

ADDENDUM NO. 1

CITY OF SILETZ REQUEST FOR PROPOSALS

City's 20-year Capital Improvement Plans for Water, Sewer and Transportation Systems and Wastewater Treatment Plant Design and Construction Services

TO: Prospective Bidders

This **Error! Use the Home tab to apply SubjectLine to the text that you want to appear here.** 1 amends the Request for Proposals ("RFP") inviting qualified engineers to submit proposals for updating the City's 20-year Capital Improvement Plans for Water, Sewer, and Transportation Systems published May 22, 2024, in the Lincoln County Leader newspaper.

It is the responsibility of prospective proposers to note the contents of this addendum and notify the City that this addendum has been received. Acknowledge receipt by inserting the number of this addendum in the space provided on the Proposal Form.

This Addendum adds information about design and construction management engineering services which will be needed for the City's wastewater system expansion and improvements.

The City is seeking qualified firm(s) or individuals to provide professional engineering services to upgrade the City's wastewater treatment system, as described in the City's 2017 Engineering Wastewater Facilities Plan. This Plan provided an evaluation and improvement recommendation for the wastewater collection, pumping, and treatment facilities.

BACKGROUND

Construction of the City of Siletz's original wastewater collection system began in 1972. Major additions and repairs were completed in 1982 and 1986. The construction of the current facilities began in late 1992 and was completed in 1993. The existing Wastewater Treatment Facility ("WWTF") is located on the Northwest side of the City at the end of James Franks Street and provides treatment of the City's domestic wastewater. The WWTF consists of a gravity flow collection system, two pump stations, and a wastewater treatment plant with a river outfall. Flows from the Confederated Tribes of Siletz Indians are conveyed to the City of Siletz system for treatment and disposal. The system is old and continuing to degrade Aging equipment which has reached the end of its service life must be replaced to remain operational. Throughout the WWTP, there are multiple deficiencies that exist which if not addressed will affect maintenance efforts and any further longevity of the plant. The city completed a process evaluation in 2017. The evaluations indicated that the WWTF requires major improvements.

GENERAL PROJECT INFORMATION

Due to the age of the WWTF, its degradation over time, and an updated NPDES permit, the City intends to upgrade, modernize, and rehabilitate the WWTF (the "Project"). The guiding, and most recent, engineering

feasibility document for the Project is the 2017 Engineering Wastewater Facilities Plan (the “WWTFP”) developed by Dyer Engineering, LLC (“Dyer”).

The City contracted with Dyer in 2017 in order to improve water quality and protect health and welfare, and provide an evaluation and improvement recommendation for the wastewater collection, pumping and treatment facility.

The City’s city council (the “Council”) reviewed options for the rehabilitation and modernization of the wastewater treatment plant several times since 2017. With a recent Rate Study, funding awarded the City through the Legislative SB1530, and with the collaboration of a large rate payer paying a proportionate share of the project, the city council has elected to move forward with the necessary rehabilitation of the WWTF and seek other funding

The Project will include, without limitation, WWTP Rehabilitations that will provide plant coatings and corrosion protection, rehabilitations to the headworks, influent pump station, SBR, Equalization Basin, the UV Disinfection System, Aerobic Digesters, the Non-potable Plant Water, the Facultative Sludge Lagoon, Pump Station, Surge Overflow Basin, general Site Improvements, Collection System Repairs, a Bio Solids De-Watering System and Equipment and the Pump Station Rehabilitation.

The purpose of this Request for Proposals (“RFP”) is to select a consultant to provide engineering services for the City concerning the Project as outlined in the proposed draft scope of work attached hereto as Attachment A (the “Scope of Work”). The selected firm or consultant will report directly to City’s city recorder and/or his or her designee(s).

Estimated Project Cost

The Project is estimated to cost approximately \$11 Million (ELEVEN MILLION DOLLARS).

Estimated Time Period

The selected consultant’s services for the Project are estimated to begin in the summer of 2024 and will continue until Project rehabilitation and modernization is complete.

FUNDING SOURCES

Funding sources for the Project may include, without limitation, the following:

- (a) BUSINESS Oregon – CDBG, SPWF-Planning Loan
- (b) State of Oregon - SB1530 General Fund Appropriation.
- (c) Confederated Tribes of Siletz Indians
- (d) DEQ CWSRF-Small Community Planning Loan
- (e) USDA RUS

The selected consultant must follow the standards of all funding agencies. The Services (defined below) will be performed subject to and in accordance with all applicable state and federal requirements.

SCOPE OF WORK

Consult with State and federal agencies having jurisdictional authority over the project as warranted. Work with City staff to review or complete federal, state, or county permits, applications, or agency notifications.

The services to be performed by the selected consultant pursuant to this RFP include, without limitation, those services described in the Scope of Work (collectively, the “Services”). City may be willing to discuss and negotiate the specific tasks included in the Scope of Work. Ultimately, City wants to rehabilitate a functional wastewater treatment plant and expects the selected engineer to properly scope the Project to accomplish that goal. Anticipated tasks include, but are not limited to:

- Provide technical documents for funding applications and regulatory approvals, including but not limited to Facilities Plan Amendment, Preliminary Engineering Report, and Phase 1 Pre-Design Report.
- Provide technical support to funding applications as needed.
- WWTP Improvements engineering design plans and specifications.
- Bidding support services.
- Construction management services.
- Coordinate with City staff, 3rd party consultants and contractors, funding agencies, regulators, and local stakeholders as needed.

It is anticipated that other Project-related tasks could arise during the design engineering and/or construction engineering phases. City’s project manager will work closely with the selected consultant’s team and answer questions, make decisions, provide guidance, and assist in coordination, as needed. City may have information available to assist the selected consultant’s performance of the Services, including, without limitation, tax maps, aerial photos, and as-built drawings.

CONCLUSION

All other provisions of the RFP remain unchanged, including the evaluation criteria.

A separate contract, substantially similar to the sample contract attached to the RFP, may be executed with the successful proposer.

Anticipated Award and Contract Performance Schedule

RFP Addendum protest deadline: July 1, 2024.

Proposals due: 5:00 p.m. on July 8, 2024.

Proposal opening: 3:00 p.m. on July 9, 2024.

Initial evaluation scores announced: July 9, 2024.

Interviews: Week of July 15, 2024.

Issuance of Intent to Award: July 17, 2024.

Award protest deadline: July 22, 2024.

Contract execution: Week of July 22, 2024.