counties.

Under the second designation, defined as drought, excessive heat, and high winds that occurred from July 5-15, 2023, Wasco County is listed as a primary county. Clackamas, Gilliam, Hood River, Jefferson, Marion, Sherman and Wheeler counties have been designated as contingent counties. Farmers may be able to apply for loans if they produce

crops in any of the primary or contingent counties included in the designation.

A Secretarial disaster designation makes farm operators in primary counties and those counties contiguous to such primary counties eligible to be considered for certain assistance from the Farm Service Agency (FSA), provided eligibility requirements are met. This assistance includes FSA emergency loans.

The USDA issued this Secretarial disaster declaration on February 23, 2024. Farmers in eligible counties have eight months from the date of a Secretarial disaster declaration to apply for emergency loans. FSA considers each emergency loan application on its own merits, taking into account the extent of production losses on the farm and the security and repayment ability of the operator. Local FSA offices can provide affected farmers with further information.

- **ODOT Carbon Reduction Program 2024 Call for Projects - Small Urban and Rural Areas:**

The [Carbon Reduction Program](#) is a federal competitive grant program created by the 2021 Bipartisan Infrastructure Law. The program will provide Oregon \$82 million over five years to fund projects that reduce greenhouse gas emissions from transportation.

A total of \$12 million is available for 2024 for eligible projects in Small Urban and Rural Areas of the state. **The 2024 application window will be open March 1 - May 31, 2024.**

Eligible entities for Small Urban and Rural grants are counties, cities, tribal governments, and local transportation agencies representing urbanized and rural areas with less than 200,000 population. Eligible projects must reduce greenhouse gas emissions from transportation. Applicants should review the Small Urban and Rural guidance document for program priorities and the [federal eligibilities](#).

How to Apply:

1. Review the Carbon Reduction Program [guidance](#) and [sample application](#) document.
2. Complete the online Carbon Reduction Program project [application](#).
3. As outlined in the program guidance, applicants must have an ODOT Region Manager sign off on their proposed project. Applicants must contact their ODOT Region Manager by May 20, 2024 [using this form](#).

ODOT will notify applicants of the final project selections in fall 2024.

Learn more or get help with your application:

ODOT staff are available to answer questions and assist with applications. Please contact [Rye Baerg](#), Climate Program Coordinator.

You can also attend an upcoming ODOT-led webinar about the Carbon Reduction Program and the Small Urban and Rural call for projects. You'll learn more about the program and application process and have an opportunity to pose questions to ODOT staff. The next **webinar is on March 13, from 3 - 4 p.m.** [Click here to register](#). If you miss this webinar, you can find [the presentation slides](#) here or request a recording of the webinar by emailing [Matt Noble](#), ODOT Communications.

Re-establishing Planning Commission

Chapter 2.04 - PLANNING COMMISSION

Sections:

2.04.010 - Planning Commission.

The City Planning Commission is created. The Commission shall consist of the Mayor and the City Engineer, ex officio, and of five other members to be appointed by the Mayor subject to the restrictions in Section 2.04.020. The Mayor and City Engineer shall have no vote on the Commission. The Mayor or the City Council or the Chairman of the Commission may authorize the City Attorney to attend meetings of the Commission. The City Planning Commission shall have the powers and duties set forth in this chapter and such further and additional powers and duties as may be conferred on such Commission by the Constitution and laws of the State of Oregon, by the Charter of the City or by the ordinances or orders of the Council. A member of the Planning Commission may be removed by the appointing authority, after hearing, for misconduct or nonperformance of duty. Any vacancy in said Planning Commission shall be filled by the appointing authority for the unexpired term of the predecessor in the office. No more than two voting members of the Commission may engage principally in the buying, selling or developing of real estate for profit as individuals or be members of any partnership or officers or employees of any corporation that engages principally in the buying, selling or developing of real estate for profit. No more than two members shall be engaged in the same kind of occupation, business, trade or profession. The term of office of the appointed members shall be four years, or until their successors are appointed and qualified, and their term shall be staggered so that the term of office of no more than two will expire in the same year. Members of the Commission shall qualify by taking and subscribing an oath of office to uphold the Constitution of the United States, the State of Oregon, the laws of each, and Charter and ordinances of the City and to faithfully and impartially perform the duties of said office to the best of his or her ability. The members of the Commission shall receive no compensation as such, except as specifically authorized by the City Council.

(Ord. 101 § 1, 1985; Ord. 75 § 1, 1978; Ord. 70 § 1, 1977)

2.04.020 - Conflict of interest.

A member of the Commission shall not participate in any Commission proceeding or action in which any of the following has a direct or substantial financial interest:

- A. The member or his spouse,
- B. Brother,
- C. Sister,
- D. Child,
- E.

