



# CITY OF SILETZ

## AGENDA

**Meeting:** City Council Work Session  
**Date:** Monday, May 13, 2024  
**Time:** 5:30 PM  
**Location:** Council Chambers, City Hall

1. Call Meeting to Order and Establish a Quorum
2. Events in the Council Chambers
3. Resolution 727-24- A Resolution Establishing Current Water User Charges Per Ordinance No. 118
4. Resolution 728-24- A Resolution Establishing Current Sewer User Charges Per Ordinance No. 145, And Sewer Ordinance No. 146
5. Siletz Playground Updates
6. Hee Hee Illahee Park Host Program
7. Sewer Rehabilitation Project Updates
8. The City Council may convene into an Open Session and act on any of the above work session agenda items in accordance with Oregon Public Meetings Laws
9. Adjournment

*To Participate by Zoom:*

To Join Zoom from Your Computer, Tablet, or Smartphone:

<https://zoom.us/j/91959541419?pwd=bmZoWjRmQ21QU2hHd3Q0UUhrMUhIZz09>

Meeting ID: 919 5954 1419

Passcode: 144064

To Join Zoom from Your Phone: (669)-444-9171

Meeting ID: 919 5954 1419 7316 Passcode: 144064

Siletz City Council Work Session 05.13.24

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The meeting is accessible to the disabled. If you need special accommodations to attend or participate in the meeting per the Americans with Disabilities Act (ADA), please contact the City Recorder at (541) 444-2521-48 hrs. in advance of the meeting so the appropriate assistance can be provided. TTY #1-800.735.2900. "This institution is an equal opportunity provider."

# Events in the Council Chambers

## MEMORANDUM TO COUNCIL

RE: Events in the Council Chambers

Fr: City Recorder/ Admin Assistant

Date: 05-13-24

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**ISSUE:** The council chambers are being reserved for community members to hold events in.

**HISTORY:** In the past the council chambers has always been reserved for public events. Staff has looked through resolutions and ordinances but can't find any documentation stating that this is allowed.

**ACTION:** Council needs to decide if they want the chambers to be able to be reserved out to the public to hold events in.

Resolution 727-24- A Resolution  
Establishing Current Water User  
Charges Per  
Ordinance No. 118

**CITY OF SILETZ  
RESOLUTION 727-24**

**A RESOLUTION ESTABLISHING CURRENT WATER USER CHARGES PER ORDINANCE NO. 118**

Be it resolved by the Council of the City of Siletz, pursuant to the power to establish Water User Rates Reserved to the City Council in Ordinance No. 118, Section 9 and Ordinance No. 58, Section 9 amended, relating to the regulation and operation of the Siletz Water Treatment Facilities within and without the City of Siletz shall be as follows:

**SECTION 1. RATE SCHEDULE INSIDE AND OUTSIDE THE CITY**

The minimum basic User Charge per service per month, to provide services through the City's Water Treatment System, shall be as follows:

	Actual	Forecast Fiscal Years Starting July 1				
		2025	2026	2027	2028	2029
<i>Inside and Outside City:</i>						
Base charge (monthly per ERU) <sup>1</sup>	\$ 42.00	\$ 42.98	\$ 44.65	\$ 46.04	\$ 47.43	\$ 48.83
Base charge credit for Master Metered Accounts: Monthly per ERU	-	3.52	3.66	3.78	3.89	4.00
Use Charge (\$/kgal)	\$ 5.00	\$ 5.36	\$ 5.48	\$ 5.58	\$ 5.69	\$ 5.80

<sup>1</sup> The monthly base charge includes the first 1,000 gallons of metered water consumption. ERU - Equivalent Residential Unit.

**SECTION 2. CONTRACT SERVICES.**

For Special Contract Services, by the Council by Individual Contract with the Owner and/or Authorized Personnel of the Business/Building and/or site being served by City Water Services increase shall be the same as like water users within city limits.

**SECTION 3. NEW USERS.**

New Users of the Water System shall pay for the first month's service proportionately to the time served during the month.

**SECTION 4. NEW CONNECTION FEES.**

Charges for new services shall be applied and paid for in advance and includes excavation and backfill, tapping the main, laying the pipe, installing the meter, yoke and meter box, hand valve, curb stop and saddle, together with replacement of surfacing materials shall be as follows:

<u>Size of Service</u>	<u>Connection Fee</u>
5/8" x 3/4"	\$1,000 plus any extra/or Unusual costs of installation

1" meter

\$1,250 plus any extra/or  
Unusual costs of installation

The installation of all service pipe and meter 1 1/2" in diameter and/or larger extending from the main to a point adjacent to the property line and the meter, shall be the actual labor and material furnished plus 10 percent overhead expenses.

**SECTION 5. DEPOSITS.**

The deposits shall be a sum equal to the Base Rate for one-month services.

**SETION 6. STANDBY FEES.**

The Standby Charge for those users requesting their water be shut off and billed on Standby while away from said premises shall be the monthly base rate.

**SETION 7. EFFECTIVE DATE OF RATE SCHEDULE.**

The imposition of the charges under this Resolution shall begin on all affected Water Bills rendered by the City of Siletz Utility Department and payable after July 1, 2024, in accordance with the Cities Utility Cycle Billing Plan and every monthly billing due date thereafter.

**NOW, THEREFORE LET IT BE KNOWN**, that said rate charge increase is necessary for the preservation of the public health, peace and safety of the City of Siletz, Oregon, and the inhabitants thereof.

**APPROVED AND ADOPTED** by the City Council of the City of Siletz, Oregon on this \_\_\_\_\_ day of \_\_\_\_\_, 2024

**APPROVED** by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Mayor Will Worman

ATTEST:

\_\_\_\_\_  
City Recorder

Resolution 728-24- A Resolution  
Establishing Current Sewer User  
Charges Per Ordinance No. 145, And  
Sewer Ordinance No. 146

**CITY OF SILETZ  
RESOLUTION 728-24**

**A RESOLUTION ESTABLISHING CURRENT SEWER USER CHARGES PER ORDINANCE NO. 145, AND SEWER ORDINANCE NO. 146**

Be it resolved by the Council of the City of Siletz, pursuant to the power to establish Sewer User Rates reserved to the City Council in Ordinance No. 145, Article V, and Ordinance No.146, Article III amended, relating to the regulation and operation of the Siletz Sewerage Facility, within and without the City of Siletz, shall be as follows:

**SECTION 1. RATE SCHEDULE INSIDE AND OUTSIDE THE CITY**

The minimum basic User Charge per service per month, to provide services through the City's Sewer Treatment System, shall be as follows:

Calculation of monthly sewer rates	Actual	Effective on July 1				
		2025	2026	2027	2028	2029
Monthly base charge per ERU <sup>1</sup> :						
Operations & maintenance - all customers (City and CTSI) <sup>2</sup>	\$ 51.00	\$ 51.60	\$ 52.73	\$ 53.88	\$ 55.08	\$ 56.30
Prospective debt service - City only	\$ -	\$ 5.20	\$ 10.49	\$ 15.86	\$ 26.98	\$ 26.65
Monthly base charge City customers	\$ 51.00	\$ 56.80	\$ 63.21	\$ 69.74	\$ 82.05	\$ 82.95
Wastewater volume charge: \$/kgal						
Operations & maintenance - all customers	\$ 3.00	\$ 4.39	\$ 4.48	\$ 4.58	\$ 4.68	\$ 4.79

<sup>1</sup> ERU - Equivalent Residential Unit.

<sup>2</sup> CTSI - Confederated Tribes of the Siletz Indians

**SECTION 2. CONTRACT SERVICES.**

For Special Contract Services, by the Council by Individual Contract with the Owner and/or Authorized Personnel of the Business/Building and/or site being served by City Sewer Services increase shall be the same as like sewer users within city limits.

**SECTION 3. NEW USERS.**

New Users of the Sewer System shall pay for the first month's service proportionately to the time served during the month.

**SECTION 4. NEW CONNECTION FEES.**

- A. APPLICATION: An Application shall be made to the City of Siletz to obtain a Permit to connect to the City Sewer System. Cost of said Application is the total Monthly Sewer Base Charge for City Sewer Customers.
- B. CONNECTION FEE: \$,1000.00



**SECTION 5. DEPOSITS.**

The deposits shall be a sum equal to the total Monthly Sewer Base Charge for City Sewer Customers for one-month services.

**SECTION 6. STANDBY FEES.**

The Standby Charge for those users requesting their sewer be shut off and billed on Standby while away from said premises shall be the total Monthly Sewer Base Charge for City Sewer Customers.

**SECTION 7. EFFECTIVE DATE OF RATE SCHEDULE.**

The imposition of the charges under this Resolution shall begin on all affected Sewer Bills rendered by the City of Siletz Utility Department and payable after July 1, 2024, in accordance with the Cities Utility Cycle Billing Plan and every monthly billing due date thereafter.

**NOW, THEREFORE LET IT BE KNOWN**, that said rate charge increase is necessary for the preservation of the public health, peace and safety of the City of Siletz, Oregon, and the inhabitants thereof.

**APPROVED AND ADOPTED** by the City Council of the City of Siletz, Oregon on this \_\_\_\_\_ day of \_\_\_\_\_, 2024

**APPROVED** by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Mayor Will Worman

ATTEST:

\_\_\_\_\_  
City Recorder

# Siletz Playground Updates

# Hee Hee Illahee Park Host Program

# Sewer Rehabilitation Project Updates

The City Council May convene into an  
Open Session and act on any of the  
above work session agenda items in  
accordance with Oregon Public Meetings  
Laws

# Adjournment