Parent,

- F. Aunt,
- G. Uncle,
- H. Niece,
- I. Nephew,
- J. Father-in-law,
- K. Mother-in-law,
- L. Any business in which he is then serving or has served within the previous two years, or
- M. Any business with which he is negotiating for or has an arrangement or understanding concerning prospective partnership or employment.

Any actual or potential interest shall be disclosed at the meeting of the Commission where the action is being taken. Furthermore, no member of the Commission may have any of the above degrees of kinship with the member.

(Ord. 70 § 2, 1977)

2.04.030 - Organization of Commission.

- A. The Commission shall elect a President and a Vice-president from the members appointed to the Commission and shall hold office during the pleasure of the Commission.
- B. The Commission shall elect a Secretary, who need not be a member of the Commission, and who shall serve at the pleasure of the Commission. The Secretary shall keep an accurate record of all proceedings of the Commission and shall perform such duties as are imposed upon him by law, by this chapter or by any other chapter of this City Code or by the Commission.
- C. Three members of the Commission shall constitute a quorum, provided, however, that the Mayor and the City Engineer shall not be counted when calculating the existence of a quorum.
- D. The Commission shall meet at least once each month and the regular meeting place of the Commission shall be at the City Hall.
- E. Subject to the approval of the City Council, the commission may make, establish, and alter such rules and regulations for its government and procedure as are consistent with the laws of the State of Oregon and the Charter and ordinances of the City.

(Ord. 101 § 2, 1985; Ord. 70 § 3, 1977)

2.04.040 - General powers and duties of the Commission.

Except as otherwise provided by the City Council, the Planning Commission may:

- A.

Recommend and make suggestions to the council and to other public authorities concerning the laying out, widening, extending and locating of public thoroughfares, parking of vehicles, relief of traffic congestion, betterment of housing and sanitation conditions and establishment of districts for limiting the use, height, area, bulk and other characteristics of buildings and structures related to land development;

- B. Recommend to the Council and other public authorities plans for regulating the future growth, development and beautification of the city in respect to its public and private buildings and works, streets, parks, grounds and vacant lots and plans consistent with future growth and development of the City in order to secure to the City and its inhabitants sanitation, proper service of public utilities, including appropriate public incentives for overall energy conservation and transportation facilities;
- C. Recommend to the Council and other public authorities plans for promotion, development and regulation of industrial and economic needs of the community in respect to industrial pursuits;
- D. Advertise the industrial advantages and opportunities of the City and availability of real estate within the City for industrial settlement;
- E. Encourage industrial settlement within the City;
- F. Make economic surveys of present and potential industrial needs of the City;
- G. Study needs of local industries with a view to strengthening and developing them and stabilizing employment conditions;
- H. Do and perform all other acts and things necessary or proper to carry out the provisions of this chapter;
- I. Study and propose such measures as are advisable for promotion of the public interest, health, morals, safety, comfort, convenience and welfare of the City;
- J. The Planning Commission shall have the authority to approve the following land use actions and, when applicable, hold a formal public hearing in accordance with the procedural requirements of the City:
 - 1. Conditional use permits,
 - 2. Variances,
 - 3. Nonconforming use changes or expansions,
 - 4. Similar uses,
 - 5. Minor partitions,
 - 6. Major partitions.

(Ord. 129 § 1, 1992; Ord. 70 § 5, 1977)

2.04.050 - Approval of plats, streets and vacation proceedings in City.

All maps, plats and replats of land laid out in building lots, and the streets, alleys or other portions of the same intended to be dedicated for public use or for the use of purchasers or owners of lots fronting therein or adjacent thereto and located within the City limits, and all petitions, plans or plats for vacating or laying out, widening, extending, parking, and locating streets or plans for public buildings, shall first be submitted to the Commission by the City Engineer, or other municipal officer. A report therein from the Commission shall be secured in writing before any recommendation shall be given by any such municipal officer to the Council, and a copy of the Commission's report shall be forwarded by the Secretary to the Council.

(Ord. 70 § 5, 1977)

2.04.060 - Planning and zoning matters to be referred to Commission by Council.

- A. Copies of all ordinances for the establishment of the boundaries of any zone or district provided by Section 2.04.040 of this chapter and all ordinances regulating or limiting the use of premises, and the use, height, area, bulk, and construction of buildings which are to be submitted to the Council or which have been introduced in the council, shall be submitted by the Recorder to the Commission for recommendation. The Commission shall make its recommendation therein in writing to the Council.
- B. Before making any recommendation upon any ordinance which has for its purpose the adoption of a new planning and zoning code, or comprehensive zoning plan, the commission shall first hold a public hearing at such time and place as may be directed by the Council or as required by the City Charter or Code, the laws of the State of Oregon, or the rules of the Planning Commission, and make a careful and appropriate investigation thereon. Before making any recommendation upon any petition or proceeding or ordinance for the reclassification of any property from one district or zone to another, the Commission shall hold such hearings as may be required by the City Charter or Code, the laws of the State of Oregon, or the rules of the Planning Commission. Upon any other matters referred to the Commission by the Council, or by any other public group or body, or by any individuals, or upon any matters initiated by the Commission on its own motion, and for the handling whereof no particular procedure is provided, the Commission may hold a hearing in its discretion, at such time and place as the Commission may select.

(Ord. 70 § 6, 1977)

2.04.070 - Time within which Commission must report.

That unless the Council definitely names a longer period for the return of any report required of the Commission under any provision of this chapter, on any matter referred to the Commission, the approval of the Commission on any matter so referred shall be deemed to have been given at the end of sixty days after

the receipt of the same in writing by the Secretary, unless the Commission shall submit a different report thereon prior to that time; provided, that the time within which the Commission must file a report may be extended by the Council, and provided further that in connection with petitions for zone changes or reclassification of any property from one district to another, or petitions seeking a zoning variance, the Commission shall base such time within which to report as may be required and necessary in order to permit the Commission to hold the hearings and to give the notices thereof as are by this chapter required.

(Ord. 70 § 7, 1977)

2.04.080 - Recommendations regarding buildings—Reports to private parties.

The Commission may make recommendations to any person or public authority with reference to the location of buildings, structures, or works to be erected, constructed or altered by or for such person or public authority, but such recommendation shall not have the force or effect of a law or ordinance, except when so prescribed by the laws of the State of Oregon or by City ordinance. Any person or public authority having charge of the construction, pacing, or designing of buildings or other structures or improvements, or objects or art, may call upon the commission for a report thereon.

(Ord. 70 § 8, 1977)

2.04.090 - Acceptance of gifts and funds.

The Commission may receive gifts, bequests, or devises of property to carry out any of the purposes of this chapter, which property shall be set over to the municipality to be used by it in furtherance of the purposes of this chapter. The Commission may recommend and make suggestions to the City Council and other public authorities concerning acceptance from the United States of America or any of its agencies or from the state of Oregon or its agencies of such funds as may be made available to municipalities for any purposes contemplated by this chapter. The City Council may accept from the United States of America or any of its agencies or from the State of Oregon or its agencies, such funds as may be made available to the municipality for any such purpose and may enter into such contracts and agreements with the United States, the State of Oregon or any of their agencies, as may be necessary, proper and convenient.

(Ord. 70 § 9, 1977)

LOC- Upcoming Training - Community Visioning and Strategic Planning

Barbara Chestler

From: Steffany Sweet <ssweet@orcities.org>
Sent: Wednesday, March 6, 2024 2:36 PM
To: Steffany Sweet
Subject: LOC Training: Community Visioning and Strategic Planning

**The LOC is pleased to announce an upcoming training opportunity:
Community Visioning and Strategic Planning
with Erik Jensen, Jensen Strategies**

A community vision and an organizational strategic plan can provide a framework for local governments to make decisions and achieve long-term objectives, particularly when facing budget constraints and conflicting community needs. These plans can help bring consensus and understanding around policy direction and priorities.

This workshop will cover:

- Purpose, functions, and benefits of community vision and strategic plans;
- How community vision and strategic plans differ and how they are connected;
- Structuring a development process for each plan
- Who to involve in each plan's development;
- Linking each plan to the budget process and other long-term plans; and
- How to ensure implementation and avoid the plan sitting on a shelf

This training will be offered in two locations:

- April 2, 2024 in Newport &

- April 11, 2024 in Salem

Both sessions will take place from 9am - 3pm.

To learn more and register, use the links below -

[Register: NEWPORT Community Visioning and Strategic Planning](#)

[Register: SALEM Community Visioning and Strategic Planning](#)

Join us to learn from Erik alongside your peers. Lunch will be provided!

We look forward to seeing you there!

Steffany

Community Visioning and Strategic Planning: Newport

Speaker: Erik Jensen

A community vision and an organizational strategic plan can provide a framework for local governments to make decisions and achieve long-term objectives, particularly when facing budget constraints and conflicting community needs. These plans can help bring consensus and understanding around policy direction and priorities.

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- How to ensure implementation and avoid the plan sitting on a shelf

Erik Jensen is the principal and founder of Jensen Strategies, an Oregon-based policy and organizational development consulting firm specializing in local government. He established the firm in 2012 after serving over 20 years as a public administrator, project manager, and public affairs consultant in Oregon and Washington.

Erik advises and assists local governments by informing and developing strategies for current and long-term decision-making. An experienced professional in collaborative

The City Council May convene into an
Open Session and act on any of the
above work session agenda items in
accordance with Oregon Public Meetings
Laws

Adjournment